

**WARREN HILLS REGIONAL BOARD OF EDUCATION**

**May 12, 2026**

**6:30 p.m. – Executive Session**

**7:00 p.m. Regular Meeting**

**A. Call to Order – Alfred Coscia, President**

**B. Roll Call - Mrs. Donnamarie Palmiere, Business Administrator**

Alfred Coscia	Thomas Dufner	Molly Fraumeni
Jean Hansen	Erik Heller	Amy Kemp
Lisa Marshall	Paula Merrill	Corey Piasecki

**C. Executive Session- 6:30 p.m. (If Necessary)**

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 1) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
- 2) *Pending Litigation*
- 3) *Personnel Matters*
- 4) *Matters of Attorney/Client Privilege*
- 5) *Confidential Student Matters*

BE IT FURTHER RESOLVED, that the Warren Hills Regional Board of Education reserves the right to discuss such other matters rendered confidential by law should the need arise; and BE IT FURTHER RESOLVED, the minutes of this closed session be made public when the need for confidentiality no longer exists. Action may be taken.

Approval to go into Executive Session

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

D. Reconvene: 7:00 p.m.

President’s Announcement: Adequate notice of this meeting in accordance with the Open Public Meeting Act has been given by posting one copy of a Notice of Meeting in the Warren Hills Regional Board of Education Office, by mailing copies to *The Express-Times*, *Warren-Reporter*, *Newark Star-Ledger*, *New Jersey Herald* and to the municipal clerks in the Borough of Washington and Townships of Franklin, Mansfield, Oxford and Washington.

Pledge of Allegiance

Approval of Board Minutes

- April 28, 2026 Regular & Executive Session Meetings

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

E. Communications – Mr. Earl C. Clymer, III, Superintendent of Schools

F. Student Liaison Report – Louden Heller

G. Superintendent’s Report – Mr. Earl C. Clymer, III

H. Presenter(s):

I. Goals:

**Warren Hills Regional School District Goals for 2025-2026 School Year**

**District Goal 1:** To increase the percentage of students who are *graduation ready* on the NJGPA-Adaptive, Math & ELA assessments, utilizing the *Curriculum Monitoring and Assessment Plan* and the *Annual School Plan* to more closely evaluate student growth.

**District Goal 2:** To implement best practices and strategies to enhance the Culture and Climate of district school buildings in collaboration with student, faculty and administrative stakeholders by facilitating at least 2 in-district programs.

**District Goal 3:** To implement the *Structured English Instruction Program* by providing certificated faculty with in-house Professional Development time and resources to complete the 15-hour, self-paced training program no later than May 29, 2026, with a successful completion rate of greater than 95% of certificated teaching staff and non-certificated teaching staff.

**Warren Hills Board of Education Board Goals for 2025-2026:**

1. Support the administration, faculty and staff district achievement by monitoring student growth, professional development, and school climate initiatives. The Board will ensure these initiatives are implemented with fidelity and reviewed for effectiveness.
2. Support, recognize and celebrate student achievements by highlighting academic, extracurricular, and personal successes. The Board seeks to foster a positive culture that values both student growth and staff contributions.

**J. Committee Reports**

<b>Committee</b>	<b>Date</b>	<b>Discussion</b>
Finance, Facilities & Transportation	No meeting held	By Chair: A. Kemp
Education, Policy & Technology	No meeting held	By Chair: L. Marshall
Personnel & Student Activities	May 6, 2026	By Chair: M. Fraumeni
Negotiations	No meeting held	By Chair: T. Dufner

**K. Old Business**

**L. New Business**

**M. Public Comment**

Public comment shall be governed by the Board of Education Bylaw 0167 which is available on our website. There are two public comment opportunities. The first public comment is reserved for Action Items only, those items on the agenda the Board is voting on this evening. The second public comment is set aside for public comment on any school or school district issue that the public feels may be of concern to the residents of the school district. The first public comment is limited to three (3) minutes per person. The second public comment length is determined by the board as per policy. Before making a public comment, participants are to state their name, place of residence, and group affiliation if appropriate.

The Board will not respond to questions or comments until the initial public participation section of the agenda is complete. At that time, the Board or Administration will respond, as it sees fit, or it may defer responding, if at all, to a future meeting or to a response by written

communication. The Board will then hear any additional comments that may come as a result of the Board’s response. Participants may also be directed to follow the chain of command with the question or concern. While the Board will try to respond to as many questions or concerns as possible, participants who submit a multitude of questions should understand that it is unlikely that all of their questions will be answered and may be referred to further dialogue with the administration.

