

Ontario–Montclair School District

CLASS SPECIFICATION **Lead Environmental Technician** **Range 46**

GENERAL PURPOSE

Under general supervision, of the Director for Facilities Planning and Operation and/or Designee, schedules, assigns leads, and performs advanced skilled level duties and specific pesticide control functions by applying restricted and non-restricted pesticides in or around school and administrative buildings, facilities, and sites; operates medium-sized equipment to maintain and care for lawns and landscape areas; and performs related duties as required.

DISTINGUISHING CHARACTERISTICS

Lead Environmental Technician is an advanced journey-level, working-class lead responsible for performing pesticide control functions, including mixing and applying various herbicides, insecticides, and fungicides to lawns, landscaped areas, and buildings to treat pest, disease, and weed problems. An incumbent is responsible for learning and applying governmental regulations related to pesticide use and ensuring that pesticide application is done in an environmentally safe and effective manner in accordance with all state and federal standards. An incumbent is also responsible for providing lead work direction and monitoring the work of Environmental Assistants.

The Lead Environmental Technician is distinguished from the Environmental Assistant in that incumbents in the latter class perform the entry-level work required for pesticide applications. At the same time, the former has primary responsibility for pest control functions and monitors the work of Environmental Assistants.

ESSENTIAL DUTIES AND RESPONSIBILITIES

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to this class. There will typically be an assigned schedule for these duties.

1. Receives work orders; provides work direction and monitors the work of assigned personnel.
2. Mixes and applies various restricted and non-restricted herbicides, insecticides, and fungicides; sprays and fogs buildings, sites, facilities, lawns, and landscaped areas for weed, pest, and insect control; fumigates buildings and facilities; inspects and monitors the health and appearance of turf, trees and shrubbery; diagnoses and treats pest, disease and weed problems; packages, stores and disposes of pesticides and other chemicals in accordance with applicable laws and regulations.
3. Receive and respond to requests from the schools to handle domestic animals, pests, and rodents to ensure the safety of our students and staff.

4. Performs preventive maintenance on equipment and tools and makes minor adjustments and repairs; reports the need for major repairs and maintenance.
5. Periodically inspect buildings and grounds for harmful pests, baits, traps, and disposes of rodents, animals
6. Drills through floors and foundations to control subterranean termites and carpenter ants.
7. Level off gopher mounds and treat burrows for ground squirrels, rats, mice, skunks,
8. Performs assessment and minor removal of mold.
9. Complete AHERA 6-month surveillance inspections and complete necessary documentation
10. Trains other employees in the safe use of restricted and unrestricted pesticides; assists with asbestos identification and monitoring sites; monitors and assists District sites in disaster preparation and assists site managers in response techniques to identified emergency situations. Writes required reports, assists in development and implementation of plans, handbooks, and programs, and maintains records on pesticide use and hazardous waste program; posts signs and distributes letters regarding pest control activities at District and school sites as needed.

OTHER DUTIES

1. Performs general gardening and maintenance work, including: mowing, edging, trimming and raking lawns; spraying for control of weeds; cleaning and maintaining landscaped areas; operating gang and push mowers, tractors, rollers, skip loaders, trimmers, edgers and weed eaters; operating trucks and vehicles; may pick up litter, garbage and debris from landscaped areas.

QUALIFICATIONS

Knowledge of:

1. Methods and equipment used in pest, weed and insect control and treating plant diseases.
2. Herbicides, pesticides, fungicides and other chemicals used in grounds maintenance.
3. Methods and procedures for application of controlled substances, poisons and sterilants and their effects on target areas, surrounding areas and humans.
4. The safe packaging, storage and disposal of pesticides and other chemicals.
5. Safe work procedures in the use of pesticides and operation of hand and power tools and equipment.
6. Federal and state law, regulations, requirements and standards applicable to the use and storage of pesticides and other hazardous chemicals, including Hazard Communication program standards.

Ability to:

1. Mix and apply specialized chemicals to control and eradicate weeds, insects and other pests.
2. Recognize common plants, plant diseases and insect pests.

3. Operate a variety of power and hand tools applicable to assigned responsibilities.
4. Understand and follow detailed oral and written directions.
5. Maintain records as required by the state and District.
6. Meet Environmental Protection Agency competency standards.
7. Establish and maintain effective working relationships with supervisors, administrators, employees and others encountered in the course of work.

Education, Training and Experience:

Graduation from high school or G.E.D. equivalent; and three years of grounds maintenance experience involving all aspects of pesticide application and rodent control; or some combination of education, training and experience that produces the requisite knowledge and ability.

Licenses; Certificates; Special Requirements:

A valid California Class C driver's license, a good driving record and the ability to maintain insurability under the District's vehicle insurance policy.

A Qualified Applicators Certificate QAC issued by the State/County. QAC, A (Pest Control) & B (Grounds Management) license.

Certificate of completion from the EPA in "Packaging of Waste" is highly desirable.

Maintain appropriate certifications of Asbestos Management Planner and Asbestos Inspector.

Upon acceptance of the District's offer of employment, new hires may be required to complete a baseline physical examination prior to the first day of employment.

PHYSICAL AND MENTAL DEMANDS

The physical and mental demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

While performing the duties of this job, the employee is regularly required to use hands to finger, handle, feel or operate objects, tools, or controls and reach with hands and arms. The employee frequently is required to stand and talk or hear. The employee is frequently required to walk; sit; climb or balance; stoop, kneel, crouch, or crawl.

The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move over 100 pounds with assistance. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

Mental Demands

While performing the duties of this class, employees are regularly required to use written and oral communication skills; read and interpret data, information and documents; analyze and solve problems; use math and mathematical reasoning; observe and interpret situations; learn and apply new information or new skills; work under deadlines; and interact with District staff and others encountered in the course of work.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee regularly works in extreme outside weather conditions, near moving mechanical parts and frequently works on slippery and uneven surfaces. The employee is frequently exposed to wet and/or humid conditions, vibration, and street/road traffic. The employee is regularly exposed to fumes and airborne particles, toxic and caustic chemicals. The noise level is frequently loud.

Board Approval: 2/5/26