

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was called to order by President, Susan Kresge, on Thursday, March 11, 2004 at 8:08 p.m. Ms. Kresge welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

President Susan Kresge announced Notification of Executive Session as follows:

- ♦ February 19, 2004 – after meeting / mid-year evaluation of superintendent
- ♦ March 11, 2004 – prior to meeting/ personnel/hiring of support and professional staff and substitute employees
- ♦ March 11, 2004 – immediately after meeting

ROLL CALL

Board Attendees: President Susan Kresge, Vice-President Nancy Kresge, Treasurer John Sabia, Russ Gould, H. Charles Hoffman, Gerald Miller, Linda Micklos, Thomas Murphy, James Spinola

Board Absentees: none

Administrative Attendees: Dr. Pullo, Ms. Rissmiller, Mr. Fadule, Mr. C. Fisher, Ms. Zeliznik

Solicitor: Mr. Gerard Geiger

MEETING PROCEDURES

President Susan Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

Mr. Jose Borrego, Polk Township, commented on a transportation infraction concerning his son. Mr. Borrego referred to the PV Intermediate Student Handbook rules and regulations under the transportation section on page 39. Mr. Borrego asked for an explanation of the rule and why it was not applied to his son. Dr. Pullo and the school board directors did not have a copy of the handbook so they could not refer to the rule. Dr. Pullo did explain to Mr. Borrego that safety for all our students is the issue when an infraction is applied. Ms. Kresge informed Mr. Borrego that the board would look into the situation and get back to him.

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik

Gerald Miller motioned; seconded by H. Charles Hoffman to approve the minutes of the regular meeting held on February 19, 2004.

Roll Call: 9 -0 Carried

TREASURER'S REPORT: Mr. John Sabia

Tom Murphy motioned; seconded by Nancy Kresge to approve the budget transfers on pages 10-13; accounts payable on pages 14-18; trial balance/financial statements on pages 19-25; asset cost summary on page 26 as per the attached copies:

Roll Call: 9-0 Carried

The Expenditures/revenues on pages 27-30 were included for informational review.

OLD BUSINESS:

BUILDINGS AND GROUNDS: Mr. Christopher J. Fisher

No report

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

NEW BUSINESS:

MONROE CAREER AND TECHNICAL INSTITUTE: Ms. Susan Kresge

Ms. Kresge reported that Mr. Frank Wirth, Director will be retiring at the end of June. Advertisement for the position will be posted in the newspaper until the end of March.

Ms. Kresge stated that Mr. Frank Wirth, Director, would be at the March 25, 2004 meeting to discuss the 2004-05 budget proposal.

COLONIAL IU20: Mr. Gerald Miller

Approval of the 2004-05 General Operation Budget (handout) was previously given to the school board for review.

Gerald Miller motioned; seconded by Nancy Kresge to approve the 2004-05 General Operating Budget. The increase is 1% from last year which represents \$246.

Roll Call: 9-0 Carried

ADMINISTRATIVE REPORTS/REQUESTS: Dr. Frank Pullo

2004-05 School Year Calendar

Dr. Pullo referred to the 2004-05 school year calendar on page 31 of the board packet. Dr. Pullo stated that the calendar will not interfere with the West End Fair, start of school is still scheduled to start before Labor Day with the teachers first day being August 26, 2004. The major change in the calendar is locking in the spring recess. There will be no snow make up days during spring recess.

Gerald Miller motioned; seconded by John Sabia to approve the 2004-05 calendar as per the attached copy.

- ♦ Mr. Murphy questioned no mention of the offices being closed on certain days on the calendar. Dr. Pullo explained that there is a skeletal staff on those days during the spring and winter recess.
- ♦ Mr. Spinola commented that he still prefers opening school after Labor Day.
- ♦ Mr. Hoffman commented that he rather see the students attend school in March rather than June.
- ♦ Ms. Micklos commented that she feels that we would get more productivity from the students in March rather than June.
- ♦ Ms. S. Kresge stated that she would be curious to see the attendance during March because many families make plans for spring vacations.