**N. ACTION ITEMS**

**I. PERSONNEL**

\*1. Motion to approve/accept the following appointments / resignations / retirements as recommended by the Superintendent:

Code No.	Name	Nature of Action	Position	Salary	Location	Date Effective	Date Terminated	Discussion
1	Lisa Ann Smith	Approve	Science Teacher	\$65.11/day	MS	05-13-26	06-30-26	Paid one/sixth of salary per contract
2	Tracy Rowe	Approve	District Secretary	\$35.90/hour	District	06-01-26	06-30-26	Summer hours; Not to exceed 70 hours
3	Gloria Hrabovecky	Approve	Teacher - ESL	\$101,641.00	MS	08-24-26	06-30-27	Voluntary Reassignment
4	Anthony Marinelli	Approve	Library/Media Specialist	\$83,731.00	HS	08-24-26	06-30-27	MA+30, Step 8 Pending receipt of required documents
5	Jenna Wyckoff	Approve	Coach - Head Field Hockey	\$4,072.00	MS	Start of Season	End of Season	Tier 3; Step 2 Pending receipt of required documents
6	Andrew Kaluzny	Approve	Asst. Coach Cross Country	\$4,176.00	MS	Start of Season	End of Season	Tier 4; Step 2 Pending receipt of required documents
7	Nick Galka	Approve	Asst. Coach Football	\$4,912.00	HS	Start of Season	End of Season	Tier 1; Step 1 Pending receipt of required documents
8	Christine Hamas	Accept	Substitute Teacher	\$130.00/day	District	04-28-26	04-28-26	Resignation
9	Jessica Biasi	Accept	Paraprofessional	\$26.52/hour	HS	05-22-26	05-22-26	Resignation

\*2. Motion to approve the employment of the attached personnel list “A” of tenured, certificated teaching staff for the 2026-2027 school year. (Attachment A)

\*3. Motion to approve the employment of the attached personnel list “B” non-tenured, certificated teaching staff with eligibility for tenure on the appropriate date for the 2026-27 school year. (Attachment B)

\*4. Motion to approve the employment of the attached personnel list “C” non-tenured, certificated teaching staff for the 2026-2027 school year. (Attachment C)

\*5. Motion to approve the employment of the attached personnel list “D” of School Security Personnel for the 2026-2027 school year. (Attachment D)

\*6. Motion to approve the employment of the attached personnel list “E” Technology personnel for the 2026-2027 school year. (Attachment E)

\*7. Motion to approve the employment of the attached personnel list “F” tenured secretaries for the 2026-2027 school year. (Attachment F)

\*8. Motion to approve the employment of the attached personnel list “G” non-tenured secretaries with eligibility for tenure on the appropriate date for the 2026-2027 school year. (Attachment G)

\*9. Motion to approve the employment of the attached personnel list “H” non-tenured secretaries for the 2026-2027 school year. (Attachment H)

\*10. Motion to approve the employment of the attached personnel list “I” of Custodial/Grounds/ Maintenance Personnel for the 2026-2027 school year. (Attachment I)

\*11. Motion to approve the employment of the attached personnel list “J” of tenured, certificated administrative staff for the 2026-2027 school year. (Attachment J)

\*12. Motion to approve the employment of the attached personnel list “K” of non-tenured, certificated administrative staff with eligibility for tenure on the appropriate date for the 2026-2027 school year. (Attachment K)

\*13. Motion to approve the employment of the attached personnel list “L” of non-tenured, certificated administrative staff for the 2026-2027 school year. (Attachment L)

\*14. Motion to approve the following travel and conference requests:

Code	Name	Title	Location	Cost/Mileage	Date & Discussion
1	CSA - TBD SBA - TBD A Coscia A Kemp T Dufner M Fraumeni J Hansen E Heller L Marshall P Merrill C Piasecki	Annual NJSBA Workshop	Atlantic City Convention Center	Registration \$2300, Accommodations, meals, mileage	October 19 to October 22, 2026

