

WILDWOOD SCHOOL BUILDING COMMITTEE MEETING

Tuesday, April 29th, 2025 @ 6:00 PM

Remote meeting via Zoom

Dr. Brand called the meeting to order at 6:00 PM.

Mr. Ragsdale called a verbal roll call Glenn Brand, Diane Allan, Kevin Caira, Dennis Kelley, Greg Bendel, Justin Cusce, Michael Camoscio, Paul Ruggiero, Paul Melaragni, Christine Holloran, Christine Murray, Greg Minor, Eric Slagle, Kate Bissell, Stacey Scott, Stephen Turner, Nicholas Golden, Judy O'Connell, Christine Prendergast.

Absent: Marianne Gallezzo and Vivian Varbedian.

DISCUSSION OF ADVERTISEMENT FOR REQUEST FOR SERVICES (RFS) FOR AN OWNER'S PROJECT MANAGER (OPM)

Dr. Brand noted that item #2, and the sole reason for the group being here tonight would be the discussion of the discussion of the RFS for an Owners Project Manager. Mr. Slagle reminded the committee that a vote had been taken and a new OPM would be brought on for module 5 with the MSBA. The town had been working with the MSBA to bring on a new OPM onboard as soon as possible, with a draft RFS being provided to the MSBA. The project would need to be posted with the central register by May 1st, to be published on May 7, 2025, to maintain the MSBA's proposed schedule; and it would be required that the committee authorize the submission to the central register. Once the submission is complete, two weeks later the subcommittee would review the packages received, short listing firms and then schedule interviews. After interviews, another meeting would be scheduled to decide the finalist and appoint that firm as the OPM. After this, the MSBA would approve the final selection.

Ms. Allan asked to confirm that the day of May 7th would be required of the committee to be available. Mr. Slagle confirmed that the committee would only need to vote to approve the advertisement of the RFS for OPM services to be published with the Central Register on May 7th, and the earliest the town could receive packages for review. A final OPM selection package that is needed for submission to the MSBA would be due by June 11th. Ms. O'Connell noted that advertisements would be posted with the Town Clerk, Town Crier, and COMMBUYS on May 28th. Responses are due by May 27th, and packages would be prepared for pickup by May 28th. Ms. Allan confirmed that the firms should be shortlisted by May 28th.

Dr. Brand asked if there was any further business prior to the committee voting to authorize the advertisement of the RFS for OPM Services.

VOTE TO AUTHORIZE THE TOWN MANAGER'S OFFICE TO ADVERTISE THE RFS FOR AN OPM

Mr. Kelley made a motion to authorize the town managers office to advertise the RFS for OPM services, seconded by Ms. Allan, and unanimously voted to approve the town managers office to advertise the RFS for OPM services.

Dr. Brand thanked the committee for their support of electing a new OPM.

DISCUSSION/NEW ITEMS

Ms. O'Connell offered to put together a communication capturing important dates for the OPM selection committee, working with Dr. Brand and Mr. Slagle, to provide a detailed outlook of the processes to the committee.

Mr. Ragsdale noted that the sign-up genius is active for those who are interested in signing up for slots at the fourth of July celebration.

Dr. Brand thanked Mr. Slagle, Ms. O'Connell, and Mr. Kelley for their efforts in working as part of the leadership meetings, in preparations of the upcoming Town Meeting. The group reviewed a script of Dave Kartunen, the group had reviewed and approved his script to detail pillar 5 of the project. This presentation will be shared at Town Meeting with the approval of the town moderator. Dr. Brand noted that he would share this presentation ahead of time.

ADJOURNMENT

Mr. Melaragni made a motion to adjourn, seconded by Mr. Kelley, it was unanimously voted to adjourn. 6:20 pm.

Respectfully Submitted,

Thomas F. Donahue
Recording Secretary