



Board Attendees:

Executive Board	Officer	Present	Executive Board	Officer	Present
President	Kennya Diaz	<input type="radio" value="P"/>	Teacher/Staff Rep #1	Katrina Gomez / Yvonne Ronquillo	<input type="radio" value="P"/>
Vice President / Fundraising	David Lizarraras	<input type="radio" value="P"/>	Teacher/Staff Rep #2	Dr. Pam Orozco	<input type="radio" value="A"/>
Secretary	Lillia Vazquez	<input type="radio" value="A"/>	Member at Large #1	Susette Thompson	<input type="radio" value="A"/>
Treasurer	Vanessa Galvan	<input type="radio" value="A"/>	Member at Large #2	Alexis Medina	<input type="radio" value="P"/>
Events Coordinator	Jaclyn Wong	<input type="radio" value="A"/>	Member at Large #3	Sitarra Ragland	<input type="radio" value="A"/>
Volunteer Coordinator	Jennifer Martinez	<input type="radio" value="P"/>	Membership / Community Outreach	Kameren Arias	<input type="radio" value="A"/>

Quorum requires 2/3 voting members be present (8). Non-voting members listed below.

<i>Parliamentarian / SJCA Principal / Superintendent</i>	<i>Erin Shiroma</i>	<input type="radio" value="P"/>	<i>Compliance Chairperson</i>	<i>Brian Nakamura</i>	<input type="radio" value="P"/>
			<i>SLC Chairperson</i>	<i>Miriam Farias</i>	<input type="radio" value="P"/>
<i>Volunteer Chairperson</i>	<i>Nicole Valdovinos</i>	<input type="radio" value="A"/>	<i>Fundraising Chairperson</i>	<i>Vanessa Flores</i>	<input type="radio" value="P"/>

I. Call to Order

- Time: 6:20 pm
- Number of parents/staff in attendance: #
- Quorum present:

II. Approval of Previous Minutes - No quorum

- Review minutes from previous meeting - **February 10 & March 9**
 - ☰ **Feb-10-2026 PTO Minutes MONTHLY OPEN Session**
 - ☰ **March-9-2026 PTO Minutes MONTHLY OPEN Session**
- Motion to approve:
- Seconded by:
- Result:



III. Reports

■ President Update:

- **We are excited to announce and warmly welcome the following candidates to our PTO Board for the 2026–2027 school year. Thank you for submitting your nominations and for your interest and willingness to serve our school community. Your commitment and dedication are truly appreciated, and we look forward to a wonderful year ahead working together.**
 - Volunteer Coordinator: Nikki Suzuki-Uyeno
 - Membership and Community Outreach Coordinator: Shaunecy Spicer
 - Member-at-Large #2/Fundraising: Jennifer Rardin

- At this time, we are still seeking an Events Coordinator to join our board. In addition, Chair positions will be available soon and shared on ParentSquare to invite interested candidates to get involved. We encourage anyone interested to apply and be part of our amazing team.

■ Vice President Update:

- Thank you, family and friends, for another successful Ontario Reign Event!
 - Ontario Reign Event:
 - 151 tickets sold
 - Highlights: students sang national anthem; PTO board participated on Zamboni
- I want to say a huge thank you to all the supporters and volunteers who help make SJCA fundraiser events a success.
 - Book Fair (7:20 AM – 4:00 PM) this week:
 - Vanessa recognized for great work
 - Included candy, scavenger hunt, and raffle

■ Treasurer Update:

**San Jose Charter Academy
PTO Meeting Minutes**



**Location: MPR
Apr 13, 2026 @ 6:00PM**

MARCH 2026 FINANCIAL SNAPSHOT	
Total Deposits	\$ 15,011.83
Total disbursements	\$ (31,366.23)
Primary Checking Account	\$99,255.64
Secondary Checking Account	0
Total Balance	\$99,255.64