Roll Call: 8-1 Carried

Voting no: J. Spinola

Dr. Pullo explained the new policy #5.4, Board Committees and asked for the following action.

Tom Murphy motioned; seconded by Linda Micklos to approve policy #5.4 Board Committees

- ♦ Mr. Spinola commented on the number of board members that were stated in the policy and stated that he has reviewed other central policies and they allowed more than 3 board members to participate and he encourages board members to do so.

Roll Call: 8-1 Carried

Voting no: J. Spinola

Dr. Pullo continued with an explanation of the revisions to policy #707 Use of School Facilities. He highlighted that there were changes on pages 11, title change; language change in 1.C; fees have been upgraded on page 13; addition of Games of Chance application for certain organizations to allow them to sell raffle tickets; (not school organizations, but school related); violations were added on page 14. Mr. Murphy and Mr. Spinola asked for further explanation by the school solicitor be added to page 10 regarding soliciting of political information on school premises.

Dr. Pullo asked for the following action:

Nancy Kresge motioned; seconded by John Sabia to approve revised policy #707 Use of Facilities pending the school solicitor altering at the language concerning soliciting of political information on school premises.

- ♦ Ms. S. Kresge questioned if there would be a form an organization would fill out for Game of Chance or would they need to attend a board meeting for approval. Dr. Pullo indicated that a form of application could be placed on the Usage of School Facility form.
- ♦ Discussion took place on further explanation of Small Games of Chance Act.

Roll Call: 9-0 Carried

#810.1 Transportation Personnel – Drug and Alcohol Testing ~ first reading:

Dr. Pullo asked the school board to review the draft of the policy. Mr. C. Fisher mentioned that the only change was in the law with the blood alcohol level being lowered from .04 to .02.

Additional policy submitted to the board was Booster Organizations. Dr. Pullo stated that the policy model was given to the board because there is mention of Small Game of Chance and it would be up to the school board whether they would adopt the policy.

requirement. Dr. Pullo explained that if a district's last day of school was after senior graduation, the district would lose subsidy for each day. Our last day of school for students is Monday, June 7th, which would mean we would lose one day of subsidy. If we get another snow day, graduation will be moved to June 11th. Dr. Pullo mentioned that the Chem-Free party is scheduled for June 11th not June 4th.

Letters to area legislators re: 2004-05 budget presentation

Dr. Pullo stated that has written letters to area legislators regarding tax reform and fully funding special education. He also invited our representatives to our budget meeting on May 13th. The letters are available for the school board to review.

Report on "Unity Night"

Dr. Pullo reported that Unity Night was very well attended. He stated that our Diversity Task Force presented the events that capitalized on diversity in our school. Dr. Pullo invited all to attend our Academic Fair, which is scheduled for April 26th.

PERSONNEL AND GENERAL ADMINISTRATION: Mr. Anthony Fadule

H. Charles Hoffman motioned; seconded by Gerald Miller to approve the personnel supplement items #1 - #3 on page 32-35 and items #1 - #3 on the addendum with the following revision noted: item #2.3.15 on page 34 should read "Chestnuthill cafeteria helper":

