

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was called to order by President, Susan Kresge, on Thursday, July 15, 2004 at 8: 07p.m. Ms. Kresge welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL

Board Attendees: President Susan Kresge, Vice-President Nancy Kresge, Treasurer Thomas Murphy, Russ Gould, H. Charles Hoffman, Linda Micklos, John Sabia, James Spinola

Board Absentees: MiChelle Palmer

Administrative Attendees: Dr. Frank A. Pullo, Mr. Fadule, Mr. Fisher, Ms. Les, Ms. Kotzmann, Ms. Zeliznik, Mr. Gress, Mr. Dimmick, Ms. Marsili, Mr. Hines, Mr. Drake, Mr. Hamlin, Ms. Chamberlein, Mr. Storm, Mr. Wunder, Ms. Metz, Ms. Meckes, Mr. Rushefski, Ms. McMasters, Ms. Caines, Dr. Holmes, Mr. Blubaugh, Mr. Haney, Mr. Jason Fisher

Solicitor: Mr. Dan Corveleyn

President Susan Kresge announced Notification of Executive Sessions as follows:

- July 15, 2004(prior to meeting): Personnel (hiring of new, replacement, full-time, part-time, and substitute staff); Legal (grievances)
- July 15, 2004 (immediately after meeting): negotiations

MEETING PROCEDURES

President Susan Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik

H. Charles Hoffman motioned; seconded by Linda Micklos to approve the minutes of the meeting held on June 24, 2004.

Roll Call: 7 -0-1 Carried

Abstaining from voting: J. Spinola

Abstention Memorandum is attached.

TREASURER'S REPORT: Mr. Tom Murphy

Nancy Kresge motioned; seconded by Russ Gould to approve the Accounts Payable on pages 10-13; Balance Sheet/Financial Statement on pages 14-20; and the accounts payable on pages 1-3 of the addendum as per the attached copies.

- ▶ James Spinola questioned the following items:
 - ▶ Item #00163899, PPL bill rising 20% in usage from last year (Mr. Sabia responded that the air conditioning at PVI was ran more because May was a hot month; Dr. Pullo added that the number of days on the bill may be more than the usual 30 day bill)
 - ▶ Item #00163871, Day-Timers, page 1 of the addendum, (Ms. Les responded that 2 members of the staff use the Day-timers)
 - ▶ Item #00163873, Dell Marketing for two laptops. He asked what budget they came from. (Ms. Les responded Maintenance-J. Fisher. Mr. Fisher explained that the laptops are used for the HVAC system, one laptop for himself and the other for the mechanic that services them throughout the district)
 - ▶ Item #00163879, Barbara Glasow, physical therapist (Ms. Les responded that this is in a child's IEP)
 - ▶ Mr. Spinola asked how many cell phones we have for district employees questioning AT&T Wireless and Nextel charges. (Mr. Fisher responded that we are discontinuing the AT&T phones switching over to Nextel. He stated that this is the last time there will have a bill from AT&T Wireless.)

Roll Call: 7-1 Carried

Voting no: J. Spinola

The Asset Cost Summary on page 21 and the Expenditures/Revenues on pages 22-25 were informational.

OLD BUSINESS:

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

NEW BUSINESS:

MONROE CAREER AND TECHNICAL INSTITUTE: Ms. Susan Kresge

President Kresge stated she did not attend the meeting. Ms. Micklos reported that the new director, Ms. Moyer who began her position on July 1st was welcomed. Only routine business occurred.

ADMINISTRATIVE REPORTS/REQUESTS: Dr. Frank A. Pullo

Dr. Pullo introduced Mr. Les Bear from Arthurs, Lestrangle & Co. and Mr. Dick Wood from Rhoads & Sinon. Mr. Bear detailed the financial investment while Mr. Wood presented the resolution for new bond issue to finance projects outlined under the Purpose of the Issue. Both Mr. Bear and Mr. Wood explained the processes surrounding the new bond issue, along with an explanation of the Resolution. Handouts of the Resolution, the electronic official statement dated July 12, 2004 and an amortization schedule was provided for each board member.

