



Ardsley Union Free School District

500 Farm Road

Ardsley, New York 10502

BIDS WILL BE OPENED AT:

TIME: 1:00 PM

DATE: Friday, May 29th, 2026

PLACE: District Office 500 Farm Road, Ardsley, NY 10502

2025-07

**SPECIFICATIONS AND BID FORMS FOR THE PURCHASE AND OR
LEASING OF FOUR (4) TYPE A SCHOOL VANS
(Passenger: Three (3) 19C, and One (1) 30C)**

BIDDER INFORMATION:

NAME OF BIDDER:

ADDRESS OF BIDDER:

TELEPHONE:

CONTACT PERSON:

INSTRUCTIONS TO BIDDERS

1. ANY SEALED BID PROPOSAL NOT SIGNED IN BY A REPRESENTATIVE OF THE ARDSLEY UNION FREE SCHOOL DISTRICT PRIOR TO THE OPENING OF THE BID WILL BE RETURNED TO THE VENDOR UNOPENED. NO EXCEPTIONS.
2. THE ARDSLEY UNION FREE SCHOOL DISTRICT REQUIRES THAT THE BUSES REQUESTED IN THIS BID BE DELIVERED READY FOR OPERATION WITH A NYS DOT STICKER AFFIXED TO THE WINDSHIELD AND THAT DELIVERY SHALL BE NO LATER THAN AUGUST 14th, 2026.

IF A BUS IS NOT DELIVERED BY AUGUST 14th, 2026, THE SUCCESSFUL BIDDER MAY BE PENALIZED AT A RATE OF \$200.00 PER DAY FOR EACH OPERATING SCHOOL DAY THE BUS IS NOT DELIVERED READY FOR USE.

3. BIDS MUST BE SUBMITTED ON THE ATTACHED SET OF FORMS IN THE ORDER THAT THEY WERE RECEIVED. DO NOT SEPARATE THESE SHEETS! INITIAL EACH PAGE WHERE SHOWN.
4. THE BIDDER MUST SHOW DETAILED SPECIFICATIONS ON THE COMPLETE UNIT BEING BID. ALL BIDDERS MUST COMPLETE THE ATTACHED SPECIFICATIONS. EACH LINE REQUIRES A RESPONSE STATING THE SPECIFICATIONS PROPOSED BY THE BIDDER. IN THE EVENT THE SPECIFICATIONS ARE EXACTLY AND UNEQUIVOCALLY IDENTICAL TO THE SPECIFICATIONS ESTABLISHED BY THE SCHOOL DISTRICT, INCLUDING BRAND NAME, THE BIDDER MAY RESPOND WITH THE PHRASE "NO EXCEPTIONS". IN ALL OTHER CASES, AND FOR ALL BRAND NAME ITEMS, BIDDER IS REQUIRED TO PROVIDE WRITTEN SPECIFICATIONS. EACH LINE ON WHICH INFORMATION IS REQUESTED MUST BE COMPLETED AND MUST PARALLEL THE INFORMATION PROVIDED BY THE SPECIFICATIONS.

THE TERMS, "NO STRUCTURAL DIFFERENCES" WILL NOT BE PERMITTED. IT IS THE RESPONSIBILITY OF THE SCHOOL DISTRICT AND THEIR REPRESENTATIVES TO DETERMINE IF A SUBSTITUTION TO THE SPECIFICATIONS IS "OR EQUAL". THEREFORE, THE BIDDER MUST BE REQUIRED TO PROVIDE DETAILED SPECIFICATIONS SO THAT THE SCHOOL DISTRICT CAN MAKE THE NECESSARY COMPARISONS TO ENABLE THEM TO REACH THE PROPER DECISION. FAILURE TO COMPLY WILL RENDER THE BIDDER INVALID FOR MATERIAL NON-COMPLIANCE TO OUR PUBLISHED SPECIFICATIONS.

