Park Rapids Area School Board
Meeting Minutes
Monday April 20th, 2026
6:00PM
Park Rapids School Board Room

Chairperson Safratowich called the Meeting to order. Members present and order to vote was Morgan, Diekmann, Hoyt, Pike, Kocka & Safratowich. Principals Jeff Johnson & Mike LeMeir were present, as well as Business Manager Kent Fritze and Superintendent Lance Bagstad along with staff and community members.

RECITED the Pledge of Allegiance

APPROVED Agenda and Addendums as presented. Kocka/Morgan

HEARD High School Student of the month for April – Ethan Avritt

HEARD High School Student of the month for May – Grace Officer

HEARD Bound – Jeremy Nordick

APPROVED Consent Items as follows: Kocka/Morgan

a. Approve payments Presented for April 2026
b. Approve Minutes of the April 7th, 2026 Working Board Meeting
c. Approve Student Activities Quarterly Report
d. Approve donations made to the Park Rapids School District
e. Approve Resignation – Kristina Lindgren, Certified Occupational Therapy Practitioner, Effective end of 25-26 SY
f. Approve Resignation – Lindy Kienitz, Elementary School Teacher, Effective end of 25-26 SY

HEARD Monthly Superintendent Report- We are working on an MOU for the county for emergency circumstances. We are working on coming up with some other local school district on some transportation agreements. We had our meeting with Freshwater, and we are looking to transition into the freshwater districts. We are hoping to merge in 2027-2028 and we are excited about this process of working with them as we move forward. We have not heard much about what's happening in the legislature as of right now so keep an eye on that.

HEARD Monthly Business Manager Report- We are hoping for the best but planning for the worst with what is happening in the legislature and we are hoping to have some good news here in the future.

HEARD Monthly Principals' Report
Johnson – We are working in both years. We are starting our celebrations and all the things that come with the end of a school year. Finding subs has been a challenge but we are working through that. We are doing well with our schedules and those are coming together for next year. We have a lot of things going on and our kids are staying busy.
LeMier – We have a lot of illness going on at century school and we are hoping that is over. We have 58 kindergarteners enrolled for next year and we are working with headstart for next year. We have MCA's happening across buildings and those will continue for a little while longer. We have a lot of fields trips coming up and we are excited about that.

HEARD Monthly Activities Directors Report – We are gearing up for our activities banquet. All of our spring sports are in full swing and that has been going well. We are hosting subsections and sections in the coming years with our great facilities we have the opportunity to do this.

HEARD Monthly Community Education Report – We have a trip on Sunday that leaves for Nashville and then tammy goes to Chicago as well as hiking in Duluth and to orange county for the tulip festival.

HEARD Monthly Facilities Director Report- We have had some sewer backups happening and we are hoping to get that worked out. We are hoping to get water turned to the outside very soon. We are also looking at getting some gym floors refinished in June.

HEARD Monthly Director of Curriculum and Instruction Report – Our certified staff did some trainings during this staff development day. PRAVA students are working very hard during the end of this school year.

HEARD Monthly Transportation Directors Report – We are trying to make sure we get everyone where they need to be. The state inspection will be the beginning of June and we are prepared for that.

HEARD Monthly Special Education Directors Report- We are working on ESY for next year and getting those ready for this summer. I have been attending some trainings and conferences.

HEARD OLD BUSINESS

a. Approve Second reading of Gifted and Talented-Intervention Job Description Diekmann/Kocka
b. Approve recommendation for budget adjustment for 2026-27 school year. Morgan/Kocka
   i. Proposed Phase II –
   District office staff 2 FTE reduction Secretarial, Assessment
   PRAVA .3 FTE Secretarial hourly reduction
   District Gen Ed 1% program reduction, Purchase of Service contract reduction
   District Bus Driver 1 FTE bus route reduction
   District Mechanic 1FTE reductions
   Route maintenance reduction
   HS custodian 1FTE reduction
   Elementary School Readiness Teacher reduction
   Elementary Reduction School Readiness part time paras
   Elementary Secretarial reassignments
   Elementary/High School Summer TS/ESY reduction
   Elementary/High School reduce classified PD days
   Elementary/High School reduce subscription services
   Total reductions- $514,656

HEARD NEW BUSINESS

a. Approve Designation of Identified Official with Authority for the MDE External User Access Recertification System. The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with State Access Control Security Standard 1.0 which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified

Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Director recommends the Board authorize Lance Bagstad to act as the Identified Official with Authority (IOwA) and Kimberly Splett to act as the IOwA to add and remove names only for the **Park Rapids Public School District 0309-01.** Kocka/Pike

b. Approve Retirement – Dawn Leeseberg, VPK Teacher – With regret and thanks for her 19 Years of Service to the Park Rapids School District Morgan/Diekmann
c. Approve Retirement – Jill Dickinson, Community Education Director – With regret and thanks for her 28 Years of Service to the Park Rapids School District – Effective March 2027 Morgan/Hoyt
d. Approve Retirement – Jill Stevenson, Director of Curriculum & Instruction – With regret and thanks for her 28 Years of Service to the Park Rapids School District Morgan/Hoyt

REVIEWED Enrollment

DONATIONS Received and Appreciated

TO	FROM	AMOUNT/ITEM
Park Rapids School – Tia Kocka Response Training AED	Essentia Health	$2,300 for Cardiac Emer.

ADJOURN at 6:53pm Morgan/Diekmann