Discussion took place amongst the board members, Mr. Bear and Mr. Wood regarding the circumstances surrounding the investment. Mr. Spinola had many concerns regarding the investment and commented that he only saw the draft of the resolution. He also commented that the board members listed were not correct. Dr. Pullo stated that the error has already been corrected.

The following action occurred:

John Sabia motioned; seconded by Tom Murphy to approve the Resolution – New Bond Issue Series 2004 as per the attached copy.

Roll Call: 7-1 Carried

Voting no: J. Spinola

Update on 2004-05 District Goals & Objectives

At this time, Dr. Pullo asked the board to approve the five district goals emphasizing the importance of each goal.

The following action occurred:

John Sabia motioned; seconded by Tom Murphy to approve the 2004-05 District Goals as per the attached copy.

Mr. Spinola asked several questions regarding the goals and objectives and the progress of them.

Roll Call: 8-0 Carried

2004-05 Budget Update

Dr. Pullo informed everyone that the state budget had been passed and because of this, the Pleasant Valley School District received additional subsidy totaling \$212,569. He explained that PV did not receive as much as some districts. He further explained that this was due to the fact that we missed qualifying for an aid ratio since ours did not improve more than 15%.

He stated that originally the board passed the budget stipulating that if we received additional funding before June 30th they would reduce this year's budget. And if money were received after June 30th, the funds would be used for next year's budget. Dr. Pullo explained that some board members have changed their decision and may want to reduce the millage this year.

Mr. Spinola passed out a document he prepared with figures from the original budget and figures that were originally reported by the state. Ms. Les explained that the figures put out by the state are estimates based on a formula, which is partially based on average daily membership. After June 1st, the state reconciles the data and the numbers are usually different than the original proposal. Ms. Les continued to answer questions Mr. Spinola asked concerning the figures reported.

The following action occurred:

James Spinola motioned to reduce the millage by 1 mill and take the additional dollars from the fund balance. The motion was not seconded therefore, President Kresge stated the motion dies.

Tom Murphy motioned to reduce the millage by ½ mill based on the additional subsidies and seconded by Nancy Kresge.

Nancy Kresge asked where the additional money would go. Ms. Les replied it was placed in a reserve fund. Dr. Pullo added that it is roughly .28 mill. Ms. Les indicated that this represents \$76,000.

Mr. Spinola commented that since no one voted for his motion of one mill, he would vote on the ½ mill reduction.

Roll Call: 8-0 Carried

President Kresge asked Ms. Les if there was a recommended dollar amount or percentage that should be kept in reserve. Ms. Les replied that the recommendation is between 5-8% of your regular expenditures.

Dr. Pullo asked to Table items #5.2.3 and #5.2.4 (Grievances)

At this time, the following request was made:

John Sabia motioned; seconded by H. Charles Hoffman to approve the recommendation to waive tuition for senior #050225.

Roll Call: 8-0 Carried

PERSONNEL AND GENERAL ADMINISTRATION: Mr. Anthony Fadule

John Sabia motioned; seconded by Linda Micklos to approve items #1-3 on pages 26-29 on the personnel supplement and items #1-3 on pages 4-5 on the addendum with the following revision noted: item #1.2.2.4 assignment is PVE. Request is as follows:

