

Capital School District
945 Forest Street
Dover, DE 19904-3498



Wednesday, December 11, 2013
District Office Conference Room 126
MINUTES

Budget Oversight Committee

Dennis Hallock, Chairperson
Joyce Denman, Ed.D.
William Garfinkel
Tina Huff, Ed.D.
Cheryl Jenkins
Kirk Johnson
Vanessa Withers-Little
Sean Sokolowski, Business Manager

(D)	DISCUSSION
(I)	INFORMATION

Budget Oversight Committee Members Present:

Dennis Hallock, Chairperson
Joyce Denman, Ed.D.
William Garfinkel
Tina Huff, Ed.D.
Cheryl Jenkins
Kirk Johnson

Also Present

Sean Sokolowski, Business Manager
Margaret McKay, League of Women Voters

The meeting was called to order at 4:31 p.m.

1.01 Roll Call – Establishment of a Quorum

Quorum was established with six members present.

2.01 Review and Approval of minutes

Mr. Sokolowski presented the minutes from the October 16, 2013 meeting. A motion to approve the minutes with the corrected date of October 16, 2013 was made by Dennis Hallock, seconded by Kirk Johnson, and was approved by a unanimous vote (6-0).

2.02 Update on New Dover High School

Mr. Sokolowski introduced Mr. Brad Cowen from EDIS, the construction management firm who is in charge of the New Dover High School Project. Mr. Cowen described the referendum process relating to DOE, the design phase, schematic phase, estimating, and bidding process for the construction project. Mr. Cowen elaborated on the add/alternate process within the bidding phases. Questions from members of the CBOC were answered and written responses to their pre-meeting questions were distributed.

2.03 FY 14 Final Budget

Mr. Sokolowski presented the FY 14 Final Budget. Mr. Sokolowski highlighted the changes from the FY 14 Preliminary Budget. Units increased from 488 to 504 due to increased enrollment as of September 30th, 2013. Because of the increase in units, the district receives more Div II and Div III funding. There was no increase in per unit allocations of Div II AOC, Div II Energy, or Div III. The District expects some vestiges of revenue from the PEAK program. Unique Alternatives was increased to \$212,562. Funds for State Testing Computers has been allocated in the amount of \$128,071 but will be purchased through OMB and consequently will not be reflected on the Districts Revenue or Expenditure Reports. The State allocated \$121,193 in Technology Block Grant Funds and \$86,003 to offset the impact of Sequestration on federal grants. State Ed Sustainment Funds were moved from the Other State column to Local Column to reflect local expenditures. Major Cap of \$5,639,200 was added to align with State Monthly Reports. The ratio for Major Capital Referendums has crept up from 30% to 40% for the local share. This has had no impact to current projects but would increase the local cost of future Major Cap Referenda. The increase is due to the ratio being tied to the Equalization formula. There are apparent errors with the Equalization formula which is why Equalization has been frozen since FY 2010. Kent County Districts are requesting from the State that the Major Cap ratio revert back to FY 2010 instead of being based from a formula that no longer works. Choice and Charter Billings have been received but are still being analyzed. The Overall local

reserve ended at \$14,931,613 which was a decrease of \$162,116 from the previous year. Funds were added to School Budgets to help offset the replacement of SmartBoard bulbs that are beginning to need replacement. The Athletic Budget for Central Middle School was moved back under the District Athletic Budget to facilitate record keeping for the Athletic Director. Kent County Secondary ILC had an increase in their budget to \$481,512 to offset cost sharing initiatives with the PEAK program which is no longer run by the District. A line item for Construction was created to offset the Major Cap Revenues added. The Community signs budget was reduced to \$15,000 because of contributions of legislators. The Replacement of Band Uniforms was budgeted at \$142,500. If all categories within the budget are fully expended, the ending local reserve would be \$10,357,295.

2.04 Monthly Reports

Monthly reports were distributed.

2.06 Future Meetings

The next meeting of the committee was scheduled for March 5 at 4:30pm.

3.01 Adjournment

There being no further business, the meeting was adjourned at 6:19pm.