

# Birmingham Falls Elementary School Governance Council

**Friday, 5/8/2026 | 7:15 am – Conference Room**

## **Meeting Norms**

Be Respectful of Others' Opinions | Work for the Good of All Students |  
Transparency of Communication to all Stake Holders

Time	Item	Owner
7:17 am	<b>Call to Order:</b> Motion: Laura Kendall Second: Will Hunter	Mrs. Hillman
7:17 am	<b>Action Item:</b> Approve May Agenda Motion: Will Hunter Second: Laura Kendall	Mrs. Hillman
7:17 am	<b>Action Item:</b> Approve April Minutes Motion: Kara Eldridge Second: Jenny Whitmer	Mrs. Hillman
7:18 am	<b>Public Comment:</b> N/A	All
7:20 am	<b>Informational Item:</b> Webb's Words (updates about BFES) <ul style="list-style-type: none"> <li>• Georgia Milestones – Testing is complete, make-ups are taking place now. Students put forth a lot of effort, and they were not too anxious. Science GMAS has a lot of content reading on it. We have the most amount of level 3 and 4s for reading and math in the district when compared to other elementary schools for last school year. Question: <i>What happens to the End of Grade GMAS Science scores? Do the middle schools look at the results?</i></li> <li>• Introduce new SGC Members - Mrs. Culberson – 1<sup>st</sup> grade teacher, Will Hunter – Parent</li> <li>• Changes for next school year – Ms. Asher is retiring. Our part-time EIP teacher Mrs. McCarthy will not return because we do not have a position allotted for part-time EIP. Mrs. Schaumleffel will be transitioning to another</li> </ul>	Mr. Webb

	<p>elementary school because our AU teacher numbers have been reduced.</p>	
7:32 am	<p><b>Informational Item:</b> PTO Update</p> <p>*We need a STEM teacher for grades 3-5, Kristin Brenning will be the K-2 STEM teacher. Alyssa Cabrerra will stay on as our Administrator for STEM. We are looking for someone to fill the Grade 3-5 STEM position. If you know anyone interested, please let PTO know.</p> <p>*May 12 – Field Day – Ingredient list will be sent out to parents.</p> <p>*May 18 – Career Day – 38 people participating.</p> <p>*May 8 – Yearbooks arriving today.</p> <p>*May 11 – Yard Signs will go home.</p> <p>*5<sup>th</sup> grade activities are underway.</p> <p>*April/May Bobcat Leader Lunch – next week</p> <p>*May 28 – Last day to purchase School Supply Kits</p> <p>*Agendas are on our order for next school year.</p> <p>*PTO is leaving the upcoming PTO in financially good standing.</p> <p>*May 20 – Staff gifts in the afternoon.</p> <p>*PTO President Melissa Morris will hand PTO over to the new PTO members on July 1<sup>st</sup>.</p>	Mrs. Morris
7:50 am	<p><b>Action Item:</b> Complete SGC Group Reflection Survey</p> <p>Projects: Math proficiency – We are waiting for data to come back from GMAS and i-ready.</p> <p>Our Strategic Plan was reviewed at the beginning of the school year and middle of the school year.</p> <p>Major initiatives – Helping students with problem-solving, organizational and executive functioning skills.</p>	All

	<p>*It is important for teachers to have time to set students up for success at the beginning of the school year rather than just diving directly into the curriculum.</p> <p>*We are moving our curriculum night 2 weeks earlier for the FY26-27 school year. There has been a decline in the number of parents attending curriculum night. We want to be able to review the curriculum and the flow of the classrooms earlier with parents. Upcoming Curriculum Nights: Wednesday, August 12 and Thursday, August 13.</p> <p>*Friday, July 31 – Sneak Peak = 8:30 – 10:30 am</p>	
7:35 am	<p><b>Informational Item:</b> Review Strategic Plan</p> <p>1.Math – 87% score level 3 or 4 FY25-26 – Goal: typical growth 88-90% - Backwards planning, academic vocabulary, strategy/skill groups and analyzing data supported teachers with reaching the goal. District members from Fulton County came, and teachers looked at data to know where students were struggling and focused on those areas. Next week students in grade 5 will take the i-ready math and this data will be analyzed. Slides were also provided to 5<sup>th</sup> grade math teachers that they could use to review learning with students. Students felt these slides were beneficial.</p> <p>Office Referrals(FY25-26) was 17. We have had 43 office referrals and 13 suspensions this school year. *This could be the same student more than once. These are also bus incidents, 18 classroom, 11 on playground among others.</p> <p>Employee Retention 3 teachers left last year. We have 0 teachers leaving school this year by choice. We are losing teachers of either retirement or their position is no longer here. However, we must keep in mind that things do happen over the summer.</p> <p>Student Satisfaction 62% we are looking for typical growth of 64%.</p> <p>Charter Dollars Expenditures – For the last 4 years we paid for part time EIP teacher. Next year we should be getting the 30K that will be a focus next school year as to what we will spend this money to support student executive functioning and problem solving skills.</p>	Mr. Webb
8:06 am	<b>Action Item:</b> Meeting Adjournment	Mrs. Hillman

	Motion: Laura Kendall Second: Will Hunter	
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## SGC Members

Don Webb, Principal | Laura Kendall, Parent Representative  
Jennifer Whitmer, Staff Representative | Ryan Hotaling, Staff Representative  
AJ Calloway, Appointed Community Representative | Laura Van de Sype, Parent Appointee  
Will Hunter, Parent Representative | Jenny Hillman, Faculty Appointee  
Natasha Sanford, Faculty Appointee | Kara Eldridge , Parent Representative

## Officers and Committees

**Chair** – Ms. Hillman  
**Vice Chair** – Ms. Kilbride  
**Parliamentarian** – Ms. Sanford

<b>Budget/Finance</b>	<b>Outreach/Communication</b>	<b>Principal Selection Committee</b>
Ms. Van de Sype - chair	Ms. Kendall - chair	Will Hunter - chair
Mr. Calloway	Mr. Hunter	Mr. Hotaling
Ms. Eldridge	Mr. Hotaling	Ms. Van de Sype
Ms. Whitmer	Ms. Sanford	Ms. Hillman