Lake Travis ISD - Middle Schools

Summer School Student Handbook

June 1-June 25, 2026

SUMMER SCHOOL BASICS

REGISTRATION & FEES

Registration opens May 12, 2026 and will run through Monday, June 1, 2026. Late registration will take place during the first day of Summer School. Students not attending by the beginning of the day Monday, June 1, 2026, will not be able to attend.

***Middle school students** may register for only two courses, and work will constitute the day from 8:00am-2:45pm. Middle school students will be able to work those two classes during summer school for course credit recovery.

Fees are $300 per course.

Scholarships are available for eligible students. Please contact your student's counselor for more information.

WHAT TO BRING

No backpacks or bags will be permitted on LTMS campus. Students may only bring district issued Chromebook, Chromebook charger, headphones for video lessons, lunch bag and water bottle, identification badge.

IDENTIFICATION BADGES

The ability to identify authorized staff, students, and visitors are a part of the district's overall safety and security plan. Therefore, the district has adopted student identification card requirements. All students and staff must wear and clearly display their district issued identification badges at all times.

ATTENDANCE

Summer School runs for 16 days (Monday-Thursday) from June 1-June 25.

Students must be present for 75% of Summer School days, so students can miss up to a total of 4 days without penalty. If a student misses more than 4 days, they will not be allowed to continue participating in the Summer School program, which will jeopardize their ability to claim credit for their courses.

Students must arrive on time for classes. After the first 20 minutes from the start of class time, the student will be counted tardy. 3 tardies per session will constitute 1 absence.

Extenuating circumstances will be evaluated on a case-by-case basis. Please reach out to the Summer School Principal, Kara Reeh with any questions or concerns at reehk@ltisdschools.org or 512-533-6364.

Students must be present on campus to work on required coursework. Assessments will not be accessible outside of school hours.

Once a student has successfully completed all required coursework and assessments and has received credit for their class, they may no longer be required to attend summer school for the remainder of the program. Students and parents will receive verification of course completion by administration.

FIRST DAY OF SCHOOL

The late registration process will occur during the first day of instruction on June 1st.

Please report to Lake Travis Middle School Campus at 7:45am on June 1st. Buses will transport students to and from home each day.

On the first day of school, all students will report to the Cafeteria for class assignments.

LAST DAY OF SCHOOL

All students still finishing their coursework will report to the AM session on the last day of school, June 25th, regardless of which session they have selected to attend for the program. Students who have received verification of completion will not be required to attend. All students will dismiss at 11:00am. Summer School will stay open until 12:00pm to allow for any cumulative exams to be completed before leaving for summer.

Please report to Lake Travis Middle School Campus at 8:00am on June 25th.

LUNCH

Lunch will be from 12:00-12:45 am.

Students are responsible for bringing their own lunches.

If lunch is delivered, there will be no one to receive the order from whomever delivers it. “Student Lunch Drop-Off” will be located in the vestibule / entryway of Lake Travis Middle School. Please make sure your student’s name is written legibly and largely enough to be easily identifiable.

Food Delivery Services are strictly prohibited (e.g., GrubHub, Uber Eats, DoorDash, Favor, etc.).

Students MUST remain on campus for the duration of their session(s). If a student is attending both the AM and PM sessions, they will not be able to leave and return to campus. Students who leave will accrue an absence.

LEAVING CAMPUS

If your student has an appointment during the Summer School day, please communicate ahead of time with reehk@ltisdschools.org. Students will need a written note from a parent or guardian to return to campus.

TRANSPORTATION

Bus transportation is available through the district. Students who plan to ride the bus to and from school must register for transportation services. Parents/Guardians of students who register after the June 1st deadline will need to provide transportation until added to the appropriate bus route.

Bus transportation TO and FROM school will only be provided daily.

COURSEWORK REQUIREMENTS

Coursework will range 30-36 hours in length per class. Pretests to test out of coursework will not be provided. Required activities include, but are not limited to, instruction, quizzes, unit tests, and cumulative exams. Passing threshold for all assignments is 70%. Students will be given an opportunity to review and retake assessments if a passing grade is not achieved.

Grade Weights:
Tests (60%)
Quizzes (20%)
Exams (20%)

COMMUNICATION

Students will receive weekly communication on progress from their assigned teacher. Additionally, Administration will communicate program updates or reminders via email correspondence and/or phone call.

CODE OF CONDUCT

Students are expected to adhere to the LTISD Secondary Schools Student/Parent Handbook and Student Code of Conduct. A majority of this Summer School Handbook is directly derived from the LTISD Student/Parent Handbook 2025-2026. Please review the following LTISD resources for additional information.

Lake Travis ISD Secondary Schools Student/Parent Handbook & Code of Conduct

DISCIPLINE

The district has disciplinary authority over a student in accordance with the Student Code of Conduct. Students and parents should be familiar with the standards set out in the Student Code of Conduct, as well as campus and classroom rules.

During summer instruction, the Student Handbook and Student Code of Conduct in place for the school year immediately preceding the summer period shall apply, unless the district amends either or both documents for the purposes of summer instruction.

Students found to be in violation of the Code of Conduct are subject to disciplinary action and/or dismissal from summer school without credit for coursework.

HALLWAYS

Loitering or standing in the halls during class is not permitted. During class time, a student must have a hall pass to be outside the classroom for any purpose. Failure to obtain a pass will result in disciplinary action in accordance with the Student Code of Conduct.

DRESS CODE

Summer School will follow the dress code outlined in the Student Code of Conduct.

CELL PHONES, CAMERAS, AND OTHER PERSONAL ELECTRONIC DEVICES

Student use of personal telecommunications and other electronic devices in school is allowed outside of school hours, subject to the LTISD Student Code of Conduct, LTISD Student Acceptable Use Policy, and the discretion of administration, teachers, or other campus personnel. ***Students will not be permitted to use their cell phone during class time, or bring cell phones with them to the restroom or hallway during class time.***

COMPUTER AND TECHNOLOGY SYSTEMS USE / INTERNET ACCESS

A student will be permitted to use District computers and other technology systems, including appropriate use of the Internet, only if the student and/or the parent electronically sign and acknowledge the District's Student Acceptable Use Policy.

All student computer and technology system use, including use of student personal technology devices or systems, shall be in accordance with District policy and teacher directives.

Inappropriate use or abuse of District computers, District or personal technology systems, and/or Internet access may result in denial or restriction of the privilege to use the District's computers and technology systems, and possible further disciplinary action in accordance with the Student Code of Conduct.