

GREEN TOWNSHIP BOARD OF EDUCATION AGENDA

Special Meeting-MINUTES

October 30, 2025

Time: 7:00 p.m.

Place: Green Hills School - Library

I. CALL TO ORDER by President Bilik at 7pm

A. FLAG SALUTE

B. OPEN PUBLIC MEETINGS ACT STATEMENT-Read by President Bilik

“This is a special meeting of the Green Township Board of Education held for the purpose of discussing the implementation of a new preschool disabilities program and various facilities updates. In compliance with Chapter 31, Laws of 1975, the New Jersey Herald was properly notified and copies of the agenda of this meeting were appropriately posted and made available for the public.”

C. ROLL CALL

		Term	Roll Call
Mr.	CJ Bilik	2025	Present
Mrs.	Marie Bilik	2026	Present
Mrs.	Ann Marie Cooke	2027	Present
Mrs.	Alyssa Eisner	2027	Present
Mrs.	Heather Ellersick	2027	Present
Mrs.	Amy Jones	2025	Present
Mrs.	Maureen McGuire	2026	Present
Mrs.	Kristin Post	2025	Arrived at 7:44pm
Dr.	Melissa Vela	2026	Absent
Dr.	Jennifer Cenatiempo, Superintendent		Present
Mrs.	Karen Constantino, SBA		Present

President Bilik welcomed Mayor Raffay to the meeting.

D. Mission-Read by CJ Bilik

Green Township School District educates every student to become a confident and caring life-long learner who communicates effectively and contributes positively to the evolving needs of society. The district, in partnership with the community, promotes academic excellence and equitable opportunities for all students.

E. 2025-2026 District Goals

Goal 1: Bolster student performance in Mathematics through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 2: Bolster student performance in English Language Arts through an efficient use of intervention and support, data collection and analysis, and grade level attention to skill development for all students.

Goal 3: Amplify the good through connectivity and belonging for all students by focusing attention on positive attributes, understanding challenges through the student lens, and empowering student voices and perspectives.

Goal 4: Analyze current and projected trajectory of fixed and known budget related data and develop a strategic plan to address short term financial stability in the district and longitudinal analysis to generate a financial forecast.

-Starting 11/19 District Goals will be read aloud and BOE members will rotate who reads them.

II. PRESENTATIONS

Presentation on the Establishment of a Preschool Disabilities Program by Dr. Cenatiempo

-Dr. Cenatiempo presented the program and facility requirements, impact to current schedules, room locations, costs, and positive impacts to the district (attachment)

-Discussed if we could offer tuition spots in the future, we are allowed to because we do not have choice students in Pre-k.

-Will students have different teachers? Less than 10 students will be impacted

-Ms. Sudak spoke about her new role as the PSD preschool teacher and that she was thankful and appreciative for it. She was part of the preschool program years ago.

-Committed to supporting and educating all students

III. CORRESPONDENCE

-None

IV. PUBLIC PARTICIPATION ON AGENDA TOPICS

This public session is designed for members of the public to speak on this evening's agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education

chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

-None at 7:42pm

Mrs. Post arrived at 7:44pm.

V. ADDITIONAL UPDATES

Update on Middle School Flooring Investigation by Dr. Cenatiempo

-Discussed the cracks in the middle school floor. Radar and cameras showed void space. PSA to present at the next meeting.

-Architect and structural engineer have both reviewed. This issue has been communicated with insurance and legal. The flooring does not require immediate structural remediation.

HIB: There are 0 founded HIB to report since the last BOE meeting.
 Drills: Security Drill - 10/14/25
 Fire Drill - 10/22/25

VI. DISCUSSION ACTION ITEMS

-None

VII. BOARD BUSINESS - Mrs. Ann Marie Cooke

1. Motion to accept the HIB Report of 0 HIB from the September 17, 2025 meeting.
2. Motion to accept the HIB Report of 1 HIB from the October 15, 2025 meeting.

Motion – Cooke Second - Post
 /Roll Call/

Motion: Board Business 1-2		Mrs. Ellersick	Mrs. McGuire	Mrs. Eisner	Mr. Bilik	Mrs. Jones	Mrs. Post	Dr. Vela	Mrs. Cooke	Mrs. Bilik
	Yes	X		X		X	X		X	X
	No									
Motion: Cooke	Abstain		X		X					
Second: Post	Absent							X		

VIII. UNFINISHED BUSINESS

-None

IX. NEW BUSINESS

-There was a medical emergency today with a “shelter in place” for 38 minutes. Thank you to Mr. Shotwell for jumping in to help.

-President Bilik discussed the email received from Dr. Purnell for participation in a survey for input on school funding. The survey must be completed by 11/14.

