

MINUTES
Caleb Greenwood PTSO Executive Board Meeting
6:15 pm March 4, 2026
Caleb Greenwood Action Center

A-1 Call to Order & Welcome

- A. Welcome and call to order at 5:36pm

A-2 Roll Call of Executive Board Members

Present:

Tracey Weinstein - President
Jessica Harold - Vice President
Rosanne Cherry - Teacher Representative
Shana Nijjar - Secretary
Katie Cole - Member-at-Large
Julie Garrison - Treasurer
Alexis Lantz - Parent
Lily Silveira - Parent
Amy Botill - Parliamentarian

Absent:

Samantha Trent - Principal
Kelly Parks - Auditor

A-3 Approval of Meeting Minutes

- A. Approval of Board Meeting Minutes for March 4, 2026
a. Rosanne Cherry made a motion to approve the minutes from February 4, 2026.
Katie Cole seconded this motion. All ayes and no nays. The motion passed.

A-4 President's Report

- A. Bingo Night - It was a great night and big thanks to Julie Garrison for organizing that! We can definitely fit more attendees next time.
- B. Dia Literacy Fundraiser is live! The Bingo Cards are being sent home by teachers. The 99 Pledges links have already been sent out for fundraising. The book fair is happening in store at Wild Sisters Bookstore.
- C. May's Monthly Dinner Night - Lefty's on Wednesday, May 13th 4:00-8:00PM.
- D. Garden Update
a. We were meant to have garden work party this weekend but due to the weather, it has been moved to April 18th from 10AM-12PM.
b. Megan Knize has found a Girl Scout that will be working on fixing the wood on the planters in order to earn her Gold Award.
c. We are still waiting on district approval of the garden improvement plans.
- E. Our art teacher, Mrs. Thomas, will not be returning next year.

A-4 Treasurer's Report

- A. Spring Auction: The biggest update is that we are 99.5% complete on the Spring Auction numbers and totals. We are trying to reconcile final numbers with the venue with regards to the linens.
 - a. On the budget, the Fund-A-Need was listed on its own line item.
 - b. Total raised after expenses was \$95,182.22!
- B. Our taxes have been filed.

A-5 Teacher's Report

- A. Amy Whittle was pregnant and due in May but delivered her baby early at 29 weeks. They are in the NICU.
- B. Our two amazing subs, Ms. Lewis and Ms. Jacobsen, are managing her 4th grade class during her leave.
- C. We have three teachers retiring this year!
 - a. Mrs. Stallworth (3rd grade) is retiring and has worked her entire career at Caleb Greenwood. She is very interested in being the art teacher for next year. This could be perfect timing with Mrs. Thomas not returning next year as the art teacher. Tracey will work with Principal Trent to see if Mrs. Stallworth could be paid via the Prop 29 funds.
 - b. Mrs. Steinberg is retiring this year.
 - c. Mrs. Leung is retiring this year.
 - d. Jobs will be posted on May 11th and interviews will be happening immediately the week after.
- D. Norcal Theater Arts is in the classrooms and working with the kids, and everyone loves it! The students are quite engaged. The Prop 29 Funds are being well spent!

A-6 Principal's Report

- A. Principal Trent was absent for this meeting so there are no updates.

A-7 New Business

- A. Discussion of Updates to PTSO Bylaws
 - a. The Board and all members at the meeting reviewed the notes made by Amy Botill with regard to the Bylaws and possible changes that need to be made.
 - i. Thanks to Amy Botill for giving us such detailed notes on things that may need to be edited in the Bylaws.
- B. Upcoming Elections/Vote/New Slate of Board Members
 - a. A total of five people filled out the self-nomination form. Based on the self-nominations, we will discuss and see who wants to take on each available role.
- C. Spring Concert
 - a. Happening on May 1, 2026. There are still outstanding volunteer positions available and volunteers needed.

- b. There will be food trucks and art buskers playing around campus as families and guests arrive.
- D. Monthly Dinners
 - a. April 16th - Urban Plates
 - b. May 13th - Lefty's
- E. Staff Appreciation Week
 - a. Here is the schedule
 - i. Monday - Coffee, Pastries and Fruit
 - ii. Wednesday - Lunch (menu will be shared)
 - iii. Friday - neck massages for all staff
 - iv. We have ordered sweatshirts for all staff and ordered through Cotton Shoppe.
 - v. Student led teacher appreciation piece as well i.e. dress in your teacher's favorite color, bring your teacher a flower, etc.
- F. Sixth Grade Promotion
 - a. We will discuss this at next month's meeting.
- G. Talent Show
 - a. Tomorrow, April 10th, 5:30PM. Performers need to arrive by 5PM. It's going to be great!
- H. Caleb Community Picnic/International Day of Families
 - a. Will be on Friday, May 15th during the students' lunches.
- I. Volunteer Appreciation Event
 - a. Will be on Friday, June 5, 2026 at Sac City Brews.

A-8 Adjournment

- A. Meeting is adjourned at 7:20pm