

San Ysidro School District Governing Board

AGENDA WITH BOARD MEETING MATERIALS

Thursday,
May 14, 2026
5:00 p.m.

WELCOME

Welcome to the San Ysidro School District Governing Board meeting. As a courtesy to all attendees, please silence your cell phones or set them to vibrate during the meeting. We appreciate your cooperation.

This meeting will be audio-recorded. The public may view the meeting by visiting:
<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>

PLEASE NOTE:

- **To view materials for a specific agenda item, click on the link for that agenda item.**
- To access resources for a specific Board meeting, visit: <https://www.sysdschools.org/Page/286>.

**San Ysidro Middle School
Multicultural Complex
4345 Otay Mesa Road
San Ysidro, CA 92173**

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road, San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, MAY 14, 2026
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, May 14, 2026, to conduct its business meeting at **San Ysidro Middle School - Multicultural Complex: 4345 Otay Mesa Road, San Ysidro, CA 92173**. This meeting will be audio-recorded. The public may view this meeting by accessing the following link:
<https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>.

Pursuant to Board Bylaw 9323 and Government Code 54953.5, members of the public may record an open Board meeting using an audio or video recorder, camera, cell phone, or other device, provided that the noise or obstruction of view does not disrupt the meeting or members of the audience. If a member of the public or media wishes to stand and record the meeting or set up a tripod, such recording must be done so in the district's designated recording location. The Superintendent or an assigned employee may designate recording locations. If the Board determines that noise or obstruction of view disrupts proceedings, the activities shall be discontinued as determined by the Board.

Any meeting participant who engages in disorderly conduct which disturbs the peace and good order of the meeting, or refuses to comply with the lawful orders of the Board may be ordered removed from the meeting, and may be guilty of a misdemeanor (Cal. Penal Code Sec. 403).

Closed Session will be conducted in accordance with applicable sections of California Law. Open session will begin immediately following closed session at approximately 6:15 p.m.

AGENDA

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board, Assistant Superintendent
Manuel Bojorquez
Mrs. Irene Lopez, Board President
Mrs. Zenaida Rosario, Board Vice President
Mr. Martin Arias, Board Clerk
Mr. Antonio Martinez, Board Member
Mrs. Kenia Peraza, Board Member

3. AGENDA

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

The Board of Trustees has established clear protocols to ensure that meetings are conducted efficiently while supporting the open communication our community values. The Board welcomes and appreciates the input of parents, students, employees, and members of the public. Our goal is to provide an environment that supports the free exchange of ideas between the Board, staff, and community members in a respectful and orderly manner.

We encourage all participants to share constructive ideas and perspectives while respecting others' rights to do the same. The Board welcomes differing opinions; however, it is essential that all disagreements be expressed in a courteous and meaningful way. Personal attacks or disrespectful behavior toward others will not be tolerated. To maintain a positive environment, all speakers are asked to be courteous, patient, and respectful while others are speaking. Comments should

be concise, relevant to the topic, and within the allotted time. Members of the public must be recognized by the Board President or Chairperson before speaking and may only address the Board from the podium, not from the audience. Public comments must adhere to [Civility Board Policy 1313](#), which promotes mutual respect, civility, and orderly conduct among all members of the school community — including employees, board members, contractors, parents/guardians, students, and the public. This policy is not intended to restrict any person's constitutional right to free expression on school grounds or at district activities. Uncivil or harassing conduct by any member of the San Ysidro School District community is harmful to the educational environment and will not be permitted. Civil behavior includes politeness, courtesy, integrity, honesty, timeliness, dependability, adherence to laws and rules, and effective communication. Students, staff, parents/guardians, and community members are expected to communicate and behave in ways that do not disrupt district operations, hinder learning, or create unsafe environments.

