



Georgia Charter Educational Foundation
For Coweta Charter Academy
MEETING MINUTES FOR 05.21.25 BOARD MEETING
Location: 6675 E., GA-16, Senoia, GA 30276

I. CALL TO ORDER

Pursuant to public notice, the meeting commenced at 6:06pm with a Call to Order by GCEF Board Chair, Danny Nungesser. Roll call was taken, and quorum established.

Attendees:

Danny Nungesser - Board Chair

Beth Duncan - Vice Board Chair

Jennifer Hughey - Director

Josh Le - Secretary

Angela Lassetter - Superintendent

Trina Weaver - Accountability Compliance and Academic Director

Michelle Blackwell - Technology Director

Pam Alfieri - Finance & Federal Programs

Terence Washington - CFO

II. AGENDA APPROVAL

MOTION: Motion was made by Beth Duncan and seconded by Jennifer Hughey to approve the agenda for the board meeting on Wednesday, May 21, 2025. Motion passed unanimously.

III. PUBLIC COMMENT

Danny Nungesser asked if there was anyone present for Public Comment. Stated there was no one present for Public Comment.

IV. 4/22/25 Board Meeting Minutes

MOTION: Motion was made by Josh Le and seconded by Jennifer Hughey to accept the meeting minutes for the board meeting on Tuesday, April 22, 2025. Motion passed unanimously.

V. FINANCIAL

A. April Financials

- i. Total income was 2% lower than expected
- ii. Net profit was 68% lower than expected, primarily due to higher instructional expenses
- iii. The Chase bank account reconciliation is nearly complete
- iv. The school aims to end the fiscal year with a \$1.8 million cash balance
- v. May is considered a critical month for achieving the financial target

B. FY26 Budget - Vote

MOTION: Motion was made by Jennifer Hughey and seconded by Josh Le to approve the FY26 Budget based on 585 FTE students. Motion passed unanimously.

- i. FTE - Full-Time Equivalent
- ii. Projected net profit of \$362,000
- iii. Approved unanimously by the board after discussion about specific line items

C. Grants Update

- i. Title I grants being drawn down monthly
- ii. Waiting to draw down IDEA funds pending final determination
- iii. Computer science certification grant available but not yet utilized by teachers
- iv. Security grants secured for cameras and front door security systems

D. Federal Programs Update

- i. Completed cross-functional monitoring
- ii. Resolved CPF (Comprehensive Performance Framework) issues
- iii. Confirmed compliance with reporting requirements

E. Fundraising Update

- i. Year-to-date fundraising: \$24,289.74
- ii. Concessions cart generated \$7,700
- iii. Strategies were discussed for future fundraising events
- iv. Challenges with parent participation in spirit nights noted

VI. OPERATIONS

A. CPF Update

- i. CPF accepted the school's explanation with no further details required
- ii. Will resume in September
- iii. Board members' training certificates were tracked and confirmed

B. FY25 State and SCSC Reporting Update

- i. 100% compliant in reporting across academic and financial domains
- ii. No significant issues identified

C. Cross Functional Monitoring Update

- i. All documentation submitted successfully
- ii. Uncertainty due to recent state-level staff transitions

D. Renovation and New Gym Update

- i. City of Senoia requires a new Conditional Use Permit (CUP); there is a 45-day waiting period for CUP application
- ii. Potential significant delays in gym construction
- iii. Bond fund expenditure deadline of June 30 remains critical
- iv. Potential additional \$200,000 required for underground retention pond work

E. Enrollment Update

- i. Currently at 470 students for next year; Goal is 585 FTE

- ii. Kindergarten enrollment slower than expected
- iii. Seventh grade already at 51 students
- iv. Potential impact from home-schooling funding bill

F. Staffing Update

- i. Seeking elementary teachers
- ii. Recruiting middle school math teacher
- iii. Looking for live teacher and custodians

G. Marketing/Advertising Update

- i. Billboards were placed in strategic locations
- ii. Social media advertising has been consistent, targeting specific areas like Griffin and Fairburn
- iii. Exploring new marketing strategies

H. Technology/Computers Update

- i. Detailed Canvas and Infinite Campus usage analytics
- ii. Securely filter blocking inappropriate content
- iii. In-house tech support managing 500+ tickets
- iv. Exploring transition to Chromebooks for better security

I. Summer Building Maintenance Update

- i. Painting and floor refinishing planned
- ii. Roof repairs completed (\$2,200)
- iii. Potential full roof replacement (\$147,000)
- iv. Playground fence and drainage system repairs under consideration
- v. Spray foam insulation potential project

VII. ACADEMIC

A. Preliminary GMAS Scores

- i. Scores analyzed across different grade levels and subjects
- ii. Proficiency levels categorized as:
 - a) Level 1: Below grade level
 - b) Level 2: Slightly behind
 - c) Level 3: Expected grade-level performance (target)
 - d) Level 4: Above and beyond
- iii. Fourth-grade math notable for 31% scoring at level 4
- iv. Emphasized importance of tracking student growth, not just achievement
- v. Discussed challenges in reading proficiency as students progress, particularly in middle school
- vi. Recommended individualized instruction based on comprehensive data analysis

B. GaDOE Literacy Awards

- i. Coweta Charter Academy received four awards:
 - a) Literacy Award for Elementary
 - b) Mathematics Award for Elementary

- c) Literacy Award for Middle School
 - d) Mathematics Award for Middle School
- ii. Coweta was notably the only school in the room to receive four awards
- iii. Banners displayed and photographed at state meeting

C. Cursive Handwriting

- i. Goal to have all third through fifth-grade students write their names in cursive
- ii. Targeting fifth-grade students to write the Preamble to the Constitution in cursive
- iii. Aiming to win the "John Hancock" banner award
- iv. Potential marketing strategy to highlight school's unique academic approach

D. End of School Year Events

- i. Social Challenge Day planned (with water slides and mentor warrior force)
- ii. Middle School Field Day upcoming
- iii. Kindergarten Readiness assessments being conducted
- iv. Fun Fridays continuing with interactive activities like pancake buffet
- v. Potential early identification of gifted students during end-of-year assessments

VIII. PUBLIC COMMENT – No one present for public comment.

IX. NEXT BOARD MEETING - Next Board Meeting Date/Time Confirmation (6/24/2025 - 6pm)

X. ADJOURNMENT

MOTION: Motion was made by Beth Duncan and seconded by Jennifer Hughey to adjourn the board meeting at 8:12 PM on Wednesday, May 21, 2025. Motion passed unanimously.

Next Board Meeting: Tuesday, June 24, 2025