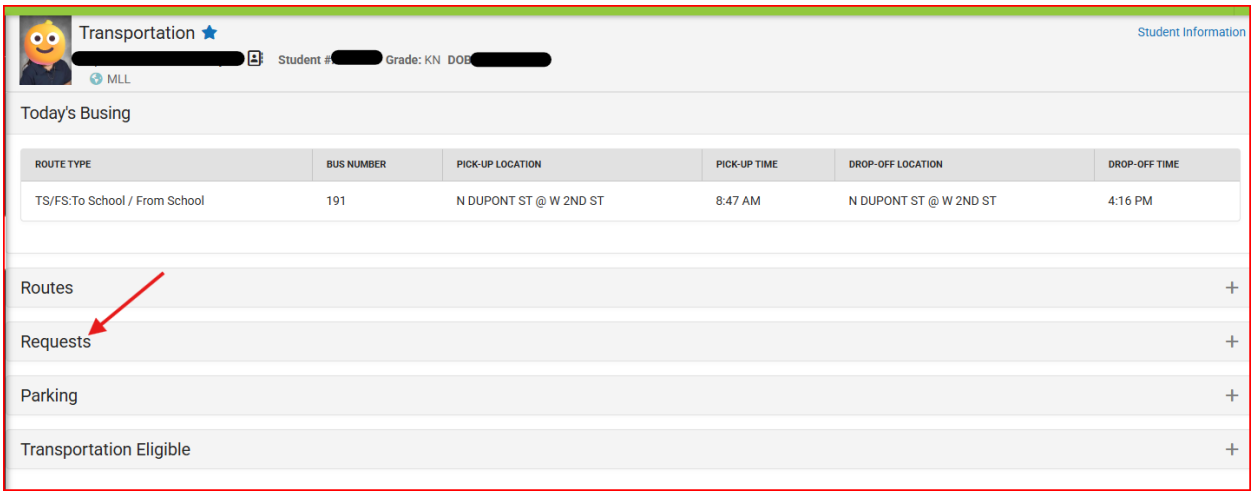
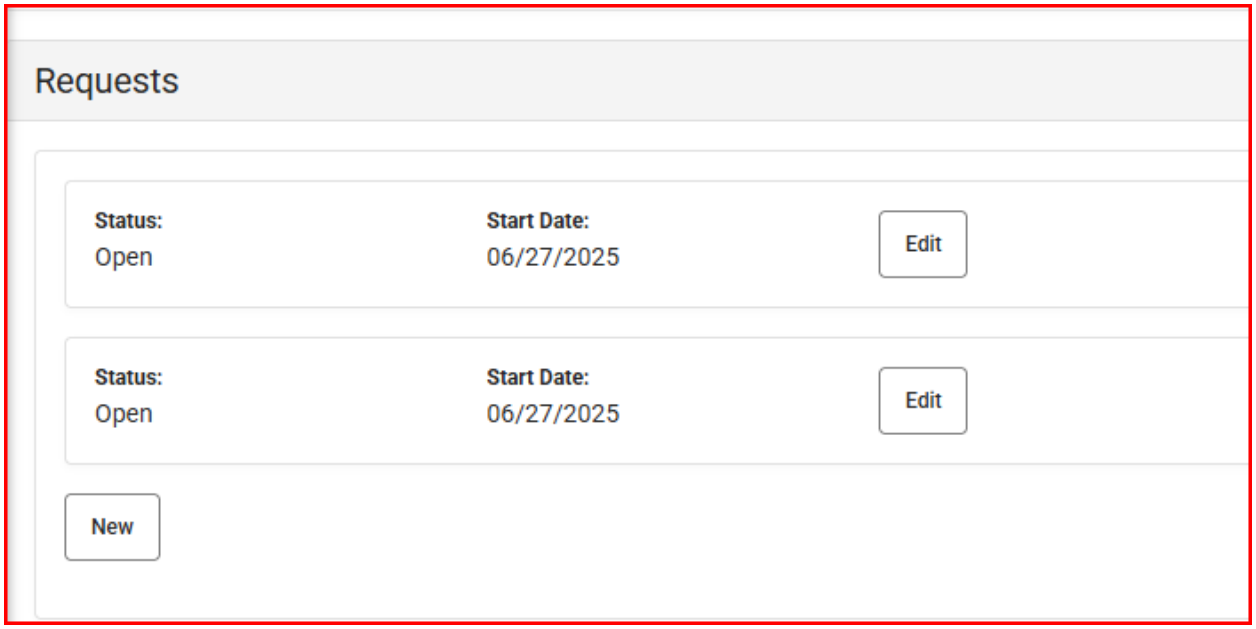
# Summer School Registration in IC:  Transportation

1. Go to:
   a. **Student Information**
      i. **General**
         1. **Transportation**
2. Go to:
   a. **Requests**




3. There should be two line items (one for current school year, one for summer.)  As of now, the dates do not matter.



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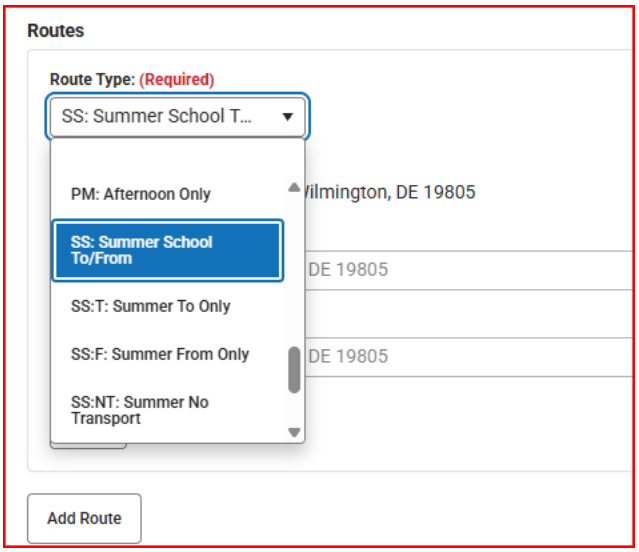
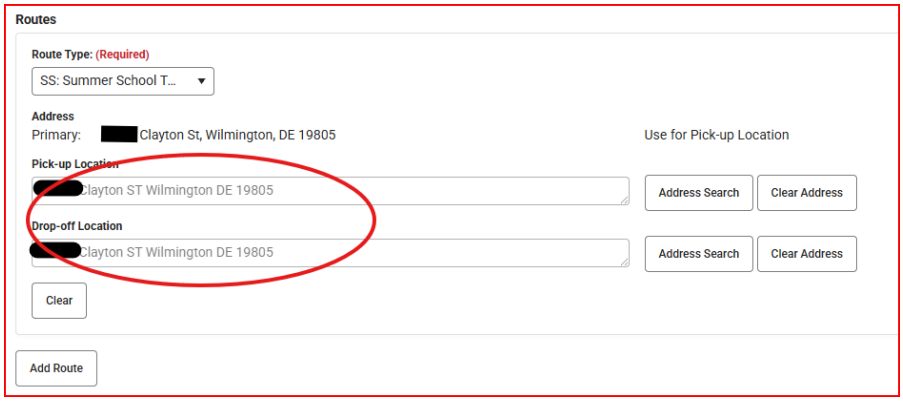
4. Choose the second one (Click "**Edit**")
    a. Scroll down to "**Route Type**"
        i. Should be "**SS: Summer School Transportation**"
            1. Check to make sure it is the code you need, *i.e. SS To/From, SS Autism, etc.*




2. Confirm address




3. If address is different than what is in the system, you will have to add the new address for the summer. Otherwise, transportation is registered for the summer.