ELAC MEETING MINUTES
Thursday, October 9, 2025
@ 8:45a.m.

* Meeting Called to Order @ 8:45a.m. By: Mrs. Renoj

I. Review of Past Minutes

- Mrs. Braden Gutierrez reviewed the ELAC Roles and Responsibilities by displaying the ELAC Check Sheet, in English and Spanish, with dates of achievement.
- Mrs. Braden Gutierrez distributed the minutes of the last meeting date on September 25, 2025, for review. Mrs. Braden Gutierrez called for a motion to approve the minutes. 1st Motion: Mrs. Renoj, 2nd Motion: Mrs. Briceno. A vote was taken verbally & by raising of hands, which unanimously approved the minutes.
- 6 parents & 6 staff members attended the meeting.

II. ELPAC Update

- 13 students reclassified as English Proficient (RFEP) last 2024-2025 school year. 0 English Learners have been reclassified as English Proficient (RFEP) so far this 2025-2026 school year. There are about 9 Possible RFEP Candidates based on the 2025-2026 ELPAC Scores. Mrs. Braden Gutierrez is currently monitoring EL Students & analyzing 1st Trimester data to see which additional English Learners are ready to reclassify as English Proficient (RFEP) according to 1st Trimester Data.
- Mrs. Braden Gutierrez reminded parents of the RFEP Criteria.
    -Level 4 on ELPAC
    - ELA Grade of 70%/C or higher
    - The equivalent of the English Only (EO) Nationwide average or higher or Standard Nearly Met or higher on ELA SBAC.
- Mrs Braden Gutierrez will continue to administer Initial ELPAC & conduct Initial Conferences as new students, with primary languages other than English, enroll at BCMS.
- The Alternate ELPAC administered to ModSever ELs will require 2nd scorers this year.

III. DELAC Update

- The last DELAC Meeting was Thursday, August 28, 2025, @ 9:00a.m. Thus, there is nothing new to report. The next DELAC Meeting is scheduled for Thursday, October 30, 2025, @ 9:00a.m.

IV. Comprehensive Needs Assessment

- Mrs. Braden Gutierrez presented & reviewed the EL Sections of the 2025-2026 BCMS Comprehensive Needs Assessment & asked parents for additional input. Mrs. Braden Gutierrez

called for a motion to approve the input on the English Learner Sections of the 2025-2026 BCMS Comprehensive Needs Assessment. 1st Motion: Mrs.Renoj, 2nd Motion: Mrs.Briceno. A vote was taken verbally & by raising of hands, which unanimously approved the English Learner Sections of the 2025-2026 BCMS Comprehensive Needs Assessment, without modifications.

V. Single Plan for Student Achievement (SPSA)

- Mrs. Braden Gutierrez reminded parents of the cyclical process in which the Comprehensive Needs Assessment is used to identify school strengths and needs, which are then used to create the Single Plan for Student Achievement (SPSA), which is then monitored throughout the year and evaluated at the end of the year with the Categorical Program Evaluation. Mrs. Braden Gutierrez reminded parents that the Single Plan for Student Achievement is a Living Document, so it will be monitored and can be modified throughout the year.
- Mrs. Braden Gutierrez presented & displayed the English Learner Sections of the approved 2025-2026 Comprehensive Needs Assessment & CAASPP Data to generate parent input on the 2025-2026 Single Plan for Student Achievement (SPSA). Mrs. Briceno asked about what parents can do to support their children improve their ELPAC & CAASPP scores. Mrs. Braden Gutierrez mentioned that parents can have their children do practice & training tests at home by going to the CAASPP & ELPAC Websites. (caaspp.org & elpac.org) Parents agreed that there should be an EL Parent Workshop on how to support students making progress towards English Proficiency at home. Mrs. Braden Gutierrez also informed parents that in addition to teaching her ELD Classes & Intervention Groups she is planning on teaching an ELA ELD After School Classes. Mrs. Briceno inquired about what grades the ELA ELD After School classes would include. Mrs. Braden Gutierrez informed parents the ELA ELD After School classes would be for all grades but the first class will target SEI Emerging ELs struggling with reading & the 2nd class will target SEI Bridging ELs to assist with meeting RFEP Criteria. Mrs. Braden Gutierrez called for a motion to approve input on the EL Sections of the Single Plan for Student Achievement (SPSA). 1st Motion: Mrs. Renoj, 2nd Motion: Mrs.Fernandez. A vote was taken verbally & by raising of hands, which unanimously approved the input on the EL Sections of the School Plan for Student Achievement (SPSA). Mrs. Braden Gutierrez stated that they would review the EL Sections of the 2025-2026 Single Plan for Student Achievement (SPSA) & give more input at the next ELAC Meeting.

VI. Information ELAC wants to share with School Site Council

- ELAC advises SSC to approve the EL Sections of the 2025-2026 Comprehensive Needs Assessment, without modifications.
- ELAC advises SSC on the 2025-2026 SPSA EL Sections Input on EL Parent Workshop on supporting students at home and ELA ELD After School Classes.

VII. Future ELAC Meeting Schedule

There are four more ELAC Meetings scheduled for the 2025-2026 School Year.
- Thursday, November 13, 2025, @ 8:45a.m.
- Thursday, April 16, 2026, @ 8:45a.m.
- Thursday, May 14, 2026, @ 8:45a.m.
- Thursday, June 4, 2026, @ 8:45a.m.

(Copies of the ELAC Meeting Schedules were distributed to parents.)

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VIII. Comments

- SSC = Friday, October 10, 2025 at 8:30 a.m. in the Library
- No School = Monday, October 13, 2025.
- Great Shakeout drill at 10:16 a.m. on Thursday, October 16, 2025
- Remaining days of 1st Trimester Parent Conferences = 2:15 to 3:15 p.m. Thursday, October 9, 2025, and Friday, October 10, 2025. (Students are dismissed at 2:00 p.m. every day)
- Cybersecurity Presentation for parents = October 28, 2025, from 5:30 to 6:30 p.m.
- DELAC = Thursday, October 30, 2025, at 9:00 a.m. in the HSD Learning Center Room 5

* Meeting adjourned @ 10:36a.m. by Mrs. Fernandez.
(Mrs. Renoj instructed Mrs. Fernandez to adjourn the meeting.)