PITTSBURG SCHOOL DISTRICT

HEALTH SERVICES

SHAC Meeting Minutes

Date: May 6, 2026
Time: 12:00 PM
Location: Via Google Meets
Meeting Type: Scheduled SHAC Meeting

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1. Call to Order

The meeting was called to order at **12:00 PM** by **Brook Ratley**.

2. Attendance

Members Present: Brook Ratley (District Lead Nurse), Laurie Smith (Co-Chair), Chris Hackett, Johnathan Hill, Zach Tomlinson, Cruz Alvarez, Billi-Jo Carpenter, Casey Mayben (Chair), Terraysa Pearson.

3. Approval of Previous Minutes

The minutes from the **April 2026** meeting were reviewed. Unanimous Approval

4. Announcements & Reports

- **Annual Screenings Recap:** The committee was informed that all state-mandated hearing, vision, and spinal screenings have been successfully completed for the 2025-2026 school year for the appropriate grade levels.
- **Proposal for Automatic Vision Screener**: Laurie Smith presented a proposal to transition from manual Vision charts to an automated, instrument-based vision screening system when needed. (e.g., Welch Allyn Spot). Updated guidelines from DSHS permit use in all ages and grade levels.
    - Benefits: Higher accuracy in detecting refractive errors; efficiency for pre-verbal, ESL, and special education students.
- **UIL Athletics:** Student-athlete physicals are currently underway for all UIL participants for the upcoming season.
- **Employee Wellness:** The UT Health Mammogram Bus visited campuses recently to provide accessible screening services for staff.
- **Appreciation Week:** Recognition was given to teachers, staff, and nurses in honor of National Appreciation Week.

- **CERP Team Development:** Laurie Smith presented information regarding the **Cardiac Emergency Response Plan (CERP)**.
    - While required for the 2027-28 school year, the district plans to initiate a pilot program at the Primary campus for the 2026-27 school year.

5. Adjournment

With no further business to discuss, the meeting was adjourned.

Minutes submitted by: *Brook Ratley, RN* District Lead Nurse

Pittsburg ISD