(Print Clearly)

26-27 JACKSON PUBLIC SCHOOL DISTRICT
DISTRICT-TO-DISTRICT STUDENT TRANSFER REQUEST

Student Name:			**Current Grade:**	
Transfer Request From:	**District:**		**School:**	
Transfer Request To:	**District:**		**School:**	
Parent Name:			**Phone:**	
Address:				
City, State & Zip:				

The following question must be answered in order for transfer request to be considered:
Has pupil been suspended, expelled, or is currently on long-term suspension from his/her home school district?
Yes (◉) **No (○)** If yes, state reason online below.

Request reasons:

	Are parents employed by the Jackson Public School District? If so, state position & location online below.
	Has pupil been accepted in a Jackson Public School District Magnet Program? If so, state on the line below. *e.g. APAC, International Baccalaureate, Montessori, etc.*
	For other request reasons, please state online below.

I am hereby making a request for transfer as specified above. I verify that the information given is correct. I also understand that this transfer is revoked upon certain changes in status such as change of address, dismissal from magnet program, and/or termination of employment by the receiving district. I agree to notify the receiving district immediately if my status should change. I also understand that both districts are governed by policies that impose penalties for failure to comply with these provisions.

Parent Signature		**Date Signed**	

The following signatures confirm pre-approval status for a District-to-District transfer for the above pupil, pending final approval from the Jackson Public School District (JPSD) Board of Trustees. **( ) Pre – Approved**

Principal Signature (Receiving School District)	**Date**	**District Executive Officer Signature**	**Date**

Return signed form to:
JPSD Office of Enrollment Services and Records
1017 Robinson Street
Jackson, MS 39203
Office: 601-960-8852/601-960-8853
Email Address: fstrong@jackson.k12.ms.us

Official Use Only

_____ _____
Superintendent's Signature (Pupil's Home School District) **DATE**

Is student currently on long term suspension or expulsion? **( ) YES ( ) NO**
The above signature confirms that the Board of Trustees has approved this transfer and has recorded the transaction in the district's official board minutes.

Transfer students' transportation must be provided by parent/legal if request is approved.
District to District Transfers are renewed annually.

Revised April 2026