X. COMMITTEE REPORTS

A. PERSONNEL - Dr. Melissa Vela, Chairperson

1. Motion to approve Sheridan Runne as part-time Elementary School Special Education teacher, at an annual salary of \$53,003.97, (FTE .81 of \$65,437) prorated, 29.75 hours a week, without benefits, starting January 5, 2026, pending documentation and criminal history background check at the recommendation of the Superintendent.
2. Motion to approve Camryn Shiloh as a preschool disabilities paraprofessional, for the 2025-2026 school year, at an hourly rate of \$15.49 plus \$1.00 for diapering, pending paperwork and criminal history background check, at the recommendation of the Superintendent with a start date of 11/3/25.
3. Motion to approve Robert Goodman as paraprofessional/teacher substitute for the 2025-2026 school year, at the recommendation of the Superintendent pending all necessary paperwork.
4. Motion to approve the transfer of Ms. Elizabeth Sudak from her current assignment which includes In Class Resource Room Grade 8 Science, In Class Resource Room Grade 8 Social Studies, Elementary Intervention Teacher, and Resource Room Math Grades 7 and 8 to Preschool Disabilities Teacher and Resource Room Math Grade 7 and 8, at the recommendation of the Superintendent.
5. Motion to approve the a pensionable stipend of \$5,000 prorated for the time period that staff members will be assigned 7 periods of instruction to accommodate student needs as per the collective bargaining agreement provision for 7 periods of instruction, at the recommendation of the Superintendent.

Christine Malloy - ELL Classes to increase to 2 per day to meet current ELL student needs
 Laura Haugk - ICR Science Grade 8
 Elizabeth Sudak - Preschool Disabilities
 Meganne Secola - Integrated Preschool

Motion – Cooke Second – Post
 /Roll Call/

Motion: Personnel 1.-5.		Mr. Bilik	Mrs. Post	Mrs. Jones	Mrs. Eisner	Dr. Vela	Mrs. Mcguire	Mrs. Ellersick	Mrs. Cooke	Mrs. Bilik
	Yes	X	X	X	X		X	X	X	X
	No									
Motion: Cooke	Abstain									
Second: Post	Absent					X				

B. OPERATIONS - Mr. Bilik, Chairperson

1. Motion to approve the New Jersey Department of Education Annual Toilet Room Facilities Waiver for Early Intervention, Pre-Kindergarten and Kindergarten Classrooms 2025-2026 School Year.

This toilet room facility approval is for the Preschool Disabilities Classroom, Room 319.

The Green Township School District elects to use the alternate method of compliance in accordance with N.J.A.C. 6A:26 - 6.3. In lieu of individual toilet rooms in each classroom, toilet rooms may be provided adjacent to or outside the classroom, if the following criteria are satisfactorily addressed:

- No child or group of children shall be left unsupervised at any time when traveling to or from the facilities. Provisions shall be made for adult supervision in a manner that will not infringe upon instructional time;
- Toilet facilities shall be readily accessible and the toilet room and signage shall be visible to the child from the classroom door;
- Toilet facilities shall be provided for both boys and girls and shall meet the requirements of NJAC 6A:26-6.3(h)4ii. District alternate method of compliance pursuant to N.J.A.C. 6A:26-6.3(h)4iii.
- NJAC 6A:26-6.3 (h) 4 - Toilet facilities for preschool and kindergarten classrooms shall be provided as follows:
 - i. An individual toilet room shall be provided in each classroom and shall meet the following criteria:
 - (1) Be located and equipped in such a way as to ensure privacy for the students;
 - (2) Be accessible to physically disabled students and barrier free in design as per N.J.A.C. 5:23-7; 115
 - (3) Be equipped with an open front seat with a flood rim height no greater than 14 inches from the floor, and a lavatory (sink) with a flood rim height no greater than 26 inches from the floor.
 - ii. In lieu of providing an individual toilet room in each classroom as required in (h)4i above, toilet rooms may be provided adjacent to or outside the classroom if the following criteria are satisfactorily addressed:
 - (1) No child or group of children shall be left unsupervised at any time when traveling to or from the facilities. Provisions shall be made for adult supervision in a manner that will not infringe upon instructional time;
 - (2) Toilet facilities shall be readily accessible and the toilet room and signage shall be visible to a child from the classroom door;
 - (3) Toilet facilities shall be provided for both boys and girls and shall meet the requirements of (h)4i(4) above.
 - iii. If a school district chooses to provide toilet rooms adjacent to or outside the classroom in conformance with (h)4ii above, the chief school administrator shall certify to the executive county superintendent on forms prescribed by the Commissioner how the alternate method of compliance shall be addressed. The completed form and a copy of a resolution by the district board of education approving the alternate method of compliance shall be submitted to the executive county superintendent for approval. Thereafter, the chief school administrator annually shall resubmit the form certifying how the alternate method of compliance will be addressed. Any changes to the approved alternate method of compliance shall be submitted to the executive county superintendent for approval;

2. Motion to approve and award the contract to Iron Mountain Mechanical, LLC for the renovation of the bathroom across from room 319 for the purpose of the NJDOE Toilet Waiver which includes an open front seat with a flood rim height no greater than 14 inches from the floor, and a lavatory (sink) with a flood rim height no greater than 26 inches from the floor at a cost of \$17,585.00. (Does not include permit fees).

