

Ontario–Montclair School District

CLASS SPECIFICATION Lead Painter Range 48

GENERAL PURPOSE

Under general supervision of the Director for Facilities Planning and Operation and/or Designee, schedules, assigns, leads, and participates in the work of personnel engaged in the painting of District buildings, structures, and facilities; and performs related duties as assigned.

DISTINGUISHING CHARACTERISTICS

Lead Painter is an advanced, working lead class, providing technical assistance, training, and lead worker duties for a staff of painters.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to this class. There will typically be an assigned schedule for these duties.

1. Lead Painter provides work direction and guidance to staff; plans and assigns work to staff; provides training and technical assistance; inspects and evaluates work performed; identifies problem areas and directs remedial action to be taken; provides input to the evaluation of assigned staff; ensures that activities are carried out in a safe manner and that established policies, procedures, and safety measures are followed.
2. Orders and maintains an inventory of paint, tools, and materials for the District's paint shop.
3. Prepares a variety of surfaces such as wood, concrete, metal, glass, drywall, and plaster for surface coverings; operates appropriate equipment and tools for removing paint or graffiti, patching holes, or roughing slick surfaces as necessary.
4. Uses brushes, rollers, or spray guns to apply a variety of surface coverings such as paint, varnish, shellac, enamel, lacquer, or other protective or decorative finishes.
5. Refinishes or repaints wood, metal furniture, fences, or other equipment; applies primer, undercoats, and finish coats as needed; mixes paints and matches colors and shades.
6. Cleans and maintains brushes, tools, and other equipment; operates, maintains, and repairs sandblasters, spray guns, saws, and related equipment. Required to use chemicals as required to clean equipment.
7. Oversees erection of scaffolding; moves and works from ladders, scaffolding, and platforms.
8. Define bid specifications for outside vendors and coordinate work.

OTHER DUTIES

1. Operates a vehicle to travel to various District sites and ensures proper maintenance of District vehicles.
2. Assists other trades personnel as needed.
3. Complete work orders using the current implemented work order system.

QUALIFICATIONS

Knowledge of:

1. Methods, equipment, and materials used in the painting trade.
2. Methods of preparing a variety of surfaces for repainting, painting, and finish work.
3. Appropriate safety precautions and procedures.
4. Proper methods of storing equipment, materials, and supplies.
5. Methods and practices of effective employee training.

Ability to:

1. Receive work orders, assign and provide work direction to assigned personnel.
2. Maintain records of work orders including timing and materials.
3. Perform advanced level painting and finishing work.
4. Prepare a variety of surfaces for painting or other surface coverings.
5. Understand and apply painting trade safety standards and procedures.
6. Understand and follow oral and written directions.
7. Maintain tools and equipment in clean and proper working condition.
8. Communicate effectively with others.
9. Perform heavy lifting.
10. Work from scaffolding, riggings and ladders.
11. Establish and maintain effective working relationships with District management, staff, and others encountered in the course of work.

Education, Training, and Experience:

Graduation from high school or G.E.D. equivalent; and three years of advanced level experience in the painting trade.

Licenses; Certificates; Special Requirements:

A valid California Class C driver's license, a good driving record, and the ability to maintain insurability under the District's vehicle insurance policy.

Upon acceptance of the District's offer of employment, new hires may be required to complete a baseline physical examination prior to the first day of employment.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel, or operate objects, tools, or controls; and reach with hands and arms. The employee frequently is required to stand and talk or hear; walk or sit; climb and work up to heights of 100 feet; stoop, kneel, crouch, or crawl.

The employee must regularly lift and/or move up to 50 pounds and occasionally over 100 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

Mental Demands

While performing the duties of this class, the incumbent is regularly required to use written and oral communication skills; read and interpret data, information, and documents; analyze and solve problems; use shop mathematics; observe and interpret situations; deal with changing, intensive deadlines; and interact with District management, staff and others encountered in the course of work.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

The employee frequently works in extreme outside weather conditions, near moving mechanical parts, and on slippery and uneven surfaces. The employee is frequently exposed to wet or humid conditions, fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock. The noise level in the work environment is frequently loud.

Board Approval: 2/5/26