PERSONNEL SUPPLEMENT

March 11, 2004

- 1.0 Hiring of Personnel*
 - 1.1 Support Staff
 - 1.1.1 Maryann Kohberger, was approved for the position of part-time para-professional associate, effective March 15, 2004, at an annual salary of \$17,899, prorated. Her 2003-2004 school year assignment is PVI (replacement position for Tracy Serfass.)
 - 1.1.2 Roxanne Scheller, was approved for the position of healthroom technician, effective March 29, 2004, at an annual salary of \$20,239, prorated. Her 2003-2004 school year assignment is High School/Middle School (replacement position for Julia Frey.)
 - 1.1.3 Robert Feller, was approved for the position of temporary maintenance worker, effective March 22, 2004, with remuneration as per the support staff collective bargaining agreement (temporary replacement position for Walter Farrington.)
 - 1.2 Professional Staff
 - 1.2.1 Diane Charles was approved to continue in the position of 1st grade long-term substitute 1st grade teacher for Sharon Baker at PVE, effective for the 4th marking period of the 2003-2004 school year.
 - 1.2.2 Ryan Ann Purdy was approved for the position of World Language Department Head, effective the second semester of the 2003-2004 school year. (replacement position for Janice Young)
 - 1.2.3 Mary Lyn Scalzo was approved for the position of long-term substitute guided reading teacher, grade one, effective the March 15, 2004, with remuneration as per the professional staff collective bargaining agreement. Her 2003-2004 school year assignment is PVE. (replacement position for Heather Fox)
- 2.0 Leaves of Absence
 - 2.1 Family Medical Leave
 - 2.1.1 Heather Fox, PVE reading teacher was approved for family medical leave, as per Board policy for sixty (60) days, effective February 26, 2004 and child-rearing leave through the conclusion of the 1st semester of the 2004-2005 school year. (pending receipt of necessary paperwork)
 - 2.1.2 Barbara Lackey, PVE custodian, was approved for family medical leave, as per Board policy for ten (10) days, effective March 8 through March 19, 2004.
 - 2.1.3 Christopher Lesoine, middle school teacher, was approved for family medical leave, as per Board policy for approximately (46) days, effective on or about April 1 through the conclusion of the 2003-2004 school year.
 - 2.1.4 Valerie Rudawski, Chestnuthill Elementary School teacher, was approved for family medical leave, as per Board policy effective on or about May 17, 2004 through the conclusion of the 1st semester of the 2004-2005 school year.

- 2.2 **Child-rearing Leave**
Sharon Baker, PVE teacher, was approved for an extension of her child-rearing leave effective the 4th marking period of the 2003-2004 school year.
- 2.3 **Leave Without Pay**
The following employees are responsible for the payment of any benefits the district provides during this period of leave:
 - 2.3.1 Marie Berger, PVE cafeteria helper, was approved for unpaid leave for two (2) days, effective February 20 and 23, 2004.
 - 2.3.2 Stacey Correll, bus driver, was approved for unpaid leave for one-half (1/2) day, effective February 18, 2004.
 - 2.3.3 Wanda Cron, high school monitor, was approved for unpaid leave for eleven (11) days, effective February 24 through March 9, 2004.
 - 2.3.4 Gina Devito-Curry, middle school cafeteria helper, was approved for unpaid leave for six (6) days, effective March 12 through March 19, 2004.
 - 2.3.5 James Dent, middle school teacher, was approved for unpaid leave for twenty-four (24) days, effective February 12 through March 16, 2004.
 - 2.3.6 Jessica DiBilio, PVE teacher, was approved for unpaid leave for two (2) days, effective May 6 and 7, 2004.
 - 2.3.7 Deserie Friend, high school monitor, was approved for unpaid leave for three (3) days, effective February 18, 27 and March 1, 2004.
 - 2.3.8 Catherine Giannakis, PVE teacher, was approved for unpaid leave for three (3) days, effective February 19, 20 and 26, 2004.
 - 2.3.9 Debra Jensen, middle school para-professional associate, was approved for unpaid leave for two (2) days, effective February 27 and March 1, 2004.
 - 2.3.10 Carol Kearns, high school monitor, was approved for unpaid leave for four (4) days, effective March 5, 8, 9 and 10, 2004.
 - 2.3.11 Paulette Kells, bus driver, was approved for unpaid leave for one-half (1/2) day, effective February 5, 2004.
 - 2.3.12 Monica Kircher, bus driver, was approved for unpaid leave for one (1) day, effective February 10, 2004.
 - 2.3.13 Lisa Sabovic, bus driver, was approved for unpaid leave for seven and one-half (7-1/2) days, effective February 18, through February 27, 2004.
 - 2.3.14 Judy Sanbeg, PVI cafeteria helper, was approved for unpaid leave for one (1) day, effective March 15, 2004.
 - 2.3.15 Fern Smith, Chestnuthill Elementary School cafeteria helper, was approved for unpaid leave for two (2) days, effective April 12 and 13, 2004.
 - 2.3.16 Dolores Warnken, high school monitor, was approved for unpaid leave for two (2-1/2) days, effective February 25, 26 and 27, 2004.
- 2.4 **Sabbatical**
Loyola Schirra, PVI guidance counselor was approved for a sabbatical leave of absence for the restoration of health, effective for the 2004-2005 school year.
- 3.0 **Informational**
 - 3.1 Stacey Correll, bus driver, unpaid leave approved at the February 18, 2004 Board meeting should be one-half (1/2) day, February 3 and February 9, 12, 2004.
 - 3.2 Leticia DiPipi, Eldred Elementary School teacher was approved to withdraw her unpaid leave which was approved at the November 20, 2003 Board meeting for March 25, 26 and 29, 2004

