Givens PTO 2025-2026
Monday, May 4, 2026
6:00 pm / Givens Library

1. Presidents (Betsy/Hannah)
    a. 2026-2027 Calendar
        i. Betsy/Dr. Givens to meet this summer to finalize 26-27 calendar.
        ii. Keep PTO meetings first Mondays @ 6pm; schedule drafted; let Betsy know if any feedback.
    b. WGSD Board Meeting Updates (for Givens):
        i. New digital marquees at all schools this year.
        ii. Updates to Givens playground: rubber mulch, accessible swingset
        iii. Replacing Givens windows in breezeway
        iv. New Givens intercom system
    c. Trivia Night
        i. Total Raised: $19,968.58 (17,993.58 net)
            1. Mitch: went up a bit from this. Additional ~$200 coming
        ii. Tickets: 141/180 + 12 teachers
            1. Richmond Heights location is a bit more expensive
            2. Shrewsbury still most affordable
            3. April 3, 2027
        iii. Silent Auction $12,831
            1. Unpaid invoices?
        iv. Next Year Available Dates: Feb 6, 13, 20, 27, March 27, **April 3**, 10, 17
            1. Shrewsbury cost is going up slightly (only change is that we won't have as long to set-up, price remains unchanged; they've changed structure of rental)
            2. Richmond Heights is $142/hour or $1715 (minus $250 damage fee)
        v. What worked? What didn't? Do we need/want a Post Mortem?
            1. Need to communicate need for sign-up parties earlier next year.
            2. Fit almost max in the room this year (141); could maybe fit more.
            3. Teacher sign-ups need to be structured differently; wasn't quite set up as bid bc they sold immediately.
            4. Hit local biz earlier (some mentioned hitting donation budget already).
    d. End of year Survey
        i. https://forms.gle/kjsiKSU945Wkry7U6
        ii. Anything else to include? Mention it's anonymous

iii. How do we get more ppl to fill this out?
1. Mention at trimester parties
2. Random giveaway - one $25 Amazon gift card drawn at random

e. PTO Board for 2026-2027
i. Are there any gaps?

Position	2026-2027
Sr. President	Betsy Hedrick
Jr. President	Jake Page
VP Community	Erin Grzesiowski
VP Administration	Madeline Campise
VP Fundraising	Audrey Nemeth
Sr. Treasurer	Mitch Lorenz
Jr. Treasurer	Natasha Garcia
Sr. Communications	Nicole Tache
Jr. Communications	Jessica Rierson
Equity	Megan Neudecker
Equity	Cloris King

Ashley to help where we need (possibly help Stephanie w/ Welcome Committee)

Move to approve Board for 26-27

- All in favor, approved

2. VP Administration (Madeline)
   a. Staff meals - all done except teacher appreciation
      - We have extra Cardinals vouchers to give out this week to teachers/staff
   b. Staff birthdays
      i. $75 is the monthly budget for stocking the lounge - March and April are done; we have 3 sign-ups for May.
   c. Next Year: how do you want to position it?
      i. Madeline: Going well; let's revisit end of next year.
3. VP Community (Erin)
   a. End of Year/Trimester Party - email has been sent to room parents reminding them.
   b. Will need to update training document for next year to include lead room parent per grade who will be responsible for communicating with teachers
   c. Will begin requesting room parents in August

d. Would like to discuss increasing the budget for the back to school bash. Snow cone truck or inflatable slide as examples. Thoughts? Discussed w/ budget.

4. VP Fundraising (Audrey)
    a. Dine Outs
        i. Chicken Scratch Tue April 14th…send email inquiring how much was earned
        ii. Vanilla Sugar Bake Shoppe (sent email beginning of Jan & Feb & April)
        iii. Kilwins (end of school/last day) - sent inquiry 3X
        iv. No more dine outs this year
        v. Goal to get these scheduled and on calendar ahead of time; possibly every other month (none in Dec. or May).
    b. Progressive Dinner
        i. 9/19
        ii. Goal: secure hosts and sell 50 tickets
        iii. Kelly Iffrig partnering with Erin and Megan on host house (apps); Jamie can be dessert house if nobody signs up; need dinner houses.
        iv. Erin will chair this event
    c. Wine Night
        i. Total raised: $1,670
        ii. Profit $990.55
        iii. Additional $135 in sales, Mitch will check to see if it was deposited.
        iv. Audrey to reach out to Grapevine schedule the date for next year.
    d. Lava island
        i. Made $460; tracking down check
5. Treasurers (Mitch/Natasha)
    a. Net Fundraising This Year: $27,528.70
        i. Goal - $27425
        ii. Gross: ~$29k
        iii. Budget for 26-27 has grown 5% (to account for school growth/remain conservative)
    b. 2025-26 budget
    c. Current Summary:
        i. Previous Month Closing Balance: $50,108.47
        ii. Current Balance: $66,519.62 (note: all incoming bball tix will be pulled out of this amount, but they're included now)
        iii. April Expenses/Deposits:
            1. Trivia night (net $19,091.50)
            2. Stock the lounge ($61.61)

