

CLASS SPECIFICATION
Grounds Maintenance Worker II
Range 34

GENERAL PURPOSE

Under general supervision of the Director for Facilities Planning and Operation and/or Designee, performs skilled and semi-skilled duties in the maintenance of grounds, athletic fields, large grass areas, and other landscaped areas; and performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS

Grounds Maintenance II is a trade classification, in the grounds maintenance series. Incumbents are assigned to work independently at a large school sites, other District facility sites, or are responsible for mowing athletic fields and large grass areas, at all school sites.

Grounds Maintenance Worker II is distinguished from Lead Grounds Maintenance Worker in that incumbents in the latter class coordinate, lead and participate in the work of the District's centralized grounds maintenance crew.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this class. There will typically be an assigned schedule for these duties.

1. Reviews work orders, determines the priority of tasks, and leads work completion.
2. Inspect and monitor campuses for necessary grounds maintenance work to assure safety, resolve problems, or notify others as appropriate.
3. Mows, edges, trims, and rakes lawns; plants, cultivates, and waters lawns, trees, shrubs, and flowers; operates a gang mower, push mower, tractor, trimmers, edgers, and weed eaters.
4. Sweeps sidewalks and performs general grounds cleaning; picks up debris from sporting events; picks up rubbish, paper, and trash; picks up and dumps trash cans; removes glass, paper, and other debris from student parking lots.
5. Prunes trees, plants, and shrubs; picks up and hauls cuttings to trash bins; reseeds, fertilizes, and renovates lawns and fields.
6. Repairs surface sprinkler lines and sprinklers with non-motorized heads; repairs sprinkler heads.
7. Performs minor maintenance and repairs on ground equipment; assists in repairing playground equipment.
8. Mixes and apply various herbicides, insecticides, and fungicides.
9. Maintains routine records of work orders and equipment repair.

OTHER DUTIES

1. Operates vehicles to travel to various District sites and ensures proper maintenance of District vehicles.
2. Acts as the Lead Grounds Maintenance Worker in that individual's absence or lack of presence.

QUALIFICATIONS

Knowledge of:

1. Basic grounds maintenance procedures, including mowing, edging, raking, and weeding.
2. Safe work procedures in operating hand and power tools and equipment.
3. Cultivating, fertilizing, watering, and spraying flowers, trees, and shrubs.
4. Herbicides and other chemicals used in grounds maintenance.
5. Operation and maintenance of hand and power tools and equipment used in groundskeeping.
6. Methods and materials used in controlling pests, insects, and weeds.
7. Methods and procedures for maintenance and repair of irrigation systems.

Ability to:

1. Perform semi-skilled grounds maintenance duties, including prioritizing and scheduling work on school grounds and athletic fields.
2. Work independently and use sound judgment in performing grounds maintenance activities at a large secondary school site.
3. Mow, edge, water, weed, fertilize, and cultivate lawns, flower beds, athletic fields, and other landscaped areas.
4. Maintain and repair sprinkler watering systems.
5. Mix and apply specialized chemicals to control and eradicate weeds, insects, and other pests.
6. Operate various power and hand tools and light motorized equipment including tractors, power mowers, edgers and weed eaters.
7. Understand and follow oral and written directions.
8. Maintain routine records.
9. Establish and maintain effective working relationships with District management, staff, and others encountered during management.

Education, Training, and Experience:

Graduation from high school or G.E.D. equivalent; two years of grounds maintenance experience; or some combination of education, training, and experience that produces the requisite knowledge and ability.

Licenses; Certificates; Special Requirements:

A valid California Class C driver's license, a good driving record, and the ability to maintain insurability under the District's vehicle insurance policy.

Upon acceptance of the District's offer of employment, new hires may be required to complete a baseline physical examination before the first day of employment.

PHYSICAL AND MENTAL DEMANDS

Persons with disabilities may be able to perform the essential duties of this class with reasonable accommodation. Reasonable accommodation will be evaluated individually and depends, in part, on the specific requirements for the job, the limitations related to disability, and the ability of the hiring department to accommodate the limitation.

Physical Demands

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee is frequently required to stand and talk or hear. The employee is frequently required to walk, sit, climb or balance, stoop, kneel, crouch, or crawl.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move over 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Mental Demands

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret information; analyze and solve basic problems; use math and mathematical reasoning; observe and interpret situations; learn and apply new information or new skills; work under deadlines with constant interruptions; and interact with District staff, other organizations and the public. The employee is occasionally required to deal with dissatisfied or quarrelsome individuals.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee regularly works in extreme outside weather conditions, near moving mechanical parts and frequently works on slippery and uneven surfaces. The employee is frequently exposed to wet and/or humid conditions, vibration, and street/road traffic. The employee is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals and risk of electrical shock. The noise level is frequently loud.

Board Approval: 2/5/26