ADDENDUM TO PERSONNEL SUPPLEMENT

March 11, 2004

- 1.0 **Hiring of Personnel***
 - 1.1 **Support Staff**
 - 1.1.1 The following individuals were approved for a change of employment status from part-time to full-time bus monitors retroactive to January 1, 2004:
 - a. Helene Adler
 - b. Lisa Bobbert
 - c. Roberto Mauro
 - d. Kathy Sellers
 - 1.1.2 **Substitutes**
 - a. Michael Borger - Maintenance

- b. Lisa Bobbert
 - c. Roberto Mauro
 - d. Kathy Sellers
 - 1.1.2 Substitutes
 - a. Michael Borger - Maintenance
- 1.2 Professional Staff
 - 1.2.1 Kelian Jones was approved for the position of long-term substitute English teacher for Sheila Alder-Curtis, at the high school, retroactive to March 8, 2004 through on or about April 30, 2004. Remuneration will be in accordance with Board policy.
 - 1.2.2 Kristina Landaeta was approved for the position of long-term substitute 1st grade teacher for Denise Hudak, at PVE for approximately sixty (60) days, effective April 1, 2004. Remuneration will be in accordance with Board policy.
 - 1.2.3 Richard Whiteford was approved for the position of long-term substitute 5th grade teacher for Jennifer Weaver, at PVI, effective on or about March 22, 2004 through the conclusion of the 2003-2004 school year. Remuneration will be in accordance with Board policy.
 - 1.2.4 Substitutes
 - a. John Depew - Social Studies/All Areas
 - b. Lydia Menio - All Areas
- 2.0 Leaves of Absence
 - 2.1 Child-Bearing/Child-Rearing Leave
 - 2.1.1 Kelly Hixon, PVI teacher, was approved for child-bearing/child-rearing leave, as per Board policy, effective on or about April 2, 2004 through the conclusion of the 2003-2004 school year.
 - 2.2 Leave without Pay

The following employees are responsible for the payment of any benefits the district provides during this period of leave:

 - 2.2.1 Stacey Correll, bus driver, was approved for unpaid leave, for one (1) day, effective March 8 and one-half (1/2) day, effective March 9, 2004.
 - 2.2.2 Hoa Dowgiallo, PVE cafeteria helper, was approved for unpaid leave, effective March 11, 2004 for the remainder of the 2003- 2004 school year.
 - 2.2.3 Deserie Friend, high school monitor, was approved for unpaid leave for one (1) day, effective March 8, 2004.
 - 2.2.4 Monica Kircher, bus driver, was approved for unpaid leave for the following six (6) days, effective February 20, May 24, 25, 26, 27 and 28, 2004.
 - 2.2.5 Patricia Middaugh, middle school monitor, was approved for unpaid leave for the following five (5) days, effective March 2, 3, 4, 5 and 18, 2004.
 - 2.2.6 Sandra Kaspszyk, Eldred Elementary School teacher, was approved for unpaid leave for two (2) days, effective April 8 and 12, 2004.
 - 2.2.7 Raquel Musacchia, middle school cafeteria helper, was approved for unpaid leave for two (2) days, effective February 13 and 16, 2004.
 - 2.2.8 Rita Nelson, high school cafeteria helper, was approved for unpaid leave for three (3) days, effective May 19, 20 and 21, 2004.
 - 2.2.9 Cheryl Warner, middle school para-professional associate, was approved for unpaid leave for one-half (1/2) day, effective February 27, 2004.
- 3.0 Retirement