5. MANUFACTURERS MUST HAVE FILED DETAILED SPECIFICATIONS OF THEIR PRODUCT WITH THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION. THEY MUST HAVE AN ASSIGNED AND APPROVED MODEL NUMBER FOR THE CHASSIS AND/OR BODY, AND A FLOOR PLAN APPROVAL NUMBER FOR THE REQUESTED VAN. BIDDER SHALL BE CERTAIN OF THE CORRECT MODEL NUMBER AND FLOOR PLAN APPROVAL NUMBER BEFORE SUBMITTING IT. IF THE UNIT BID HAS NOT BEEN APPROVED BY THE NEW YORK STATE DEPARTMENT OF TRANSPORTATION, THE ARDSLEY UNION FREE SCHOOL DISTRICT RESERVES THE RIGHT TO REJECT THE BID.
6. EQUIVALENCY WILL BE DETERMINED BY THE SCHOOL DISTRICT ON THE BASIS OF AN ITEM BY ITEM COMPARISON OF CONSTRUCTION. ALL BIDS ARE TO REPRESENT COMPLETE UNITS – CHASSIS AND BODY.
7. PROPOSAL SHALL BE ENCLOSED IN A SEALED OPAQUE ENVELOPE AND MARKED WITH THE NAME OF THE BIDDER, THE DATE AND TIME OF THE BID OPENING AND THE TITLE "SCHOOL BUS BID."
8. ALL BIDS MUST BE RECEIVED AT THE **BUSINESS OFFICE, ARDSLEY UNION FREE SCHOOL DISTRICT, 500 FARM ROAD, ARDSLEY, NEW YORK 10502 BY FRIDAY, MAY 29, 2026 AT 1:00 PM.** ANY BID RECEIVED AFTER THIS DATE/TIME WILL BE RETURNED TO THE BIDDER

UNOPENED. NO TELEPHONE, EMAIL OR BIDS BY FACSIMILE WILL BE ACCEPTED. IT IS THE SOLE RESPONSIBILITY OF THE BIDDER TO ENSURE THAT HIS/HER BID IS RECEIVED AT THE ARDSLEY UNION FREE SCHOOL DISTRICT BUSINESS OFFICE BY THE DATE AND TIME INDICATED.

9. THE SCHOOL DISTRICT RESERVES THE RIGHT TO REJECT ANY OR ALL BIDS IF THE SCHOOL DISTRICT'S REVIEW OF THAT BID OFFER AND ANY SUBSEQUENT INSPECTION OF THAT VENDOR'S PRODUCT FAILS TO SATISFY THE SCHOOL DISTRICT THAT THE PURCHASE OF THAT VEHICLE WOULD BE IN THE BEST INTEREST OF THE DISTRICT, THE DISTRICT CAN REJECT THE BID. THE SCHOOL DISTRICT ALSO RESERVES THE RIGHT TO WAIVE ANY INFORMALITY IN THE BID PROCESS IF IT IS IN THE BEST INTEREST OF THE SCHOOL DISTRICT.
10. IF LEASING, THE SCHOOL DISTRICT WILL PROVIDE VENDOR WITH ALL REQUESTED APPLICATIONS AND LEASE DOCUMENTS AND ANY NECESSARY INSURANCE INFORMATION TWO WEEKS PRIOR TO THE EXPECTED DELIVERY. WHETHER LEASING OR PURCHASING, THE INITIAL PAYMENT (LEASING) OR FULL PAYMENT (PURCHASING) WILL BE READY AT POINT OF DELIVERY.
11. **NON-COLLUSIVE BIDDING CERTIFICATION:** THIS CERTIFICATION MUST BE COMPLETED SIGNED AND SUBMITTED WITH THE BID.
12. **IRAN DIVESTMENT CERTIFICATION:** THIS CERTIFICATION MUST BE COMPLETED SIGNED AND SUBMITTED WITH THE BID

Ardsley Union Free School District

BOARD OF EDUCATION MINIMUM REQUIREMENTS	ITEMS WHICH SCHOOL BUS CHASSIS DISTRIBUTOR AGREES TO SUPPLY (explain in detail)
A. MAKE: MICROBIRD B. MODEL: MB2 – Gas C. CAPACITY: 19C D. YEAR: 2026 OR NEWER CHASIS EQUIPMENT: 1. Wheelbase 139" 2. Engine 6.6L Gas 3. Transmission 6 sp Auto w/OD 4. Brakes Hyd/Abs 5. GVWR 10,100 6. Front Axle 4,100 7. Rear Axle 6,084 8. Rear Axle Ratio 3.73 9. Batteries B=660 / I=770 10. Alternator 220 amp 11. Fuel Tank 33 Gallons 12. Tire Size 245/75R16E 13. Tire Brand All Season 14. Rear Wheels Single 15. Dash A/C OEM 16. Catalytic Converter Guard 17. Back up Camera	
BIDDER’S INITIALS _____	