2	A Latham	AP Calculus AB Summer Institute	On-Line - Rutgers University	Registration \$900	July 13 to July 16, 2026
3	J Leontaris	TCU 2026 APSI PBL Workshop - AP Business with Personal Finance Training	On-Line	N/A	July 13 to July 16, 2026
4	D Guth	2026 National School Safety Conference & Expo	Omni Orlando Orlando FL	Registration \$675, Mileage/Transport ation; Accommodations; Meals	July 19 to July 24, 2026

\*15. Motion to approve the following medical / maternity leave of absence:

Code No.	Employee	Reason	Position	Location	Leave Start Date	Paid Days to be used	Unpaid FMLA Start Date	Unpaid NJFLA Start Date	Unpaid Leave without benefits	Return Date	Discussion
1	35774603	Maternity Leave of Absence	Teacher	MS	8/24/26	29	10/6/26	10/6/26	N/A	On or about 1/4/27	

### Approval of Personnel Motions

MOTION:		SECOND:			
Name	Ayes	Nays	Abstain	Absent	
Thomas Dufner					
Molly Fraumeni					
Jean Hansen					
Erik Heller					
Lisa Marshall					
Paula Merrill					
Corey Piasecki					
Amy Kemp					
Alfred Coscia					

## II. EDUCATION AND POLICY

\*1. Motion to affirm the administrative decision regarding the following HIB cases:

MS –2025-2026 - None  
HS – 2025-2026 - None

\*2. Motion to approve the revised 2026-2027 School Calendar to reflect the following revisions to the Back To School Night event dates:

- WHRMS - Wednesday, September 16, 2026.
- WHRHS - Thursday, September 17, 2026
- WHRSD early dismissal half-day - Friday, September 18, 2026.

\*3. Motion to approve the following field trip requests in accordance with Policy 2340:

Code	Requested by:	Trip	Board of Education Cost	Discussion
1	C Tyburezy	Brass Castle Elementary School; 16 Castle St Washington NJ	Transportation	Middle School Students
2	S Golda-Poirier S Montero J Graf	State Theatre Center for the Arts Northampton Street Easton Pa	Transportation	WHRHS Drama Club

\*4. Motion to approve the following resolution for school bus emergency evacuation drills pursuant to the New Jersey Administrative Code (N.J.A.C. 6A:27-11.2):

**WHEREAS**, school administrators shall organize and conduct emergency exit drills at least twice within the school year for all students who are transported to and from school and;

**WHEREAS**, the school bus driver and bus aide shall participate in the emergency exit drills, and;

**WHEREAS**, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity, and;

**WHEREAS**, drills shall be documented in the minutes of the local Board of Education at the first board meeting following the completion of the emergency exit drill;

So be it resolved that the Board of Education acknowledges that a school bus emergency evacuation drill was held on **April 23, 2026** between 7:30 a.m. – 9:00 a.m. at the Warren Hills Regional Middle and High Schools. This drill was supervised by Robert Cacchio, Warren Hills Regional Middle School Assistant Principal, and Michelle Murphy, Warren Hills Regional High School Assistant Principal, and included the following bus routes: GST bus routes 1, 2, 5, 11, 17, 18, 19, 35, 40, 61SP, 62SP; Snyder Bus routes Sh2, Sh3, Sh4, Sh6, Sh7, 1, 2, 3, 4, 6, 7, 9, 12, 13, 14AB, 15AB, 16, 20, 21, 22, 23, and 25SP, 26 & 27; Krapf Bus routes WH10, WH29 & WH8 and Shuttle.

Approval of Education & Policy Motions

MOTION:		SECOND		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

**III. BUDGET AND FINANCE**

\*1. The Warren Hills Regional Board of Education approves the March, 2026 Board Secretary and Treasurer’s Report as follows:

BE IT RESOLVED that the Board Secretary, pursuant to N.J.A.C. 6A:23A-16.10(c)3, does hereby certify that as of the date of this report, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(a);

BE IT FURTHER RESOLVED that the Warren Hills Regional Board of Education accepts the monthly financial report of the Secretary and the Treasurer for the month of March, 2026; in compliance with N.J.A.C. 6A:23A-16.10(c)4, that the Board of Education certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(b), and that as of this report sufficient funds are available to meet the District’s financial obligation for the remainder of the year.

\*2. Motion to approve the bill list for the period April 29, 2026 through May 12, 2026, in the amount of \$1,868,895.01.

\*3. Motion to approve Student Activities bill list for the period March 1, 2026 through March 31, 2026 in the amount of \$28,849.07.