PERSONNEL SUPPLEMENT

July 15, 2004

- 1.0 Hiring of Personnel*
 - 1.1 Support Staff
 - 1.1.1 Computer Technician
 - 1.1.1.1 Matthew Hosking – Summer Computer Technician/Substitute
 - 1.2 Professional Staff
 - 1.2.1 Pleasant Valley High School
 - 1.2.1.1 Kelly Beltzner BS, Step 1
BA, Spanish Salary=\$32,259
Cedar Crest College
(Spanish teacher, replacement position for Mark Harris)
 - 1.2.1.2 Patricia Dibble BS, Step 1
BS, English Salary=\$32,259
Wilkes University
(New English teacher)
 - 1.2.1.3 Sarah Rusnock BS, Step 1
BS, Special Education Salary=\$32,259
Marywood University
(New Special Education teacher)
 - 1.2.2 Pleasant Valley Middle School
 - 1.2.2.1 Marc Fleming BS, Step 1
BS, History Salary=\$32,259
The Pennsylvania State University
(Replacement Social Studies teacher for Anthony Silvey)
 - 1.2.3 Pleasant Valley Intermediate School
 - 1.2.3.1 Larissa Balthazar BS, Step 1
BS, Elementary Education Salary=\$32,259
East Stroudsburg University
(Replacement 4th Grade teacher for Tom Williams)
 - 1.2.3.2 Amanda Kowalski BS+20, Step 1
BA, Sociology Salary=\$32,259
East Stroudsburg University
Elementary Certificate, East Stroudsburg University
(Replacement 4th Grade teacher for Nancy Forgash)
 - 1.2.3.3 Jennifer Mulder BS+12, Step 1
BA, Elementary Education Salary=\$32,259
Davis & Elkins College
(Replacement 5th Grade teacher for Jason Lagowy)

- 1.2.4 Pleasant Valley Elementary School
- 1.2.4.1 Tara Liddy BS, Step 2
BS, Elementary Education Salary=\$32,459
East Stroudsburg University
(Replacement 3rd Grade teacher for Charlene Taylor)
- 1.2.4.2 Erika Walters BS, Step 1
BS, Elementary Education Salary=\$32,259
The Pennsylvania State University
(Replacement 1st Grade teacher for Katrina Springer)
- 1.2.5 Chestnuthill Elementary School
- 1.2.5.1 Susan Runco BS, Step 1
BS, Marketing/Accounting Salary=\$32,259
Indiana University of Pennsylvania
BS, Elementary Education
Indiana University of Pennsylvania
(1st Semester Long-Term Substitute teacher 1st Grade for
Valerie Rudawski)
- 1.2.6 Eldred Elementary School
- 1.2.6.1 Diane Charles BS, Step 1
BA, Elementary Education Salary=\$32,259
Kean University
(Long-Term Substitute teacher 1st Grade for
Sandy Kaspszyk)
- 1.2.7 Polk Elementary School
- 1.2.7.1 Jessica Zisa BS, Step 3
BS, Elementary Education Salary=\$32,659
University of New England
(Replacement 1st Grade teacher for Jennifer Martinak)

*The hiring of all personnel is pending receipt of all required paperwork.

- 1.2.8 Transfers
The following teacher transfers are effective August 26, 2004:

<u>Name</u>	<u>From</u>	<u>To</u>
John Pavuk	PVI, 4 th Grade	PVI, 6 th Grade (Replacement for Kelly Rinehart)
Catrina Springer	PVE, 1 st Grade	PVE, 3 rd Grade (Replacement for Chandra Peeters)
Tom Williams	PVI, 4 th Grade	PVI, 5 th Grade Replacement for Sam Barbose)

- 1.2.9 Tenure
The following teacher has served the Pleasant Valley School District for three (3) years and has been rated as satisfactory. By the provisions of the School Code, he is recommended for tenure.

Anthony Silvey

- 1.2.10 Informational
- 1.2.10.1 Suzanne Potts, Eldred Kindergarten teacher will be placed at MS+3 educational level for the 2004-2005 school year.

2.0 Leaves of Absence

2.1 Family Medical Leave

- 2.1.1 Duane Hubbard, custodian, was approved for family medical leave, as per Board policy, for approximately thirty-one (31) days, effective July 9, 2004 through August 20, 2004.

