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Meeting Minutes
Food Services Transition Team Meeting
October 3, 2018
3:30 p.m. to 4:30 p.m., Rm. 200

Attending:
Jackie Brawley
Patrick Durgan
Chelsea Jackson
Bob Kuehl
Simone Sangster
Jessica Sankey
Mardi Solomon
Sue Webber
Missing: Sue DeJong, Ron Cowan and Marcy Brown

Marketing/Branding (Patrick Durgan, Executive Chef and Director of Food Services, and Communications Department):

A celebration for the opening of new Central Kitchen facility is being planned to take place at the end of November. Participants to include Good Food Implementation Committee, Food Services staff, Farm to School, and others.

Sustainable Whatcom Fund has awarded a grant to Bellingham Public Schools to support food education and how food is talked about with students. A portion has been earmarked to brand the Good Food Promise and develop marketing for the Food Services Department.

Status of Central Kitchen building – timeline (Patrick Durgan):

As of this meeting, there are numerous projects being completed at the Central Kitchen site. The Central Kitchen project is on schedule to be completed by the end of October.

Feedback was provided for a wall illustration and walk-off carpeting. The committee wondered if there was the possibility of swapping walk-off carpet for external signage to indicate Central Kitchen location.

Equipment purchases and training (Patrick Durgan):

The project is on schedule, but the installation of some equipment is delayed due to unique shipping requirements.

Training on the new equipment will commence once the Central Kitchen is completed and staffing at the site is determined.

Staffing update (Bob Kuehl, Assistant Superintendent of Human Resources, and Patrick Durgan):

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The bargaining team continue to meet to determine staff transition planning and define new positions associated with the Central Kitchen.

Next Meeting:

November 14, 2018 1:00 p.m. to 2:00 p.m. at Central Kitchen.