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for district labor organizations to address **Closed Session Items Only**. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: District Legal Counsel Joseph Sanchez and Director of Human Resources Efrain Burciaga

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Certificated Management, Classified Management & Confidential

5.2 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 3

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board, Assistant Superintendent Manuel Bojorquez

Mrs. Irene Lopez, Board President

Mrs. Zenaida Rosario, Board Vice President

Mr. Martin Arias, Board Clerk

Mr. Antonio Martinez, Board Member

Mrs. Kenia Peraza, Board Member

8. FLAG SALUTE

9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

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Public comments must adhere to [Civility Board Policy 1313](#), which promotes mutual respect, civility, and orderly conduct among all members of the school community — including employees, board members, contractors, parents/guardians, students, and the public. This policy is not intended to restrict any person’s constitutional right to free expression on school grounds or at district activities. Uncivil or harassing conduct by any member of the San Ysidro School District community is harmful to the educational environment and will not be permitted. Civil behavior includes politeness, courtesy, integrity, honesty, timeliness, dependability, adherence to laws and rules, and effective communication. Students, staff, parents/guardians, and community members are expected to communicate and behave in ways that do not disrupt district operations, hinder learning, or create unsafe environments.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker to address the Board on each agenda item or a total of 3 minutes for non-agenda comments and five (5) minutes for district labor organizations.

Approach the lectern and give your name.

The Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances when necessary to ensure full public input, the Board president may, with Board consent, adjust the time allowed for public input and/or the time allotted to each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint.

In order to ensure that non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board/Public to hear the translated public testimony simultaneously. (Government Code 54954.3)

Persons wishing to address the Board are asked to complete a **Public Comment Form**, located in the sign-in area, and submit the completed form to the administrative assistant prior to the start of the meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. Members of the public may not yield their time to another individual. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

10. GENERAL ADMINISTRATION

10.1 MINUTES (Potter)

Approve the minutes of the Regular Board Meeting of April 9, 2026.

Motion: _____ Second: _____ Vote: _____

10.2 [RESOLUTION NO. 25/26-0048 ESTABLISHING ANNUAL SPECIAL TAX RATES FOR COMMUNITY FACILITIES DISTRICTS NO. 2 AND NO. 3 FOR 2026-27 FISCAL YEAR](#) (Adrianzen)

The Governing Board, acting as the Legislative Body for Community Facilities District Nos. 2 and 3 of the San Ysidro School District, approves and adopts Resolution No. 25/26-0048 establishing Annual Special Tax Rates for Community Facilities Districts No. 2 and No. 3 for the 2026-27 fiscal year.

(A representative from KeyAnalytics will be present to answer questions from the Board.)

Motion: _____ Second: _____ Vote: _____

10.3 PUBLIC HEARING AND APPROVAL OF A RESOLUTION ADOPTING A FEE JUSTIFICATION STUDY AND APPROVING THE LEVY OF INCREASED STATUTORY SCHOOL FEES ON NEW RESIDENTIAL AND COMMERCIAL/ INDUSTRIAL DEVELOPMENT PURSUANT TO EDUCATION CODE SECTION 17620 AND GOVERNMENT CODE SECTION 65995 (Adrianzen)

Motion: _____ Second: _____ Vote: _____

10.4 [ANNUAL RESOLUTIONS FOR FISCAL YEAR 2026-27](#) (Adrianzen)

Approve Resolutions Nos. 26/27-0001 through 26/27-0010 designating authorized agents to carry out District business for fiscal year 2026-2027.

Motion: _____ Second: _____ Vote: _____

10.5 [CLASSIFIED LAYOFF IMPACTS AND EFFECTS AGREEMENT](#) (Burciaga)

Approve the Classified Layoff Impacts and Effects Agreement pending ratification by CSEA and its San Ysidro Chapter 154.

Motion: _____ Second: _____ Vote: _____

11. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

11A. PERSONNEL – CLASSIFIED

LEAVE OF ABSENCE (Burciaga)

Approve/Ratify the leave of absence without pay for the following as recommended by staff:

11A.1

Instructional Aide

- a. Jihan Garcia, Child Development Center

RECRUITMENT (Burciaga)

Approve to establish recruitment for the following as recommended by staff:

11A.2

Instructional Aide Special Education

NEW JOB DESCRIPTIONS (Burciaga)

Approve the new job descriptions for the following as recommended by staff pending ratification by CSEA and its San Ysidro Chapter 154:

11A.3

[Special Program Campus Aide](#)

11A.4

[Special Program Instructional Aide](#)

RECRUITMENT (Burciaga)

Approve to establish recruitment for the following as recommended by staff:

- 11A.5 Special Program Campus Aide
- 11A.6 Special Program Instructional Aide

11B. PERSONNEL – CERTIFICATED**RETIREMENT** (Burciaga)

Approve the retirement for the following as recommended by staff:

- 11B.1 Language, Speech, and Hearing Specialist
 - a. Ruth Rivera, CDC

RESIGNATION (Burciaga)

Approve the resignation for the following as recommended by staff:

- 11B.2 Classroom Teacher K-8 (Science)
 - a. Eduardo Coronado, San Ysidro Middle

11C. CURRICULUM & INSTRUCTION**11C.1 LICENSE AGREEMENT WITH AMIRA LEARNING AS THE READING DIFFICULTIES RISK SCREENER** (Bojorquez/Ramos)

Approve the license agreement with Amira Learning as the Reading Difficulties Risk Screener to assess students in kindergarten through second grade during the 2026-27 school year at the cost of \$28,552.50 from the Literacy Screening State fund.

11C.2 LICENSE AGREEMENT WITH THE COLLEGE BOARD FOR THE SPRINGBOARD CORE MATHEMATICS PROGRAM (Bojorquez/Ramos)

Approve the license agreement with The College Board for digital access to the SpringBoard Math Program for all students in grades sixth to eighth at the cost of \$24,358.50 from the Lottery fund.

11C.3 LICENSE SUBSCRIPTIONS FOR SPECIAL EDUCATION (Bojorquez/Quintana)

Approve the license subscriptions and/or memberships needed for Special Education during the 2026-27 school year at the total cost of \$26,514.73 from the Medi-Cal Administrative Activities (MAA) fund.

11D. BUSINESS**11D.1 PURCHASING REPORT** (Adrianzen)

Approve/Ratify the purchase orders incurred by the District during the month of April 2026. This includes all agreements and those with cost implications that fall within the authorized delegation of authority limits of up to \$15,000 for public works contracts and up to \$30,000 for all other agreements from the various funding sources.

11D.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the month of April 2026.

11D.3 ACCEPTANCE OF DONATIONS (Adrianzen)

Accept donations and grants valued at \$11,050.00 to help support and enrich our educational programs.

11D.4 MEMORANDUM OF UNDERSTANDING WITH CALIFORNIA NATIONAL GUARD (Bojorquez)

Approve/Ratify the 3-year agreement with the California National Guard - Counterdrug Task Force to provide students and staff with training and support at no cost to the District.

- 11D.5 AGREEMENT WITH SCHOOLSTATUS, INC.** (Bojorquez)
Approve the agreement with SchoolStatus, Inc. for the preparation of the School Accountability Report Cards (SARC) during the 2026-27 school year at a total cost of \$8,300.00 from the General fund.
- 11D.6 SAN DIEGO COUNTY NONPUBLIC AGENCY MASTER CONTRACT WITH SPECIALIZED THERAPY SERVICES** (Bojorquez/Quintana)
Approve/Ratify the San Diego County Nonpublic Agency Master Contract with Specialized Therapy Services for the school year 2025-2026 to provide music therapy to students who receive special education services per their Individualized Education Plan. Cost implications will be paid from the Special Education fund.
- 11D.7 DISPOSAL OF OBSOLETE FURNITURE – PRESCHOOL & CHILD DEVELOPMENT PROGRAMS** (Bojorquez/Pretzer)
Approve the disposal of obsolete furniture from the Preschool & Child Development Programs (Sunset Preschool site) via donation or in a local public dump as per California Education Code Sec. 17546 (c).
- 11D.8 AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE LIBRARY MEDIA SERVICES SUBSCRIPTION** (Bojorquez/Ramos)
Approve the agreement with San Diego County Superintendent of Schools for the Library Media Services Subscription during the 2026-27 school year at the total cost of \$2,113.44 from the General fund.
- 11D.9 AGREEMENT WITH NOVA SERVICES, INC.** (Iniguez)
Approve the Agreement (C#5632) with Nova Services, Inc. to provide materials testing services for the District-Wide Asphalt Repair and Resurfacing Project-2026 in a Not-to-Exceed amount of \$74,353.00 and an Owner-controlled contingency of \$5,647.00 for a total of \$80,000.00 from Developer Fees.
- 11D.10 AGREEMENT WITH GAFCON PM-CM LLC** (Iniguez)
Approve Agreement (C#5628) with Gafcon PM-CM LLC for Project Labor Agreement and Labor Compliance Monitoring Services for the District-Wide Smartboards Installation Project for a Not-to-Exceed amount of \$8,100.00 and an Owner-controlled contingency of \$1,400.00 for a total of \$9,500.00 from General Obligation Bond Measure T Funds.
- 11D.11 AGREEMENT WITH KIRK PAVING, INC.** (Iniguez)
Approve Agreement (C#5627) with Kirk Paving, Inc. for Design-Build Services for the District-Wide Asphalt Repair and Resurfacing Project-2026 for a Guaranteed Maximum Price (GMP) amount of \$1,026,125.00. Staff is additionally requesting an Owner-controlled contingency of \$82,875.00 for a total construction budget for this Project of \$1,109,000.00 from Developer Fees.
- 11D.12 AGREEMENT WITH NINYO & MOORE** (Iniguez)
Approve the Agreement (C#5633) with Ninyo & Moore to provide Materials Testing services for the District-Wide Smartboards Installation Project for a Not-to-Exceed amount of \$73,558.20 and an Owner-controlled contingency of \$11,441.80 for a total of \$85,000.00 from General Obligation Bond Measure T funds.
- 11D.13 AGREEMENT WITH PLACEWORKS** (Iniguez)
Approve the Agreement (C#5624) with Placeworks to provide CEQA Documentation and Exemption Services for the District-Wide Asphalt Repair and Resurfacing Project 2026 for a Not-to-Exceed amount of \$9,995.00 and an Owner-controlled contingency of \$1,000.00 for a total of \$10,995.00 from Developer Fees.
- 11D.14 AGREEMENT WITH PLACEWORKS** (Iniguez)
Approve the Agreement (C#5625) with Placeworks to provide CEQA Documentation and Exemption Services for the Summer 2026 Project at Willow Elementary School for a Not-to-Exceed amount of \$9,725.00 and an Owner-controlled contingency of \$1,000.00 for a total of \$10,725.00 from Developer Fees.