SCHOOL BUS SPECIFICATIONS

BODY

Ardsley Union Free School District

The school bus body furnished shall comply with the Rules and Regulations of the Department of Motor Vehicle and of the Department of Transportation, Division of Traffic and Safety, of the State of New York, and the Federal Motor Vehicle Safety Standards. It is the intent of these specifications to provide detailed guidelines for the purchase of school bus bodies which will best serve the school district. In making this determination it is assumed that the initial cost is only one basis of comparison. Other base of consideration and comparison such as total overall cost of operation, safety design of the school bus body entailing structural design, contemplated life expectancy, stature of manufacturer and distributor in the industry pertaining particularly to the history of operation, service and sales efforts will be a part of the determination by the school board.

In addition the Board of Education is requiring the following detailed design specifications and conditions, all of which must be completed in detail describing the bidder's offer.

BOARD OF EDUCATION MINIMUM REQUIREMENTS	ITEMS WHICH SCHOOL BUS BODY DISTRIBUTOR AGREES TO SUPPLY (explain in detail)																																								
A. MAKE: MICROBIRD B. MODEL: MB2 – Gas C. CAPACITY: 19C D. YEAR: 2026 OR NEWER BODY EQUIPMENT: <table border="0"> <tr><td>1. Windows</td><td>Tint/Tempered</td></tr> <tr><td>2. Insulated Floor</td><td>1/2" Plywood</td></tr> <tr><td>3. Floor Color</td><td>Gray</td></tr> <tr><td>4. Stop Arm</td><td>Electric Lamp</td></tr> <tr><td>5. Heater</td><td>42,000 BTU</td></tr> <tr><td>6. Intermittent Wipers</td><td>Chassis</td></tr> <tr><td>7. Rubber Floor</td><td>Grey</td></tr> <tr><td>8. Upholstery</td><td>Blue</td></tr> <tr><td>9. Entrance Door</td><td>24" O/O Electric</td></tr> <tr><td>10. Mirrors</td><td>Heated W/Timmer</td></tr> <tr><td></td><td>MRSH-Z6</td></tr> <tr><td>11. Roof Hatch</td><td>N/A</td></tr> <tr><td>12. Dark Tinted Windows</td><td>28% Light</td></tr> <tr><td>13. Radio - AM/FM/CD</td><td>RJB</td></tr> <tr><td>14. Speakers</td><td>SRT4</td></tr> <tr><td>15. Exterior Roof</td><td>White</td></tr> <tr><td>16. Rear A/C</td><td>35K AA-35TC2FC2</td></tr> <tr><td>17. 2 Speed fan</td><td></td></tr> <tr><td>18. Child Check</td><td>BUS-6</td></tr> <tr><td>19. Driver Step</td><td>RF7</td></tr> </table> BIDDER'S INITIALS _____	1. Windows	Tint/Tempered	2. Insulated Floor	1/2" Plywood	3. Floor Color	Gray	4. Stop Arm	Electric Lamp	5. Heater	42,000 BTU	6. Intermittent Wipers	Chassis	7. Rubber Floor	Grey	8. Upholstery	Blue	9. Entrance Door	24" O/O Electric	10. Mirrors	Heated W/Timmer		MRSH-Z6	11. Roof Hatch	N/A	12. Dark Tinted Windows	28% Light	13. Radio - AM/FM/CD	RJB	14. Speakers	SRT4	15. Exterior Roof	White	16. Rear A/C	35K AA-35TC2FC2	17. 2 Speed fan		18. Child Check	BUS-6	19. Driver Step	RF7	
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SCHOOL BUS SPECIFICATIONS CHASSIS

Ardsley Union Free School District

The school bus chassis furnished shall comply with the current Regulations of the Commissioner of Education of the State of New York relating to the school bus rules, standards, and specifications, rules, and regulations of the Department of Motor Vehicle and the Public Service Commission of the State of New York. In addition, the Board of Education is requiring the following specifications or equivalents, with equivalency to be based on the school board decision as to overall specifications and performance.