Approval was granted to accept the letter of retirement from the following employee:
Betty Miller, Assistant Principal at Pleasant Valley Elementary School, effective July 6, 2004.

Roll Call: 9-0 Carried

Dr. Pullo stated that seven applicants submitted letters of interest along with their resumes for The vacancy position of school board director replacing Gerald Miller whom is resigning on March 25, 2004.

Tom Murphy motioned; seconded by Nancy Kresge to appoint MiChelle Palmer to school board effective March 26, 2004 until reorganization in December 2005.

- ♦ Mr. Spinola commented he feels the other applicants deserve the board to take the time to review the other candidates and give them a chance to interview with the board.
- ♦ Ms. S. Kresge stated that she was interviewed when she was appointed and commented that there has never been an applicant that has applied more than once.
- ♦ Mr. Sabia stated that he sent his resume when he applied and he was appointed without interview.

- ♦ Dr. Pullo added that all candidates were qualified.

Roll Call: 7-1-1

Voting no: J. Spinola

Abstaining from vote: G. Miller

Mr. Miller abstained from voting because the motion was to fill his position. Abstention memorandum is attached.

ASST. TO THE SUPERINTENDENT FOR PROFESSIONAL /SUPPORT PERSONNEL: Mr. Chris Fisher

John Sabia motioned; seconded by Susan Kresge to approve the following facility usage requests #1.1 to 1.4:

- | | | |
|-----|--------------------|--|
| 1.1 | Organization | West End Little League |
| | Facility Requested | Fields-various |
| | Purpose | Practices/Games |
| | Dates/Times | Times, Dates and locations to be determined by Jeff Kashner and Daniel Haney. |
| | Requestor | Lisa Kaye |
| | Attendance | 50 |
| | Tuition | None |
| | Fee by District | Class 2, appropriate custodial and security fees charged |
| 1.2 | Organization | Pleasant Valley Cubs |
| | Facility Requested | Pleasant Valley Middle School- Gym, Cafeteria, Hallway |
| | Purpose | Registration & Cheerleading |
| | Dates/Times | Saturday April 17 th 9:00-2:00 PM registration, November 1 st -February 28 |
| | | Monday-Friday 6:00-8:30 PM Cheerleading |
| | Requestor | Kitty Dattalo |
| | Attendance | Unknown |
| | Tuition | None |
| | Fee by District | Class 2, appropriate custodial and security fees charged |
| 1.3 | Organization | Monroe County Recreation |
| | Facility Requested | Pleasant Valley PVI-PVE Gym, Cafeteria & Playgrounds |
| | Purpose | Summer Recreation Program |
| | Dates/Times | June 21-July 30, 2004 Monday-Friday 8:30-3:30 PM |
| | Requestor | Rebecca Colarusso |
| | Attendance | 60 at each location |
| | Tuition | \$240.00 - \$265.00 |
| | Fee by District | Class 2, appropriate custodial and security fees charged |
| 1.4 | Organization | American Cancer Society |
| | Facility Requested | Pleasant Valley High School - Stadium and Gym |
| | Purpose | West End Relay for Life |
| | Dates/Times | Thursday, June 17, 2004 thru Sunday, June 20, 2004 |
| | Requestor | Mike Hurley, R.R. #4, Box 4575 Kunkletown, PA 18058 |
| | Attendance | 2000+ |
| | Tuition | None |
| | Fee by District | Class 2, appropriate custodial and security fees charged |

Roll Call: 9-0 Carried

Tom Murphy motioned; seconded by H. Charles Hoffman to approve removing guideline #5 "No student shall be permitted to participate simultaneously in two or more sports during the same sport season" from policy #123 Interscholastic Sports.

