



Mill Bond Oversight Ad Hoc Committee (MBOC)
Wednesday, April 29, 2026
Meeting Minutes
Wilcox Building - Board Room, 3rd Floor

Voting Members (X indicates in attendance • indicates absent)

X	Joe Robinson, Chair	X	Mark Brown
X	Vincent Lynn, Vice Chair	X	Serena Hendon
X	Vanessa Hoffman, Secretary	*	Tariro Goronga
X	Chandra Shekar	X	Scarlett Marrone
X	Dan Smith	X	Travis Slack
X	Dave Usechek	X	Katherine Whitmore
X	Lenaya Dotseth		

Non-Voting Members

X	Valerie Thompson, BOE Director	X	Jana Schleusner, Chief Financial Officer
*	Clark Callahan, BOE Director	*	Drew Phelps, Director of Budget
X	Jackie Millet, Chief Operations Officer	X	Jenny Frueh, Administrative Asst to CFO
*	Mark Seglem, Bond Program Director	X	Robyn Riches
*	Eric McCain, Director of Construction	X	Gabbie Damkoehler

Guests

X	Matt Reynolds, Chief Learning Services Officer		
X	Laura Gordon, Woodland Park School Board		

Call to Order | Chair Joe Robinson

MBOC Chair Joe Robinson officially called the meeting to order at 6:01 p.m. Roll call was taken.

Public Participation Protocol Statement Public Comment

MBOC Chair Joe Robinson read the Public Participation Protocol Statement.

Chair Comments | Chair Joe Robinson

Chair Joe Robinson invited Jana Schleusner, Chief Financial Officer, to introduce guest Matt Reynolds, Chief Learning Services Officer. Jana and Matt recognized MBOC Secretary Vanessa Hoffman for her 25 years of service to the Douglas County School District. Chair Robinson also recognized Jenny Frueh, Administrative Assistant to the CFO, who has supported the MBOC since its inception and is transitioning to a new role at Cherry Valley Elementary School. Jenny shared that while her current position has been her most rewarding, her transition to the elementary school will allow for more time off as she becomes an "empty nester." Chair Robinson also commended student member Katherine Whitmore for her exceptional two-year tenure on the committee as she prepares for graduation this spring.

Chair Robinson reported that the minutes from the January 28, 2026, meeting were approved via online vote with 8 "yes" votes and 4 non-responses (7 votes required for approval).

He summarized results from the Meeting Survey, noting a committee preference to maintain four meetings annually, with

virtual sessions added only as needed. To respect the preferred two-hour meeting duration, the officers are streamlining agendas. For example, the HR retention report will now be distributed via email rather than presented in person. He also informed the committee that he will schedule a special meeting—potentially including the Superintendent—to discuss the MBOC approval process within the Operational Procedures.

Chair Robinson shared results from the summer tour survey. All seven respondents expressed interest in participating. Sierra Middle School, the Highlands Ranch High School (HRHS) Automotive program, and a paired school were identified as potential sites for weekday afternoon tours. The first meeting of the next school year will be held at the Legacy Campus, preceded by a tour of the new addition.

Membership Update | Vice Chair Vincent Lynn

Vice Chair Vincent Lynn reported that the committee approved Scarlett Marrone via online vote (11 in favor), and the Board of Education subsequently confirmed her appointment on April 21, 2026. Scarlett introduced herself and shared her background. He also reported that the proposal to adjust the committee structure in the Operating Procedures from "junior" and "senior" student roles to "two students" was approved via online vote (11 in favor). Consequently, Gabbie Damkoehler was approved by the committee 11-0 and confirmed by the Board on April 21, 2026 for the 2026-2027 school year. Gabbie introduced herself to the committee.

Vice Chair Lynn informed the committee that upcoming votes will be held at our first meeting for the 26-27 school year for new officers and four returning members: Joe Robinson, Vanessa Hoffman, Chandra Shekar, and Travis Slack.

Possible MLO Conversation (20 minutes) Central Office Consolidation Conversation

Chief Operations Officer Jackie Millet shared that the Superintendent tasked her with evaluating an expansion of the Wilcox building. Her research indicated that adding 10,000 square feet to Wilcox would cost approximately \$25 million. While the Superintendent initially preferred remaining in Castle Rock, she agreed to consider space in Meridian once it became clear that her objectives could not be met at Wilcox. A suitable building in Meridian has been identified; a preliminary price has been agreed upon, and the district is currently conducting due diligence. Once that is complete and all is satisfactory, staff will present an intent to purchase presentation to the Board.

