

COBIS-SJS MUN 2026, hosted by St Julian's School, Lisbon Terms and Conditions

The COBIS-SJS MUN 2026 will take place from Thursday 3 – Saturday 5 December 2026 at St Julian's School, Lisbon, Portugal.

Participants

- The COBIS MUN is open to COBIS member schools. Each school with a registered COBIS account should participate as an individual school.
- The event is open to COBIS secondary school students in years 10-13 (UK equivalent) / aged 14-18 as at the dates of the MUN.

Registration

- Schools must register for the event via the online form on the COBIS website.
- All bookings must be made by school staff.
- The cost per student is £115 + VAT (c. €133 + VAT, exchange rates may vary). In addition to this, each attending school will be charged a non-returnable deposit of £360 (€416, exchange rates may vary) which constitutes the COBIS administration fee.
- The student participation fee covers access to the full conference programme, as well as lunches on conference days, and one evening social event with buffet. Please note, travel to/from Lisbon, accommodation within Lisbon and evening meals are **not** included in this fee.
- Schools bringing a delegation of 10 or more students will be offered two complimentary staff places. Any additional staff members will be charged normal delegate fees.
- Schools bringing fewer than 10 students will be required to pay normal delegate fees for each staff member attending the event.
- Staff fees cover lunches and all snacks and drinks provided on each day of the conference.
- Registration will close midday on 21 September 2026.
- There are a limited number of places, and these will be allocated on a first come first served basis. When places have been filled, additional registrations will be added to the waiting list.
- Schools must confirm how many students and staff they would like to attend in the registration form to allow the host school to raise invoices. If these numbers change, please contact sjsmun@stjulians.com by 21 September 2026.
- If a registered school wishes to withdraw from this event, they must confirm before 21 September 2026. To cancel a booking, please notify students@cobis.org.uk and sjsmun@stjulians.com.

Finance

- Schools will be required to make payment for places booked, not parents or guardians.
- Schools must pay the fees in a timely manner, in accordance with the timeline specified below:
 - Invoices for the full payment will be issued by St Julian's school w/c 21 September 2026 and must be paid by 7 October 2026.
- If schools do not pay their fee in a timely manner, COBIS and the host school reserves the right to cancel their place at the conference.
- Once a school has confirmed the number of students taking part, no refunds will be issued.
- Please note that invoices will be raised by the host school in the local currency (Euro) for the amounts equivalent to £360 per school and *£100 per person at the time of the invoice being raised.

Travel and Accommodation

- Schools must not make any arrangements to travel to or stay in Lisbon until their place has been formally confirmed by COBIS and the host school.
- Schools must take out the appropriate insurance policies in order to attend this event; the policy should include cancellation, travel and medical insurance as well as anything else as required by your school or region.

In partnership with:

Cancellation

- COBIS and the host school reserve the right to cancel this event if insufficient bookings are received, or if travel to the host country becomes inadvisable.
- Schools must take out the appropriate insurance policies in order to attend this event; the policy should include cancellation, travel and medical insurance as well as anything else as required by your school or region.

COBIS Student Code of Conduct

By participating in a COBIS Student Event, individuals agree to abide by the Code of Conduct. Participants who exhibit any behaviour that contravenes this may be immediately removed from the event in question and may be suspended from future COBIS events. Please review the [COBIS Student Events Code of Conduct](#), relating to students and staff, in full.

Students:

- Demonstrate empathy, tolerance, respect, and kindness towards others.
- Be respectful of differing opinions, viewpoints, experiences, and cultural sensitivities.
- Be considerate and respectful to all participants, attendees, hosts, officials and COBIS staff.
- Do not engage in unacceptable behaviour, including but not limited to demeaning, discriminatory, or harassing behaviour, materials, or speech, whether in-person or online.
- Adhere to digital etiquette during online events including appropriate use of chat, breakout rooms, and screen sharing. The expectation will be for cameras to be turned on when requested (where this impacts bandwidth or connectivity, participants can ask permission to turn cameras back off once the event has begun).
- Take part for enjoyment and strive for personal excellence.
- Graciously accept constructive feedback
- Compete by the competition conditions and rules.
- Accept responsibility and apologising to those affected by our mistakes, and learning from the experience
- Learn to value honest effort, skilled performance and improvement.
- Cooperate with the officials, teachers, and teammates (if applicable).
- Do not argue with the officials' decisions.

In the case of team events:

- Work hard for the team as well as for yourself.
- Treat all teammates and opponents with kindness and respect.

In the case of in-person events:

- Develop and demonstrate awareness and respect for local customs, laws, expectations and cultural context.
- Respect the venues, hotels and transport vehicles.
- Keep living spaces tidy.
- Do not disturb others in the hotel.

Data Processing

- In order to administer this event, COBIS/the host school will collect student names, dates of birth, email addresses, dietary requirements, medical details, and access requirements, as well as passport details if required for visa support letters. Please ensure that you have obtained the correct consent from pupils or guardians when providing this information. COBIS may ask for evidence of this consent.
- COBIS will also collect lead teacher, head teacher and finance names and contact details. This data will be shared with the host school for the administration of the event. COBIS and the host school have a data sharing agreement in place to protect the transfer of this information.
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In partnership with:

- The full name, age, images and school name of any students taking part may be published on the COBIS and host school website and social media. This information may also be published and promoted at the COBIS Annual Conference in May 2027 and in other SJS-MUN/COBIS-related publications. Participants may be asked to take part in such reasonable promotional activities and material as COBIS may require. By taking part in the event, the teacher confirms that the necessary permissions have been sought from students and/or their parents to publish this information for such purposes. Evidence of such permissions may be requested by COBIS at any time.
- COBIS will process this data in line with their [Privacy Policy](#). The host school will process this data in line with their [Data Protection Policy](#).
- Data will be retained in line with COBIS's and St Julian's School respective Data Retention Policies.
- In line with applicable Data Protection Laws, the data subject, or a parent or legal guardian acting on their behalf, may request the removal of their name at any time. Please contact students@cobis.org.uk to make this request.

These event Terms and Conditions should be read in conjunction with the COBIS Membership Terms and Conditions (with specific reference to Schedule 14), which is linked [here](#). By agreeing to these event Terms and Conditions, you agree to also be bound by the relevant sections of the COBIS Membership Terms and Conditions. Should your school not adhere to the Membership Terms and Conditions, your membership with COBIS may be subject to review as determined by the COBIS Board.

COBIS reserves the right to publish updated guidance and Terms and Conditions regarding the COBIS-SJS MUN 2026.

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