11D.15 NOTICE OF COMPLETION FOR THE OCEAN VIEW HILLS SCHOOL POURED-IN-PLACE RUBBER PLAYGROUND SURFACING PROJECT (Iniguez)

Approve the Notice of Completion for Pro Services General Contractors (C#5612) for the Ocean View Hills School Poured-in-Place Rubber Playground Surfacing project.

11D.16 AGREEMENT WITH VITAL INSPECTION SERVICES, INC. (Iniguez)

Approve the Agreement (C#5630) with Vital Inspection Services, Inc. to provide inspection services for the District-Wide Asphalt Repair and Resurfacing Project 2026 for a Not-to-Exceed amount of \$32,544.00 and an Owner-controlled contingency of \$2,656.00 for a total of \$35,200.00 from Developer Fees.

11D.17 AGREEMENT WITH VITAL INSPECTION SERVICES, INC. (Iniguez)

Approve the Agreement (C#5631) with Vital Inspection Services, Inc. to provide Inspector of Record services for the District-Wide Smartboards Installation project for a Not-to-Exceed amount of \$108,480.00 and an Owner-controlled contingency of \$8,520.00 for a total of \$117,000.00 from General Obligation Bond Measure T funds.

11D.18 AGREEMENT WITH GQ BUILDERS, INC. (Iniguez)

Award Bid No. B2526-09 and approve Agreement (C#5629) with GQ Builders to provide Contractor Services for the 2026 Flooring Replacement Project at Sunset Preschool for a Not-to-Exceed amount of \$155,000.00 and an Owner-controlled contingency of \$10,000.00 for a total of \$165,000.00 from Fund 12 Child Development Fund for the 2026 Flooring Replacement Project at Sunset Preschool.

11D.19 AGREEMENT WITH WIER CONSTRUCTION CORPORATION (Iniguez)

Award Bid No. B2526-12 and approve Agreement (C#5626) with Wier Construction Corporation to provide Contractor Services for the District-Wide Smartboards Installation Project at Ocean View Hills School, Sunset Elementary School, and Willow Elementary School for an amount of \$2,685,144.00 and an Owner-controlled contingency of \$114,856.00 for a district-wide project total not to exceed \$2,800,000.00 from General Obligation Bond Measure T funds.

12. ITEMS FROM THE BOARD AND SUPERINTENDENT

13. ADJOURNMENT

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent
Manuel Bojorquez, Assistant Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.