- ♦ Ms. S. Kresge commented that she is not in favor of removing this guideline. She felt that with 7,000 students in the district, we are taking away a position from another student athlete. She has concerns with the conflicts in the sport schedule and taking away participation from student athletics that are present for all scheduled events.
- ♦ Ms. N. Kresge commented her dissatisfaction by stating that keeping grades at a high standard is in question for these athlete's.
- ♦ Mr. Spinola commented that there is committees set up to keep track of the grade issue and is in favor of removing the guideline.
- ♦ Mr. Gould commented that he is in favor of removing the guideline and realizes that there will be problems he is willing to help solve them as they arise.

Roll Cal: 6-3 Carried

Voting no: S. Kresge, N. Kresge, J. Sabia

Mr. Fisher announced that the Buildings & Grounds Workshop scheduled March 15, 2004 at 7:00 p.m. has been rescheduled for Monday, March 22nd at 5:00 p.m.

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

Ms. Rissmiller reported that on March 8th a meeting took place regarding Accelerated Math and 19 families attended. She also reported that there were four meetings on PSSA testing and there was

- ♦ Mr. Spinola asked if the presentations could be posted on the website so the parents that did not attend could read the information.
- ♦ Ms. Micklos asked if we gave adequate notification of these meetings. Ms. Rissmiller responded by stating that there was an announcement in the district newsletter, the marquees outside the schools were posted and students were given letters to take home.

BUSINESS MANAGER: Ms. Donna Les, Ms. Monica Kotzmann

No report

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

PLEASANT VALLEY SCHOOL DIRECTORS

Mr. Hoffman commented on the article in the Sunday Pocono Record regarding the Lady Bears and the coach of the year.

PLEASANT VALLEY CITIZENS

Maria Belk, petitioned to use High School Auditorium on Sunday, March 21st for a song recital to support her daughters missions tour to Puerto Rico. The student needs \$1000 additional funds to attend the tour. Dr. Pullo explained that the board would need to look at Policy #707 to see where this request would fall under class for the fees involved. Much discussion took place regarding the issue of whether money would be collected at the event and which class fee would apply. The form submitted by Ms. Belk was not the current district form. She asked Ms. Belk if she was prepared to pay the fees that could be incurred. The following action occurred.

Tom Murphy motioned; seconded by John Sabia to approve the facility usage request by Ms. Belk based on the determination of the board and administration adding the appropriate district fees.

Roll Call: 7-2 Carried

Voting no: N. Kresge, L. Micklos

Dr. Pullo told Ms. Belk that he would need to talk to Mr. Haney and would get back to her on Monday. The insurance waiver was not included with the form and would need to be worked out also.

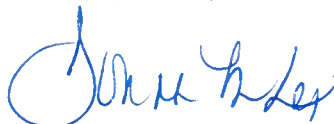
ADJOURNMENT

There being no further business to come before the Board, President Susan Kresge motioned, seconded unanimously by the Board to adjourn the meeting at approximately 9:15PM.

Carried

NEXT REGULAR MEETING: March 25th, 2004 8:00 p.m.

Respectfully submitted,



Donna Les
Board Secretary



Linda Zeliznik
Board Recorder

THE UNIVERSITY OF CHICAGO
DEPARTMENT OF CHEMISTRY
530 SOUTH EAST ASIAN AVENUE
CHICAGO, ILLINOIS 60607-7070

RECEIVED
JAN 10 1991
10 10 AM

TO: DR. J. K. STILLE
FROM: DR. J. K. STILLE
SUBJECT: [illegible]

RE: [illegible]

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