Houston County Board of Education

Monitoring:	Descriptor Term:	Descriptor Code:	Issued Date:
Review: Annually, in July	**Rules of Order**	**1.405**	**05/11/26**
		Rescinds: **BCBF/BCBG**	Issued: **07/08/13**

The rules contained in the current edition of *Robert's Rules of Order, Newly Revised*, shall govern the Board in all cases to which they are applicable, except as otherwise provided by any statutes applicable to the Board or by policies of this Board including the following exceptions.

VOTING METHOD

When a formal vote is taken on any question brought before the Board, the decision shall be made on the basis of a majority of the membership of the Board.[1]

Roll call votes will be used at the discretion of the Chair or upon the request of any board member. Each member's vote shall be recorded in the minutes on a roll call vote. Upon request, any member's individual vote may be recorded in the minutes. No secret votes shall be used.[2]

CHAIR'S PARTICIPATION

The person chairing a meeting may participate in discussion, make motions, and vote on all issues as any other member without relinquishing the chair.[3]

SUSPENSION OF RULES

Rules of order may be suspended by a majority vote of the membership at any regular or special meeting.

CHALLENGES

Procedural challenges to the rules of order shall be made in a timely manner and not later than the next successive meeting.

Legal References

1. TCA 49-2-202(g); Tenn. Att'y Gen. Op. No. 14-102 (Dec. 2, 2014)
2. TCA 8-44-104(b)
3. *Reeder v. Trotter*, 142 Tennessee 37 (1919)