

Capital School District
945 Forest Street
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

Wednesday, June 19, 2013
District Office Conference Room 126
MINUTES

Budget Oversight Committee
Joyce Denman, Ed.D.
Dennis Hallock
Tina Huff, Ed.D.
Cheryl Jenkins
Vanessa Withers-Little
Sean Sokolowski, Business Manager

(D)	DISCUSSION
(I)	INFORMATION

Budget Oversight Committee Members Present:

Joyce Denman, Ed.D.
Dennis Hallock
Tina Huff, Ed.D.
Cheryl Jenkins
Vanessa Withers-Little

Also Present

Sean Sokolowski, Business Manager
William T Garfinkel, Citizen
Robert Hartman, Citizen

The meeting was called to order at 11:38 a.m.

1.01 Roll Call – Establishment of a Quorum

Quorum was established with five members present.

2.01 Review and Approval of minutes

Mr. Sokolowski presented the minutes from the April 24, 2013 meeting. A motion to approve the minutes as presented was made by Dennis Hallock, seconded by Joyce Denman, and were approved by a unanimous vote (5-0).

2.02 FY 14 Tax Rate

Mr. Sokolowski presented the proposed Tax Rate for FY 14. Overall, the proposal is to reduce the tax rate by 5.9 cents per \$100 of assessed value. The current expense tax rate was approved by the March 8, 2005 referendum. The District proposed the tax rate would last 5 years and FY 14 will be the 9th year of operations under that referendum. The Debt Service tax rate is set to pay the principal and interest on bonds that have been issued for construction programs. In the last approved construction referendum the district estimated that the debt service tax rate would have to increase by 2.35 cents in FY 14. However, this tax is proposed to increase by only .5 cents to 53.5. Overall, the district debt service tax rate is 15.53 cents lower than what was projected in the March 31, 2010 Referendum for FY 11-FY 14. Minor Cap tax rate is for the district's 40% share to receive the State's matching 60% share of funds to maintain the school facilities. This tax rate is proposed to increase by .6 cents to 2.1 cents. The Technology match is proposed to stay the same at 1.8 cents. The Extra Time match is proposed to stay the same at 1.5 cents, and the Reading Specialist match is proposed to stay the same at 2.1 cents. The Tuition Tax Rate is for the services provided to Special Needs students including special programs within the district, special programs operated by other districts, and special programs operated by private entities. The Tuition Tax rate is proposed to decrease by 7 cents to 36 cents. Overall, the tax rate is proposed to decrease by 5.9 cents including all four components of the tax rate.

2.03 FY 14 Preliminary Budget

Mr. Sokolowski presented the FY 14 Preliminary Budget. The Fiscal year will run from July 1, 2013 to June 30, 2014. A Final Budget will be presented in December after legislation is finalized and the number of Units earned has been determined by the September 30th unit count. It is estimated that enrollment will remain relatively the same to provide the district with 488 units (or teaching positions). Division I funds pay for the state portion of salaries, benefits, and OEC's. The Division II AOC and Energy are expected to remain the same with no increases in the per unit allotment. The PEAK program has been removed from the budget because Parkway will be taking

over the program. The District may receive State funds for Technology, for enhanced security, and potentially to mitigate the reductions from sequestration. However, it is not known at this time if these funds will definitively be received or in what amount. It is estimated to receive \$1.4 million for State Educational Sustainment Funds. These funds offset about half of the State funds that have been cut from the District since FY 2008. The District's assessed value is 1,240,568,200 which only represents a 0.83% increase. The District expects to collect 99.5% of its estimated taxes which is an increase from last year's estimate of 98.5%. The district is expected to end FY 13 with approximately \$14.7 million in local funds, which will be a decrease from the prior year. It is expected that the State will not provide raises on the State side other than for Paras. Local raises negotiated by contracts have been included in the analysis. The overall OEC rate is expected to increase by 2%. A 2% increase is requested for the per pupil allocations at the schools. Over an 11 year period their budgets have increased by an average of .69% per year. An increase for Central's Athletic Budget is requested to accommodate an Athletic Trainer. KCCS budget has been reduced to offset an increase in the DAP budget. Kent Sec ILC's budget will be increased to accommodate for extra costs that were shared by the PEAK program, but will evolve through the Final Budget. Most department budgets are less in FY 14 than they were in FY 04 and consequently a 2% increase is requested for the following budgets: District Office, Superintendent, Curriculum, Local Match for Success Grant, Technology, Athletics, Special Services, Maintenance, Human Resources, Buildings & Grounds, and the Copy Center. Funds are being requested to supplement the New High School Technology Budget and to replace some aging technology. \$386,972 was added to the \$244,152 for Testing computers and \$314,876 from Construction to accomplish these technology purchases. There is still \$132,000 for the purchase of Communication Equipment and \$60,000 for signs. Funds were added to Fleet Vehicles to replace a district vehicle. \$31,370 was added to Resource Officers to fund additional security guards at the High School. The \$983,680 was included in the budget for the new reading adoption program. If all budgets are completely spent, it is estimated that the ending local reserve will be \$10.3 million. Federal funds have been reduced to represent the 10% reduction due to Sequestration. The total budget is \$97.6 million.

2.04 Monthly Reports

The May 31, 2013 Monthly Reports were discussed.

2.09 Future Meetings

The next meeting of the committee will attempt to be scheduled in October.

3.01 Adjournment

There being no further business, the meeting was adjourned at 1:03pm.