CHECK DATE	CHECK #	PAYEE	DESCRIPTION	EXPENSE AMOUNT	CHECK TOTAL
MARCH CHECK DISBURSEMENTS					
3/9/2026	1615	San Jose Charter Academy	Nov/Dec 2026 Buses & Admissions and Outdoor Learning Blankets (\$197)	\$ 6,910.27	\$ 6,910.27
3/9/2026	1616	Monica Hajar	January 2026 Bookkeeper Fees	\$ 350.00	\$ 350.00
3/9/2026	1617	Kennya Diaz	Hospitality/Pastries for PTO Mtg	\$ 60.44	\$ 60.44
3/9/2026	1618	San Jose Charter Academy	2024/25 8th Grade Promotion & Smencils	\$ 1,079.25	\$ 1,079.25
3/9/2026	1619	All American Private Security	2026 Carnival Security	\$ 1,040.00	\$ 1,040.00
3/20/2026	1620	Javier David Castro Aceves	2026 Carnival Photo Booth/360 Photo	\$ 400.00	\$ 400.00
3/20/2026	1621	The Fun Co (Ultimate Entertainment)	2026 Carnival Jumpers and Attractions	\$ 6,983.00	\$ 6,983.00
3/27/2026	1622	SJCA ASB	2025/26 ASB PTO Contribution	\$ 1,500.00	\$ 1,500.00
3/27/2026	1624	San Jose Charter Academy	2024/25 Printer & Reprographics	\$ 1,754.93	\$ 1,754.93
3/27/2026	1625	Michelle Ruiz	Elementary SFA Cafe	\$ 1,093.12	\$ 1,093.12
3/27/2026	1626	Dept of the Treasury IRS	2023 Tax Fees	\$ 833.91	\$ 833.91
3/27/2026	1627	SJCA ASB	2024/25 ASB PTO Contribution	\$ 1,200.00	\$ 1,200.00
3/27/2026	1628	Alexis Villalobos	Dongles	\$ 22.13	\$ 22.13
3/27/2026	1629	San Jose Charter Academy	2025 Field Trip Buses & Admissions	\$ 1,590.00	\$ 1,590.00

TOTALS \$ 24,817.05 \$ 24,817.05

- \$2,400.05 in distributions (primarily carnival vendors, taxes, and fees)
- Refer to meeting minutes for check disbursements table
- **Secretary Update: (Kennya presented)**
 - Sign-in
 - Sign-in required to receive free dress pass
 - If any parents attended both Mar & Apr Mtg - you get 20% discount at the bookfair
 - Free Dress Passes
- **Membership Update:**
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- **Volunteer Coordinator Update:**
 - Thank you to all volunteers who supported the success of our carnival. We would like to give an extra special THANK YOU to our Parent Leads: Krystine Lizaola, Jodie Tsang, Nikki Le, Elizabeth Sosa, Megan Rosales Jennifer Rardin, Lina Pickett, Shaunecy Nourak
 - Appreciation for carnival volunteers and support; huge undertaking; weeks and week ahead of planning; parents took time to even take things home to work on.
 - Special recognition for parent leads; small appreciation gifts distributed
- **Events Coordinator Update: (% Kennya)**
 - Thanked all who supported the carnival
 - Noted extreme heat that specific day; but we made it



- Highlighted strong community engagement and nice to see alumni come back to SJCA
- Parliamentarian/Principal Update:
 - State Assessments Update
 - Tomorrow marks 1st day of testing (grades 3–8);
 - Assessments are ongoing and represent a “moment in time,(Mar/Apr)” but does not define student ability
 - Tests are untimed
 - CAASPP: Grades 3-8
 - CAST: Grades 5 & 8
 - ELPAC: all English Learners K-8
 - Celebration of Learning
 - Thursday
 - Friday
 - Celebration of Learning highlighted student growth and progression
 - Teachers felt like they ran out of space to showcase student’s work
 - Student feedback: “We love seeing what we used to do, and we loved seeing what we are going to do.
 - Emphasized that learning is not linear
 - Volunteer Celebration
 - Thursday, April 29, 2026 at 1:30
 - Recognized impact of volunteers on student experience
 - Volunteer appreciation event April 29th @ 1:30pm (ice cream social) to be shared via ParentSquare
 - Room parents, pto members, community members; etc
 - Act of Volunteerism
 - Will also provide lactose free options.
- Teacher/Staff Update:
 - No update
- Members at Large Update:
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- SLC Chairperson Update:
 - Remind the parents about Teacher Appreciation coming up May 4-8 this week will be needing help from K, 1, 2.
 - Teacher & Staff Appreciation Week: May 4–8
 - Hosted by TK/K–2; Volunteers needed (ParentSquare post to follow)



■ Fundraising Chairperson Update:

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■ Additional Notes:

- Book Fair raffle held for PTO attendees at today's mtg
 - Winner: Brenda

IV. Old/Unfinished Business:

- None

V. New Business to be brought before the board:

- PTO President vacancy has been filled: Dr. Pam Orozco (2027–2028)
- Any Carnival feedback? Besides it was very hot
- Board transition: incoming and current members to exchange contact information

VI. Adjournment:

- Meeting adjourned at: 6:43 PM
- Date of next meeting: **Monday, May 11, 2026 at 6pm**
- All meetings will be the 2nd Monday of each month unless otherwise stated.

[Notes taken by Desiree Jaojoco in absence of Lillia Vazquez](#)