3. Snarfs Dine out ($100)
4. Cardinals Tickets ($2,288)

iv. Budget for next year: district projections for school enrollment; we need to know that bc it affects the budget/donations
1. Assuming the same as prior year (around 50) but Givens is hard to predict given nature of family sign-ups (mostly later sign-ups)
2. Welcome Back Teachers + Kindergarten Welcome: total $1800; this is for the two breakfasts ($800). Shift remaining $750 to Welcome Back Teachers line item to Kindergarten Welcome (and rename this Welcome Committee).

v. Motion to improve 26-27 budget; all in favor; approved

d. 501(c)(3)
i. Followed up with contact from other PTO to get process moving
ii. Plan to decide between 1) re-file as a new nonprofit vs. 2) recategorizing as independent (outside of umbrella) with the same EIN.
iii. Mitch continues to harass the people he needs to talk to about this.

6. Communications (Alex/Nicole)
a. Posting monthly minutes publically (Nicole will do)
b. Nicole will connect w/ Betsy about parent survey
c. There are two Givens Facebook pages: one Givens PTO FB page and one Givens Elementary (to be approved)
d. Instagram is public
e. Derek Duncan posts stuff about Givens to WGSD page - field trips, speakers, events, etc. Let's communicate more closely w/ him.
7. Equity (Brooke/Cloris)
a. Black Rep to perform "Sleeping Beauty" – after back and forth we weren't able to schedule this year so will table for next year
b. No district meetings; Cloris will look to align schedules so equity meetings aren't same days as other events (e.g., Thrive)
8. Upcoming Dates & To Dos
a. 5/4 - 5/8: Teacher Appreciation Week
i. Build-a-bouquet 5/5 - Madeline is getting vases, flowers, ribbons
ii. Coffee truck booked 5/7 from 10-12p with pastries in teacher lounge
iii. Will hand out Cardinal Vouchers to staff
b. 5/21: Trimester Parties
c. 5/21: 5th Grade Moving Up Ceremony at 5pm
9. Committees
a. Large Initiatives – table till Betsy and Dr. Givens meet.

i. Ideas with Current Money
    1. $5k on Staff: split $4k lounge, $1k staff grants
    2. $5k- $10K: Building Updates
    3. Need to track amount of savings from this year that can be added to the fund

b. Welcome Committee
    i. Budget? Need to order Givens bags, water bottles and mugs, decorations
        1. This year, we had $400 budgeted, $170 has been spent so far.
    ii. Currently have 17 people helping out, Flyer to go out after Trivia for anyone who wants to join the effort over the summer
    iii. Current Plan: Kindergarten Welcome/Orientation, Kindergarten Summer Playdates, Grade Level Summer Meet Ups, Kindergarten Yard Signs, New Family Bags (include Givens decal), Staff Welcome Gifts, Boohoo Woohoo Breakfast (New location?), First Day of School Decorations, *Caregiver Meet Ups (new, looking to get one person at each grade level to sign up)
        1. Change up Boohoo Woohoo so we have a coffee truck, consider having 5th graders walk new students around (communicate this in different ways - at Popsicles w/ PTO, in late summer updates, etc; signs/balloons/music - add to this; any ideas welcome.

c. Cardinals Game (Amy)
    i. 9/20/26 vs. Nationals; Take me out to the ballgame
    ii. Sold just under 100 tickets!
    iii. Spirit week the week of opening day: tackle this next year
    iv. Ticket Price ($25), we will be on lower level
    v. Ideas to consider this summer:
        1. Transportation to the game
        2. Shirts - use spiritwear from BTS Bash

10. Opens
    a. Teacher Retirement / Exiting Gifts, including Dwight
        i. Olson/Jauer are retiring; Jen Levine is organizing something for them.
        ii. PTO needs to figure out what we want to do for retirement (gift cards+card?). Audrey to think more on this.
    b. Holiday Market
    c. Trunk of Treat: Would love someone to head this up (we're defining it as a Community Event and NOT a fundraiser)