3.0 Resignations

- 3.1 Approval was granted to accept the letters of resignation from the following employees:
- Christy Bohn, middle school Math teacher, effective July 2, 2004.
 - Susan Davidson, PVE part-time paraprofessional associate, effective June 25, 2004.
 - Debbie Kupsho, high school Biology teacher, effective August 25, 2004.
 - Jackie Langman, high school English teacher, effective August 25, 2004.
 - Anthony Silvey, middle school Social Studies teacher, effective June 25, 2004.

- f. Stephanie Taylor, high school English teacher, effective August 25, 2004.
- g. Kathryn Tuerff, middle school Special Education teacher, effective June 30, 2004.

ADDENDUM TO PERSONNEL SUPPLEMENT

July 15, 2004

- 1.0

Hiring of Personnel*
- 1.1

Support Staff
- 1.1.1

Jose Ramirez was approved for the position of security guard, casual, at an hourly rate of \$9.00 per hour.

- 1.2

Professional Staff
- The following professional staff were approved for employment effective August 26, 2004.

- 1.2.1

Pleasant Valley Middle School
- 1.2.1.1

Monica Ohland
BS, English/History/
Elementary
Centenary College
(Reading teacher – new position)

BS + 37, Step 4
Salary=\$33,909
- 1.2.1.2

Tracy Toth
BS, Elementary
Special Ed. Certification
ESU
(Replacement special education teacher position for Kate Tuerff)

BS + 30, Step 1
Salary=\$32,259
- 1.2.2

Pleasant Valley Intermediate School
- 1.2.2.1

Jennifer Butts
BS, Elementary
ESU
(Replacement 4th grade teacher for Jon Pavuk)

BS, Step 1
Salary=\$32,259
- 1.2.2.2

Kathleen Gray
BA, Elementary
Moravian College
M.Ed., Reading
ESU
(Replacement reading specialist position for Linda Kreckel)

MS, Step 11
Salary=\$40,482
- 1.2.2.3

Jennifer Sylvester
BS, Elementary
Kutztown University
(1st semester long-term substitute remedial mathematics teacher for Danielle Argot)

BS, Step 1
Salary=\$32,259
(prorated)
- 1.2.2.4

Pleasant Valley Elementary
Mary Lyn Scalzo
BA, Cultural Studies/
Literature and Writing
SUNY Empire State College
MS, Reading
SUNY University of Albany
(Replacement reading specialist position for Kristine Dangelo)

MS, Step 4
Salary=\$34,959
- 1.2.3

Pleasant Valley High School
- 1.2.3.1

Manuela Lawson
BS, German
PSU
(Replacement German teacher position for Dorothy Braun)

BS, Step 1
Salary=\$32,259

*The hiring of all personnel is pending receipt of all required paperwork.

- 1.2.4

Transfers

The following employee transfer is effective the beginning of the 2004-2005 school year:

NAME	ORIGINAL ASSIGNMENT	TRANSFERRED TO
Michael Falcone	Health & Phys. Ed., PVI	Health & Phys. Ed., High School

- 2.0 Leaves of Absence
- 2.1 Family Medical Leave
- 2.1.1 Amy Wilusz, MS teacher, was approved for family medical leave, as per Board policy, for sixty (60) days, effective August 26 and child-rearing leave through the end of the 1st semester of the 2004-2005 school year.

3.0 Resignations

Approval was granted to accept the letters of resignation from the following employees:

- a. Samuel Barbose, 5th grade teacher at PVI, effective July 7, 2004.
- b. Amanda Kowalski, from the position of para-professional associate at PVI, effective August 25, 2004.
- c. Jennifer Mulder, from the position of para-professional associate at PVI, effective August 25, 2004.
- d. Tracy Toth, from the position of para-professional associate at PVI, effective August 25, 2004.

Roll Call: 8-0 Carried

ASST. TO THE SUPERINTENDENT FOR PROFESSIONAL /SUPPORT PERSONNEL: Mr. Chris Fisher
John Sabia motioned; seconded by Nancy Kresge to approve the following requests:

- 1.1 Approval was granted for the district Crisis Plan update.

