



Agenda Item Details

Meeting	May 11, 2026 - REGULAR BOARD OF EDUCATION MEETING
Category	7. Summary Action Items - Business & Operations
Subject	H. BID # P2026-21 Printing Services 2026-2027
Access	Public
Type	Action (Consent)
Recommended Action	Authorization to Award Bid P2026-21 Printing Services for the 2026-2027 school year.

Public Content

WHEREAS, the White Plains City School District on March 23, 2026, publicly advertised a bid for Printing Services for the 2026-2027 school year. The Bids were required to be received by April 9, 2026;

AND, WHEREAS, on April 9, 2026, the White Plains City School District received four (4) bids. The lowest responsible bidders for Printing Services were Greene Printing & Marketing Corp. dba Minuteman Press, GMP LLC. dba Graphic Management Partners, LLC. and Wappingers Falls Shopper, Inc. dba Southern Dutchess News dba School Paper Express who submitted bids to provide services at the rates attached;

THEREFORE, BE IT RESOLVED, that the White Plains City School District hereby awards Bid# P2026-21 Printing Services 2026-2027 to Greene Printing & Marketing Corp. dba Minuteman Press, GMP LLC. dba Graphic Management Partners, LLC. and Wappingers Falls Shopper, Inc. dba Southern Dutchess News dba School Paper Express and authorizes the Assistant Superintendent for Business and Operations to enter into a contract for the contract term July 1, 2026 – June 31, 2027.

[BOE Summary Printing P2026-21.pdf \(177 KB\)](#)

Administrative Content

BID #P2023-21 PRINTING SERVICES 26-27, APRIL 9, 2026 1:00PM	VENDOR NAME
NEWSLETTER	Greene Printing & Marketing Corp. dba Minuteman Press
TOTAL PRODUCTION COST - 4 NEWSLETTERS (4) COLOR	\$ 20,600.00
(4) COLOR PER NEWSLETTER	\$ 5,150.00
PRICE FOR ADDITIONAL NEWSLETTER (ISSUE)	\$ 5,150.00
PRICE FOR EACH ADDITIONAL 4 PAGE NEWSLETTER PER COPY	
HOURLY RATE FOR DESIGN, LAYOUT AND REVISIONS	INCLUDED IN PRICE
SCHOOL DISTRICT CALENDAR	GMP LLC. dba Graphic Management Partners, LLC.
COST FOR 7,500 COPIES AS SPECIFIED (INCLUSIVE OF MAILING PROCESS)	\$ 12,500.00
HOURLY RATE FOR TYPESETTING, LAYOUT AND REVISIONS	\$ 65.00
HIGH SCHOOL GRADUATION AND HIGHLANDS MIDDLE SCHOOL MOVING UP CEREMONY PROGRAMS	Greene Printing & Marketing Corp. dba Minuteman Press
HIGHSCHOOL GRADUATION PROGRAMS - 3,000 COPIES AS SPECIFIED	\$ 2,273.00
HIGHLANDS MOVING UP CEREMONY PROGRAMS- 2,500 COPIES AS SPECIFIED	\$ 495.00
THE ORANGE	Wappingers Falls Shopper, Inc. dba Southern Dutchess News dba School Paper Express
CHARGE PER PAGE, IN UNITS OF FOUR PAGES, WITH 1,000 RUNS. ADVERTISING MAKE-UP INCLUDED IN PRICE PER PAGE	\$50/page
PRICE FOR EACH HALF-TONE AND LINE DRAWING (STAT) UP TO 8 1/2 X 11	\$ -
PRICE FOR EACH HALF-TONE AND STAT LARGER THAN 8 1/2 X 11	
PRICE FOR AN 8 PAGE ISSUE (all color)	\$ 803.00
PRICE FOR A 12 PAGE ISSUE (all color)	\$ 1,173.00
PRICE FOR A 16 PAGE ISSUE (all color)	\$ 1,399.00
PRICE FOR A 20 PAGE ISSUE (all color)	\$ 1,744.00
PRICE FOR A 24 PAGE ISSUE	\$ 1,996.00
PER PAGE DISCOUNT FOR COPY PREPARED ON WORD PROCESSOR AND TRANSMITTED BY MODEM OR FLOPPY DISKETTE TO PRINTERS COMPUTER	n/a
MORE THAN 1,000 IN MULTIPLES OF 100 - BILLED AT THE RATE OF	8 pages - \$16.00 /12 pages- \$21.00/16 pages- \$25.00/20 pages - \$30.00/24 pages- \$33.00
LESS THAN 1,000 IN MULTIPLES OF 100 - REDUCE COST BY	8 pages - \$16.00 /12 pages- \$21.00/16 pages- \$25.00/20 pages - \$30.00/24 pages- \$33.00
THE COURIER	Wappingers Falls Shopper, Inc. dba Southern Dutchess News dba School Paper Express
PRICE TO INCLUDE TYPESETTING AND PAGE COMPOSITION AT \$ PER PAGE	n/a
PER ISSUE "THE COURIER" PER SPECS (4) PAGE PAPER FOR THE SUM OF	\$ 712.00
PER ISSUE "THE COURIER" PER SPECS (8) PAGE PAPER FOR THE SUM OF	\$ 882.00
PER ISSUE "THE COURIER" PER SPECS (12) PAGE PAPER FOR THE SUM OF	\$ 1,231.00
PER ISSUE "THE COURIER" PER SPECS (16) PAGE PAPER FOR THE SUM OF	\$ 1,422.00
PER ISSUE "THE COURIER" PER SPECS (20) PAGE PAPER FOR THE SUM OF	\$ 1,875.00
MORE THAN 1,350 COPIES IN MULTIPLES OF 50 - BILLED AT THE RATE OF	4 - \$14.00/8-\$17.00/12-\$22.00/16-\$26.00/20-\$31.00
LESS THAN 1,350 COPIES IN MULTIPLES OF 50 - BILLED AT THE RATE OF	4 - \$14.00/8-\$17.00/12-\$22.00/16-\$26.00/20-\$31.00
THE ROAR	Greene Printing & Marketing Corp. dba Minuteman Press
COST FOR 400 COPIES AS SPECIFIED	\$ 6,300.00
ADDITIONAL COST FOR EXTRA 25 COPIES	\$ 393.75
ADDITIONAL COST FOR GLOSSY COVER	no charge
CHARGE FOR EXTRA PAGES (PER PAGE COST)	\$ 0.13
CREDIT FOR FEWER PAGES (PER PAGE CREDIT)	\$ (0.13)
CHARGE FOR PLATE FOR BLKACK INK PLATES	included
CHARGE FOR THE CONVERSION FROM RGB INTO CMYK	included
CHARGE FOR GRAPHIC DESIGN: LAYOUT, TYPESET AND FORMAT BOOK	included
LAYOUT TO BE RECEIVED IN GOOGLE SLIDES OR CANVA FORMAT	canva
	\$ 6,693.75