BOARD OF EDUCATION MINIMUM REQUIREMENTS	ITEMS WHICH SCHOOL BUS CHASSIS DISTRIBUTOR AGREES TO SUPPLY (explain in detail)																																				
A. MAKE: Microbird B. MODEL: G5 C. CAPACITY: 30C D. YEAR: 2026 or newer CHASSIS EQUIPMENT: <table> <tr><td>1. Wheelbase</td><td>159"</td></tr> <tr><td>2. Engine</td><td>6.6L Gas</td></tr> <tr><td>3. Transmission</td><td>6 sp Auto w/OD</td></tr> <tr><td>4. Brakes</td><td>Hyd/Abs</td></tr> <tr><td>5. GVWR Upgrade</td><td>14,200</td></tr> <tr><td>6. Front Axle</td><td>4,300</td></tr> <tr><td>7. Rear Axle</td><td>9,600</td></tr> <tr><td>8. Rear Axle Ratio</td><td>3.73</td></tr> <tr><td>9. Batteries</td><td>B=660 / I=770</td></tr> <tr><td>10. Alternator</td><td>220 amp</td></tr> <tr><td>11. Fuel Tank</td><td>33 Gallons</td></tr> <tr><td>12. Tire Size</td><td>225/75R16E</td></tr> <tr><td>13. Tire Brand</td><td>All Season</td></tr> <tr><td>14. Rear Wheels</td><td>Dual</td></tr> <tr><td>15. Dash A/C</td><td>OEM</td></tr> <tr><td>16. Tilt Wheel</td><td></td></tr> <tr><td>17. Catalytic Converter Guard</td><td></td></tr> <tr><td>PGC</td><td></td></tr> </table> BIDDER'S INITIALS _____	1. Wheelbase	159"	2. Engine	6.6L Gas	3. Transmission	6 sp Auto w/OD	4. Brakes	Hyd/Abs	5. GVWR Upgrade	14,200	6. Front Axle	4,300	7. Rear Axle	9,600	8. Rear Axle Ratio	3.73	9. Batteries	B=660 / I=770	10. Alternator	220 amp	11. Fuel Tank	33 Gallons	12. Tire Size	225/75R16E	13. Tire Brand	All Season	14. Rear Wheels	Dual	15. Dash A/C	OEM	16. Tilt Wheel		17. Catalytic Converter Guard		PGC		
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22. Vanda Lock Rear I-30
door

BIDDER'S INITIALS _____

**BID FORM FOR THE PURCHASE AND / OR LEASING OF THREE (3)
TYPE A SCHOOL VANS**

THE UNDERSIGNED HEREBY AGREES AND PROPOSES TO **FURNISH AND DELIVER** TO THE ARDSLEY UNION FREE SCHOOL DISTRICT:

Three (3) Brand New 2026 (or newer) Microbird (or pre-approved equal) MB2 19c passenger TYPE A VAN and One (1) Brand New 2026 (or newer) Microbird (or pre-approved equal) G5 30c passenger TYPE A SCHOOL.

Buyout price on July 20th, 2030 will be \$1.00 for each unit of this type that is leased
Initial Annual Lease Payment to be paid up front at delivery and subsequent annual payments by the 20th of July of the start of each of the following school years (the annual lease amounts to be identical for each year noted):

At Point Of Delivery thru June 30th, 2027

For July 1st, 2027 thru June 30th, 2028 (by 07.20.27)

For July 1st, 2028 thru June 30th, 2029 (by 07.20.28)

For July 1st, 2029 thru June 30th, 2030 (by 07.20.29)

For July 1st, 2030 thru June 30th, 2031 (by 07.20.30)

Additionally, by July 20th, 2030, the Buyout

\$1.00

If purchased outright (no leasing involved), bidder's
selling price for this unit

The buyout prices above, for the purposes of bid tabulations, should be considered the residual value of the unit at the date noted. There is to be no mileage restrictions or limitations for the duration of the lease.

RESPECTFULLY SUBMITTED:

BIDDER:

DATE:

BY:

(SIGNATURE)

(TITLE)

BIDDERS' INITIALS:

BID PROPOSAL CERTIFICATIONS

Firm Name _____

Business Address _____

Phone # _____ Date of Bid: May 29th, 2026

I. General Bid Certification

The bidder certifies that he will furnish, at the prices herein quoted, the materials, equipment, and/or services as proposed on this bid.

