

# Sumner County Schools

## SSO Agreement for the Operations of a Bookstore or School Spirit Wear Shop on the School Campus

School Name: \_\_\_\_\_

SSO Name: \_\_\_\_\_

Organization ID# (EIN): \_\_\_\_\_

Agreement is for the 20\_\_\_\_ - 20\_\_\_\_ School Year.

This agreement is for the group listed above to operate a bookstore or school spirit wear shop that makes sales of items to students:

Bookstore \_\_\_\_\_

School Spirit Wear Shop \_\_\_\_\_

The school will receive \_\_\_\_\_% of the profits from the operation of the bookstore or school spirit wear shop from the SSO.

The SSO understands and agrees that:

- One hundred percent (100%) of the profits must be used for support of the school and the SSO must provide the school with relevant collection and operation documentation for the bookstore or school spirit wear shop.
- The SSO organization must agree to follow the guidelines in the S.S.O.F.A.A. (School Support Organization Financially Accountability Act) and the SSO procedures manual (Model Financial Policy for School Support Organizations and the SCS SSO Handbook regarding the handling of funds and providing adequate documentation and oversight of operations).

\_\_\_\_\_  
Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
SSO President

\_\_\_\_\_  
Date

\_\_\_\_\_  
SSO Treasurer

\_\_\_\_\_  
Date