Business Services
255 W Stanley Ave STE 100
Ventura, CA 93001
805.641.5000

Ventura Unified
SCHOOL DISTRICT

DATE: May 11, 2026

TO: All Respondents to the Referenced Project:

Individual Food Service
5496 Lindbergh Ln
Bell, CA
90201-6409

RE: FNS4-27 Paper Supplies

NOTICE OF INTENT TO AWARD CONTRACT

COMPETITIVE NEGOTIATION – RFP

Please Take Notice that this letter shall constitute the District's **Notice of Intent to Award the Contract** for the above referenced RFP. The District intends to award said Contract to **Individual Food Service** as the respondent whose proposal has been determined to be the best value to the District, with price and other factors considered.

At a regular meeting of the District's Board of Education on **May 12, 2026**, at a time and location to be announced on the District's website, the District's Board of Education intends to consider award of the contract to the respondent named in the previous paragraph.

Sincerely,

Dr. Ahsan Mirza
Assistant Superintendent, Business Services

cc: Kara Muniz Director, Food & Nutrition Services

Natalie Gerardi Purchasing Supervisor

VENDOR EVALUATION - FNS4-27 PAPER SUPPLIES

		Max Points	PANELIST 1 NG	PANELIST 2 KL	PANELIST 3 KM	PANELIST 4 AT	PANELIST 5 AH	Avg
			Averages					
			INDIVIDUAL FOOD SERVICE					
Completeness of Response		**10**	10	10	10	10	10	**10.00**
Vendor's Reputation and References		**15**	15	15	15	15	15	**15.00**
Vendor's Ability to Provide Reqeusted Products								
1	How do you plan to work with the District to set up a delivery schedule?	3	3	3	3	3	3	**3.00**
2	How many deliveries per week will you provide?	3	3	3	3	3	3	**3.00**
3	Do you have minimums for deliveries? If YES, please state your minimum delivery amounts (dollar amount, case quantity, etc).	3	3	3	3	3	3	**3.00**
4	What is you procedure for notifying customers of shortages and /or substitutions?	3	3	3	3	3	3	**3.00**
5	How many days lead-time do you require for an order?	3	3	3	3	3	3	**3.00**
6	What procedures do have in place to fill emergency orders?	3	3	3	3	3	3	**3.00**
7	How many years has your company been in the food service distribution business?	2	2	2	2	2	2	**2.00**
8	Has your firm backed out of a distribution contract with any school district within the last 18 months? If so, please explain.	2	2	2	2	2	2	**2.00**
9	Has your firm been replaced at the will of any school district during the last 18 months? If so, please explain.	2	2	2	2	2	2	**2.00**
10	Has your firm brought a claim against a public agency within the last 5 years? If so, please explain including the name of the public agency, nature of the claim, and the outcome.	3	3	3	3	3	3	**3.00**
11	Please list any additional charges and/or discounts or any other pertinent information related to this proposal.	3	3	3	3	3	3	**3.00**
12	What is your procedure for addressing product returns?	3	3	3	3	3	3	**3.00**
13	Do you now or have you ever had any direct or indirect business, financial, or other connection with any officer, employee, or consultant of the District? If so, please provide specific details of the relationship.	2	2	2	2	2	2	**2.00**
	TOTAL QUESTIONAIRE POINTS	**35**	35	35	35	35	35	**35.00**
	TOTAL COMPLETENESS, REFERENCE & QUESTIONAIRE POINTS	**60**	60	60	60	60	60	**60.00**
	PRICING	**40**						**40**
	FINAL POINT TOTAL	**100**						**100.00**