\*4. Motion to approve Cafeteria bill list for the period of January 1, 2026 through March 31, 2026 in the amount of \$211,695.28.

\*5. Motion to approve transfers in the amount of \$67,787.76 for the month of March, 2026.

\*6. Motion to approve the following Special Education Tuition Contracts for the 2025-2026 regular school year:

Student	School	Amount	Aide	Related Services	Effective
4924140597	Hunterdon Preparatory School	\$9,477.00 prorated	N/A	N/A	5/8/26-6/30/26

\*7. Motion to approve the following Special Education Tuition Contracts for the 2026-2027 extended and regular school year:

Student	School	Amount	Aide	Related Services	Effective
7743432046	The Center School	\$100,462.00	N/A	N/A	7/6/26-6/15/27
5069252966	Morris-Union Jointure Commission – DLC	\$129,806.00	N/A	N/A	6/25/26-6/10/27
7223821186	East Mountain School, HMH, Carrier Clinic	\$102,270.00	N/A	N/A	7/6/26-6/22/27

\*8. Motion to approve a Memorandum of Agreement with Warren County Special Services School District for Related Services as needed for the 2026-2027 school year as per attached rates. (Attachment M)

\*9. Motion to approve the following 2026-2027 Municipal Schedule of Taxes:

### 2026-2027 Municipal Tax Schedule

Due Dates	Franklin Twp	Mansfield Twp	Washington Borough	Washington Twp
7/15/2026	\$ 323,250.88	\$ 701,502.62	\$ 476,472.00	\$ 690,515.87
8/15/2026	\$ 324,410.92	\$ 704,020.22	\$ 478,182.00	\$ 692,994.10
9/15/2026	\$ 323,250.92	\$ 701,502.58	\$ 476,472.00	\$ 690,515.83
10/15/2026	\$ 323,250.92	\$ 701,502.58	\$ 476,472.00	\$ 690,515.83
11/15/2026	\$ 323,250.92	\$ 701,502.58	\$ 476,472.00	\$ 690,515.83
12/15/2026	\$ 323,250.92	\$ 701,502.58	\$ 476,472.00	\$ 690,515.83
1/15/2027	\$ 323,250.92	\$ 701,502.58	\$ 476,472.00	\$ 690,515.83
2/15/2027	\$ 576,611.92	\$1,251,333.94	\$ 849,926.00	\$1,231,735.56
3/15/2027	\$ 323,250.92	\$ 701,502.58	\$ 476,472.00	\$ 690,515.83
4/15/2027	\$ 323,250.92	\$ 701,502.58	\$ 476,472.00	\$ 690,515.83
5/15/2027	\$ 323,250.92	\$ 701,502.58	\$ 476,472.00	\$ 690,515.83
6/15/2027	\$ 323,250.92	\$ 701,502.58	\$ 476,472.00	\$ 690,515.83
<b>Total</b>	<b>\$4,133,532.00</b>	<b>\$8,970,380.00</b>	<b>\$6,092,828.00</b>	<b>\$8,829,888.00</b>

\*10. Motion to accept, with gratitude, the donation of \$284.50 from an anonymous donor through AT&T, a Benevity foundation partner, to the Warren Hills High School Best Buddies Student Activity Account, pursuant to Policy 7230, GIFTS, GRANTS AND DONATIONS.

Approval of Budget & Finance Motions

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

O. Public Comment

P. Second Executive Session (If Necessary)

WHEREAS, the Open Public Meetings Act, N.J.S.A.10:4-11, permits the board of education to meet in closed session to discuss certain matters.

BE IT THEREFORE RESOLVED, that the Warren Hills Regional Board of Education adjourns to closed session to discuss:

- 6) *Matters rendered confidential by Federal Law, State Law, or Court Rule*
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- 8) *Personnel Matters*
- 9) *Matters of Attorney/Client Privilege*
- 10) *Confidential Student Matters*

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Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				

Amy Kemp				
Alfred Coscia				

**Q. Adjournment \_\_\_\_\_ p.m.**

Approval to Adjourn

MOTION:		SECOND:		
Name	Ayes	Nays	Abstain	Absent
Thomas Dufner				
Molly Fraumeni				
Jean Hansen				
Erik Heller				
Lisa Marshall				
Paula Merrill				
Corey Piasecki				
Amy Kemp				
Alfred Coscia				

\*Roll Call