



Student Final Records Parental Release Form

Directions for Parent

Please complete and sign this form. **Submit the completed form to your student's current school** to ensure that all of the necessary FINAL student records are sent to Archbishop Williams in a timely manner.

Student's Full Name: _____

Grade Entering at AWHHS: _____

By signing this *Student Records Parent Release* below, I am giving my student's **current school** permission to release all pertinent school records (academic, health/medical, and special education records) to Archbishop Williams High School. The records must include a final report card from the 25-26 school year (this year), standardized testing (if applicable), applicable special education information (IEP, 504, etc.), full health record, and any other relevant background information for your student.

Parent Name: _____

Parent Signature: _____

All records should be *emailed or mailed* by July 1, 2026 to:

Archbishop Williams High School
Attn: Enrollment Office
40 Independence Avenue Braintree, MA 02184
enrollment@awhs.org

Any questions should be directed to the Enrollment Office at 781-535-6051.

Education Reform Act of 1993: Permission of the parent or adult student is no longer required when records are requested by authorized school personnel. See Federal Law 99.31 – Family Rights Privacy Act Final Rule on Educational Records Federal Register June 17, 1976, also Section 37, Section 37L of Chapter 71 of General Laws, as appearing in the 1997 Official Edition, is hereby amended by adding the following .. “A student transferring into a local system must provide the new school system with a complete school record of entering student. Said record shall include, but not be limited to, any incidents involving suspension or violation of criminal acts or any incident reports in which such student was charged with any suspended act.”

Updated: May 2026