

Facilities Sub-Committee
Regular Meeting
Griswold Board of Education
Griswold Middle School
Library Media Center/Learning Commons
211 Slater Avenue
Griswold, Connecticut 06351

THURSDAY,
May 14th, 2026
5:15 PM

AGENDA

1. Call to Order
2. Approval of Facilities Subcommittee Minutes—March 24th, 2026
3. Updates from the Director of Facilities, Tom Verville
4. Review, Discussion, and Possible Action to Forward the Proposal for the Griswold Hall of Fame Area to the Full Board of Education
5. Anything that May Properly Come Before the Committee
6. Adjourn

**FACILITIES SUB-COMMITTEE SPECIAL MEETING
GRISWOLD BOARD OF EDUCATION**

**TUESDAY,
March 24th, 2026**

DRAFT

1. A special meeting of the Facilities subcommittee took place on Tuesday, March 24th, 2026, at Griswold Middle School in the Superintendent's office, located at 211 Slater Avenue, Griswold, Connecticut. There was also a Zoom participation option. The meeting was called to order at 5:03 PM by Kimberly Neilson, Facilities Subcommittee Chair.

To join the Zoom meeting, click here to participate:

<https://us06web.zoom.us/j/88604520967?pwd=cWppAPrTtCLGCvabuMeIlzxoBwcFa.1>

Meeting ID: 866 0452 0967

Passcode: 839651

PRESENT Kimberly Neilson, Facilities Subcommittee Chair (attended via Zoom Platform); and Stuart Norman, Jr. and Terry Cholewa, Facilities Subcommittee Members.

ALSO PRESENT Sean McKenna, GPS Superintendent of Schools

ABSENT

2. Approval of the Facilities Subcommittee Minutes – February 12th, 2026

MOTION

By Stuart Norman, Jr.

Seconded by Kimberly Neilson

To approve the Facilities subcommittee minutes for February 12th, 2026, as presented.

Ayes – Stuart Norman, Jr. and Kimberly Neilson

Nays –

Abstain – Terry Cholewa

Motion carried.

3. Review, Discussion, and Possible Action to Move to the Full Board Authorizing the Superintendent to Use Grant Funds to Purchase Replacement Scoreboard for the Softball Field – The Facilities subcommittee reviewed details related to the replacement of a scoreboard for the softball field at GHS. The Facilities subcommittee authorized the Superintendent to use grant funds to purchase the replacement scoreboard and to move it forward to the full Griswold Board of Education for review, discussion and possible action to approve.

MOTION

By Terry Cholewa

Seconded by Stuart Norman, Jr.

To authorize the Superintendent to use grant funds to purchase the replacement scoreboard for the softball field at GHS and to move it forward to the full Board for review, discussion, and possible action to approve.

Motion unanimously carried.

**FACILITIES SUB-COMMITTEE SPECIAL MEETING
GRISWOLD BOARD OF EDUCATION**

**TUESDAY,
March 24th, 2026**

4. Adjourn

MOTION

By Stuart Norman, Jr.
Seconded by Terry Cholewa
To adjourn the special Facilities subcommittee meeting at 5:11 PM.
Motion unanimously carried.

Minutes prepared by: Sean McKenna/Robin Drobiak

Idea(s) for the Family/Community Engagement Project

What are you considering for the family/community engagement project? Consider a project that could have real-world implications within your school (or a future school).

I am considering creating a “Hall of Fame” at Griswold High School. As an aspiring athletic director, I feel that the “Hall of Fame” is an important feature of a high school to acknowledge the accomplishments of the alumni of Griswold.

The current state of affairs for the recognition of alumni are 6 trophy cases in the main hall in front of the main office. Four cases were removed about 5 years ago to make room for a large mural of a Wolverine. The trophy cases that were removed were moved to the basement where they hold more trophies, plaques and awards that are not viewable by the public.