She shared the following details:

- The building includes existing leases generating \$300,000 annually.
- Moving Legacy central office staff will allow for expanded programming and increased rental income at the Legacy Campus.
- A staff survey indicated approximately 77% are in favor of consolidating into a single building.
- The Inverness lease will be subleased until its expiration.
- The sale of the Wilcox building will offset a portion of the acquisition costs.
- The transition is expected to begin in approximately one year.
- The purchase will not utilize Bond or MLO funds. Funding will be sourced from the Cantril building, proceeds from the sale of excess land (as recommended by the LRPC), and the sale of Wilcox.
- The new facility may generate additional rental income.

Chief Financial Officer Jana Schleusner noted that Chair Joe Robinson had distributed the MLO Board of Education (BOE) presentation to the committee. The BOE has requested feedback from its committees, and Joe is coordinating with BOE President Susan Meek to facilitate this before the July retreat. During a brief Q&A, a committee member questioned a discrepancy regarding the 22% charter school allocation mentioned versus the 24% shown in the presentation. Jana committed to verifying the figure and invited the committee to the "State of DCSD" event on Monday at 6:00 p.m. at the Legacy Campus.

Updates/Presentations | Chief Financial Officer Jana Schleusner

CFO Jana Schleusner provided a high-level overview of arbitrage and explained the repayment requirements under the "85% Rule," referencing the presentation linked on the agenda. She noted that the district is consulting with experts to determine the optimal timing for the second bond issuance to ensure funds are available by September. Jana will forward a summary memo following the sale.

Bond Update | Chief Operations Officer Jackie Millet

Chief Operations Officer Jackie Millet presented the "MBOC Bond Update April 29, 2026" that is linked on the agenda. During the Q&A, she clarified that the 2027 start date for charter school projects was based on the fact that those facilities are generally newer. She confirmed that charters may only spend bond funds on non-permanent assets and noted that the charter bond plan is project-specific rather than a flat financial allocation.

She requested committee approval for the "Proposal for New Projects," which includes \$524,000 for Sage Canyon, \$540,000 for Heritage, and \$2,494,000 to replenish the Emergency Maintenance Account. Serena Hendon moved to approve, seconded by Chandra Shekar. The motion passed unanimously.

Board of Education Update | Director Valerie Thompson

Director Valerie Thompson commended the Student Advisory Group (SAG) for their well-researched presentations. She noted that the Board has received staff presentations regarding long-term financial needs, future MLO/Bond polling, and priority plan items. The Board continues to evaluate an MLO for the November ballot. Additionally, the Board voted on boundary changes for a new elementary school and discussed new legislation mandating financial literacy in the curriculum. A new device policy was passed, banning cell phone use during class time in high schools and "bell-to-bell" in elementary and middle schools. The Board continues to refine its governance and agenda-setting priorities. Finally, she reported on a safety and security presentation; a security system proposal from the County Commissioners was declined due to cost concerns.

Public Comment

Chair Joe Robinson invited guest Laura Gordon to ask questions. She inquired about the types of items the committee typically votes on. Joe stated he would email that information to her and thanked her for attending.

Committee Updates | Chair Joe Robinson

Serena Hendon (LRPC) reported that work continues on finalizing boundary definitions for new schools. The LRPC approved designating a parcel of land in Meridian as surplus to be used for educator housing. They are also planning a future revision of the Master Capital Plan (MCP).

Lenaya Dotseth (DAC) reported on presentations regarding Title funding, a three-year school calendar review, charter school reviews, a licensed evaluation update, and a budget update.

Dan Smith (FOC) commended the recent budget update and noted that the FOC reviewed HR benefit decisions and received legislative updates from the CFO.

Katherine Whitmore (SAG) reported that the group held its final meeting of the year, featuring subcommittee roundtable presentations, a certificate ceremony, and the installation of new officers.

Adjourn

Motion to adjourn by Vincent Lynn, seconded by Dan Smith. Passed Unanimously. The meeting was adjourned at 8:08 pm.

Next Meeting

The next MBOC meeting is August 26, 2026 at Legacy with the reminder there will be a special meeting called in the next few weeks.