3. Motion to approve CP Engineers, Architecture & Environmental Services' Proposal CP-186, (Modified) for Phase 2, at a cost not to exceed \$5,500 which will include the following:
 - 2.1 Coordinate and manage the replacement of two 2,000 gallon septic tanks with the Board's Director of Building & Grounds and the vendor/contractor, Earth Care Residuals Management.

 - 2.2 Assure that all of the conditions of the permit issued by the Sussex County Division of Health are complied with by the vendor/contractor, and will communicate and coordinate with that agency as necessary.

 - 2.3 Perform onsite inspections as necessary to assure the proper installation of the new septic tanks, the proper removal and disposal of the old septic tanks and will attend the final inspection by the Sussex County Division of Health.

Motion – Mr. Bilik Second – Mrs. McGuire
/Roll Call/

Motion: Operations 1.-3.		Mrs. Jones	Mrs. Post	Mr. Bilik	Mrs. Eisner	Dr. Vela	Mrs. McGuire	Mrs. Ellersick	Mrs. Cooke	Mrs. Bilik
	Yes	X	X	X	X		X	X	X	X
	No									
Motion: Mr. Bilik	Abstain									
Second: Mrs. McGuire	Absent					X				

C. CURRICULUM - Mrs. McGuire, Chairperson

1. Motion to approve the establishment of a new preschool disabilities special education program in the Green Township School District for the 2025/2026 school year. The program will be located in classroom 319. A toilet waiver will be submitted along with the application for the program. Additional documentation to be submitted with this application will include criminal background check data on newly hired staff, paraprofessional job description, professional staff roster and credentials, and plans for any impacts to existing student schedules, and facility updates. The program will be instructed by a certified Preschool to Grade 3 Teacher who holds a Teacher of the Handicapped Certification.

Motion – McGuire Second - Eisner
/Roll Call/

Motion: Curriculum 1.		Dr. Vela	Mrs. Ellersick	Mrs. Eisner	Mr. Bilik	Mrs. Post	Mrs. McGuire	Mrs. Jones	Mrs. Cooke	Mrs. Bilik
	Yes		X	X	X	X	X	X	X	X
	No									
Motion: McGuire	Abstain									
Second: Eisner	Absent	X								

XI. PUBLIC PARTICIPATION ON NEW BUSINESS TOPICS

This public session is designed for members of the public to speak on non- agenda topics. By law, the Board of Education is under no obligation to respond to public comment. If the Board of Education chooses to respond, it does not waive its right thereafter not to respond. Length of comments is limited to three minutes to the individual who has been recognized by the Board president. Each individual may be limited to one opportunity to speak per topic. Members of the public are asked to state their name and address for the record.

-None at 7:54pm

XII. CLOSED MEETING

Closed Meeting Motion was read by President Bilik at 7:56pm.

The Board of Education of the Green Township School District in the County of Sussex will adjourn into closed meeting to discuss item(s) which fall within an exception of our open meetings policy and permits the Board to have private discussion, since it deals with specific exceptions contained in

- a Matters rendered confidential by Federal Law, State Law, or Court Rule
- b Individual privacy
- c Collective bargaining agreements
- d Purchase or lease of real property if public interest could be adversely affected
- e Investment of public funds if public interest could be adversely affected
- f Tactics or techniques utilized in protecting public safety and property
- g Pending or anticipated litigation**
- h Attorney-client privilege
- i Personnel–employment matters affecting a specific prospective or current employee

Be it resolved that the Board will now go into private session to discuss matters rendered confidential due to the nature of pending or anticipated litigation, attorney-client privilege and personnel – employment matters affecting a specific prospective or current employee privilege. Any discussion held by the Board, which need not remain confidential, will be made public as soon as practical. Minutes of the private session will not be disclosed until the need for confidentiality no longer exists. All appropriate persons, who may be discussed in private session, have been adequately notified.

Motion to enter into executive session for the purpose of discussing “g”.

Motion – Mrs. Cooke Second – Mr. Bilik

Roll Call/

All BOE members present responded with “Aye”.

-The Board does not anticipate taking action.

XIII. RECONVENE

Motion to reconvene into public session at 8:38pm.

Motion – Mrs. McGuire Second – Mr. Bilik
/Roll Call/

All BOE members present responded with “Aye”.

XIV. BOARD COMMENTS

XV. ADJOURNMENT

Motion that the Board of Education shall adjourn at 8:38pm.

Motion -Mrs. Cooke Second – Mr. Bilik
/Roll Call/

Next Meeting Date:

November 19, 2025

Vision

Empower students and staff to embrace their individual strengths in a safe, supportive environment that fosters a love of learning while pursuing their full potential.