My project would involve the removal of lockers in a hallway adjacent the gymnasium and also the auditorium on the main floor near the main office. Removal could be done as a community service project for some students with the proper supervision. Painting of the hallway could also be done as community service.

Creating a committee for inductions will require collaboration with our PR person, the superintendent, the assistant superintendent, the principal, the assistant principal and the athletic director.

Visiting Killingly High or another school with a “Hall of Fame” to talk with their Athletic Director will be a great resource to get it started.

Initial Action Plan Thoughts

What are some initial thoughts for elements/constituencies that you’ll need to consider if the project were to be implemented?

An annual selection committee will need to be chosen and a process for the selection needs to be provided.

A trophy manufacturer needs to be hired that will be able to be used yearly to create plaques that are consistent. Working closely with PR, the athletic director, principal and vice principal for considerations.

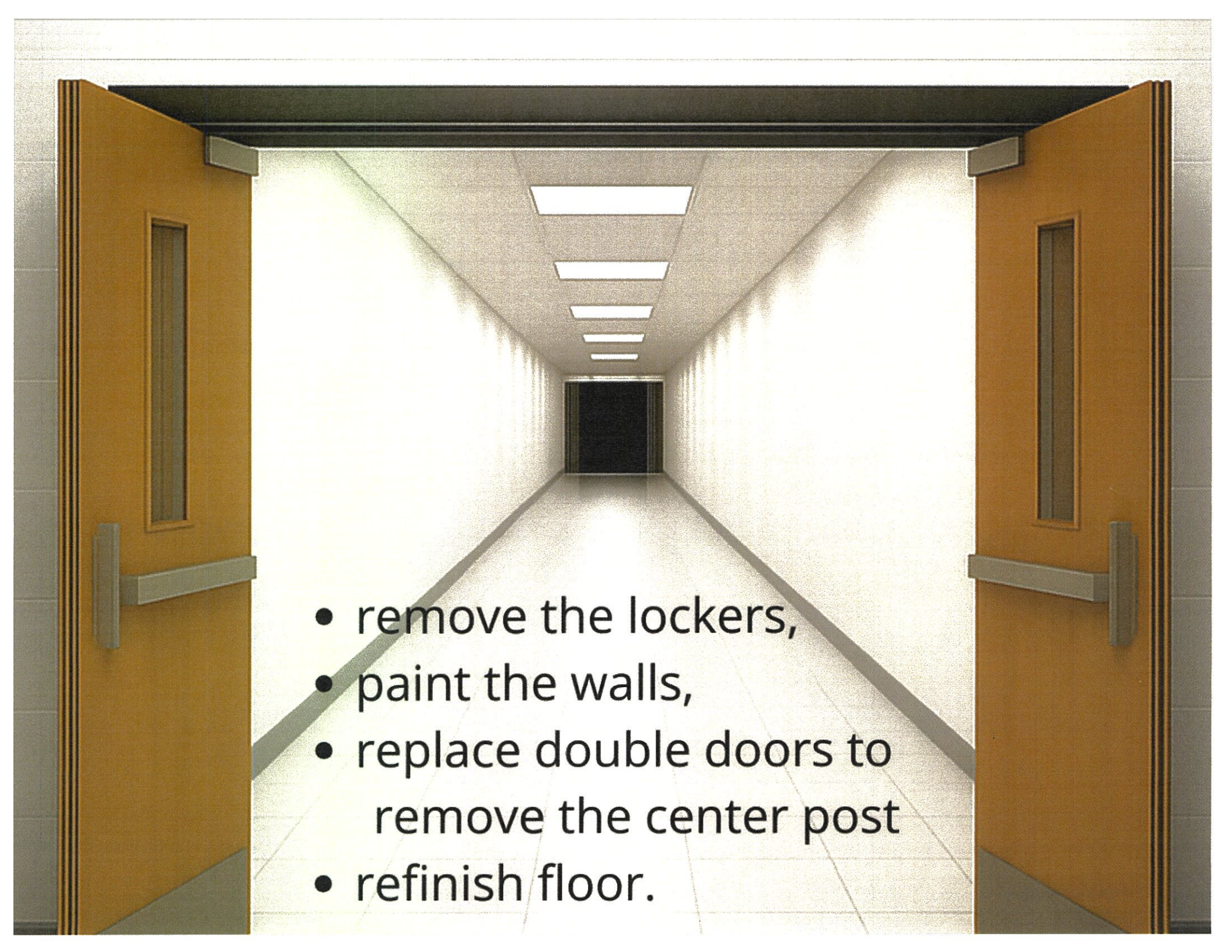
Idea(s) for the Format

What are idea(s) you have for the format of the key assessment? Consider how you would communicate the project to various audience(s). What format would be most realistic?

The key assessment format would be in the form of pictures of before and after (if it is started) of the hall. A written document that includes the process for selecting the annual committee. Community service proposals for the students to be involved in the demolition and reconstruction of the hall. For communication to the community, Facebook and booster club postings to promote the project. If it happens a ceremony for the inductees will need to be created.

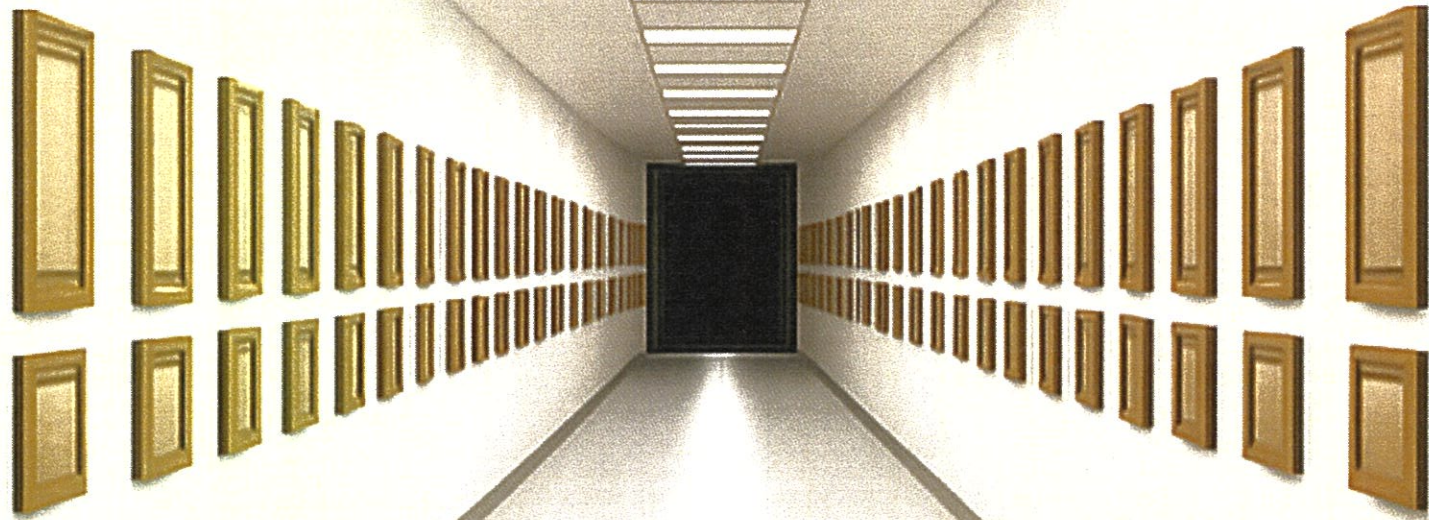
ate of
ne hallway
o the
ymnasium
orium



- 
- remove the lockers,
 - paint the walls,
 - replace double doors to remove the center post
 - refinish floor.

HALL OF FAME

Add "Hall of Fame" above the doorway



Plaque for each inductee

HALL OF FAME

Possibility of Trophy cases on one wall