II. Non-Collusive Bidding Certification

By submission of this bid proposal the bidder certifies that he is complying with the Section 103-d of the General Municipal Law as follows:

Statement of non-collusion in bids and proposals to political subdivisions of the state. Every bid or proposal here-after made to a political subdivision of the state or any public department, agency, or official thereof where competitive bidding is required by statute, rule, regulation, or local law, for work or services performed or to be performed or goods sold or to be sold, shall contain the following statement subscribed by the bidder and affirmed by such bidder as true under the penalties of perjury:

Non-collusive bidding certification.

- A. "By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of knowledge and belief:
1. The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
 2. Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
 3. No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid for the purpose of restricting competition."

Bidder's Initials _____

- B. A bid shall not be considered for award nor shall any award be made where A, 1, 2, and 3 above have not been complied with; provided, however, that if any case the bidder cannot make the foregoing certification, the bidder shall so state and shall furnish with the bid a signed statement which sets forth in detail the reasons therefore. Where A, 1, 2, and 3 have not been complied with, the bid shall not be made unless the head of the purchasing unit of the political subdivision, public department, agency or official thereof to which the bid is made, or his designee, determines that such disclosure was not made for the purpose of restricting competition.
1. The fact that a bidder (a) has published price lists, rates, or tariffs covering items being procured, (b) has informed prospective customers of proposed or pending publication of new or revised price lists for such items, or (c) has sold the same items to other customers at the same prices being bid, does not constitute, without more, a disclosure within the meaning subparagraph one (A).
 2. Any bid hereafter made to any political subdivision of the state or any public department, agency, or official thereof by a corporate bidder for work or services performed or to be performed or goods sold or to be sold, where competitive bidding is required by statute, rule, regulation, or local law, subdivision one of the section, shall be deemed to have been authorized by the board of directors of the bidder, and such authorization shall be deemed to include the signing and submission of the bid and the inclusion therein of the certificates as to non-collusion as the act and deed of the corporation.

Authorized Signature & Title:

Date: _____

Bidder's Initials _____
Page

CERTIFICATION OF COMPLIANCE WITH THE IRAN DIVESTMENT ACT

As a result of the Iran Divestment Act of 2012 (the "Act"), Chapter 1 of the 2012 Laws of New York, a new provision has been added to State Finance Law (SFL) § 165-a and New York General Municipal Law § 103-g, both effective April 12, 2012. Under the Act, the Commissioner of the Office of General Services (OGS) will be developing a list of "persons" who are engaged in "investment activities in Iran" (both are defined terms in the law) (the "Prohibited Entities List"). Pursuant to SFL § 165-a(3)(b), the initial list is expected to be issued no later than 120 days after the Act's effective date at which time it will be posted on the OGS website.

By submitting a bid in response to this solicitation or by assuming the responsibility of a Contract awarded hereunder, each Bidder/Contractor, any person signing on behalf of any Bidder/ Contractor and any assignee or subcontractor and, in the case of a joint bid, each party thereto, certifies, under penalty of perjury, that once the Prohibited Entities List is posted on the OGS website, that to the best of its knowledge and belief, that each Bidder/ Contractor and any subcontractor or assignee is not identified on the Prohibited Entities List created pursuant to SFL § 165-a(3)(b).

Additionally, Bidder/ Contractor is advised that once the Prohibited Entities List is posted on the OGS Website, any Bidder/ Contractor seeking to renew or extend a Contract or assume the responsibility of a Contract awarded in response to this solicitation must certify at the time the Contract is renewed, extended or assigned that it is not included on the Prohibited Entities List.

During the term of the Contract, should the School District receive information that a Bidder / Contractor is in violation of the above-referenced certification, the School District will offer the person or entity an opportunity to respond. If the person or entity fails to demonstrate that he/she/ it has ceased engagement in the investment which is in violation of the Act within 90 days after the determination of such violation, then the School District shall take such action as may be appropriate including, but not limited to, imposing sanctions, seeking compliance, recovering damages or declaring the Bidder/Contractor in default. The School District reserves the right to reject any bid or request for assignment for a Bidder/ Contractor that appears on the Prohibited Entities List prior to the award of a contract and to pursue a responsibility review with respect to any Bidder/Contractor that is awarded a contract and subsequently appears on the Prohibited Entities List.

I, _____, being duly sworn, deposes and says that he/she is the _____ of the _____ Corporation and that neither the Bidder/Contractor nor any proposed subcontractor is identified on the Prohibited Entities List.

Authorized Signature & Title

Date: _____

Bidder's Initials _____
Page