- President Kresge asked who receives this Crisis Plan. Mr. Fisher replied that one is placed in every building throughout the district, each library, the county offices, the state, and law enforcement agencies

Roll Call: 7-1 Carried

Voting no: J. Spinola

The remainder of Mr. Fisher's report was informational. The District Event's List and the Metal Detector reports were included as attachments. An update on the Educational Foundation / Federal and State Program was included.

FOOD SERVICES: Ms. Bonnie Getz

Participation reports were attached.

TRANSPORTATION SERVICES: Mr. Tony Pierri, Ms. Joyce Smith

No report

DIRECTOR OF FACILITIES' OPERATIONS: Mr. Daniel Haney

John Sabia motioned; seconded by Tom Murphy to approve the following facility usage request on page 33 of the supplement and page 6 of the addendum:

Personnel Supplement:

- | | |
|--------------------|--|
| 1.1 Organization | Pleasant Valley Youth Basketball |
| Facility Requested | Pleasant Valley High School, Middle School, PVI, PVE & Polk Gyms |
| Purpose | Basketball Practice & Games |
| Dates/Times | To be determined by Dan Haney & Jake Percey |
| Requestor | Carl Leeds |
| Attendance | Estimated 20-100 |
| Tuition | None |
| Fee by District | Class 2, all appropriate custodial and security fees apply |

Addendum:

- | | |
|--------------------|--|
| 1.1 Organization | Western Pocono Community Library |
| Facility Requested | 3 Tennis Courts |
| Purpose | Tennis Clinic for Kids and Adults |
| Dates/Times | August 9 thru August 13, 2004 – 10:30 a.m.-3:30 p.m. |
| Requestor | Mr. Seth Haynie |
| Attendance | 20 |
| Tuition | \$99.00 - \$129.00 per student |
| Fee by District | Class 2, all appropriate custodial and security fees apply |

Sue Kresge asked if item #1.1 on the supplement had already been approved.

Roll Call: 8-0 Carried

DIRECTOR OF BUILDINGS AND GROUNDS: Mr. Jason Fisher

No report

CLERKS OF THE WORKS: Mr. Roger Borger

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

No report

MATH SUPERVISOR K-6: Mr. John Rushefski

No report

SPECIAL EDUCATION SUPERVISOR: Ms. Ellen McMasters, Ms. Cheryl Caines

No report

READING/TITLE I SUPERVISOR: Ms. Dora Tartar

Dr. Pullo stated that there is an informational report attached on the Reading Recovery Program, which was requested by the school board.

TECHNOLOGY COORDINATOR: Dr. Jeffrey Holmes, Mr. Jason Blubaugh

No report

PLEASANT VALLEY INTERMEDIATE: Mr. James Storm, Ms. Diane Szader, Mr. Jeff Hatala

No report

PLEASANT VALLEY ELEMENTARY: Mr. Daniel Wunder, Ms. Lila Metz, Ms. Penny Derr

No report

POLK AND ELDRED ELEMENTARY: Ms. Kris Meckes

No report

CHESTNUTHILL ELEMENTARY: Mr. John Rushefski

No report

PLEASANT VALLEY MIDDLE SCHOOL: Mr. Howard Drake, Mr. Barry Hamlin, Ms. Jill Chamberlain

No report

PLEASANT VALLEY HIGH SCHOOL: Mr. John Gress, Ms. Holly Marsili, Mr. Curt Dimmick

No report

BUSINESS MANAGER: Ms. Donna Les, Ms. Monica Kotzmann

John Sabia motioned; seconded by Susan Kresge to approve the items #1-5 on pages 38-39 and items #6.1-6.5 on page 7 of the addendum as follows:

1. Approval was granted for the cafeteria accounts payable for June 2004.
Total amount: \$169,889.46
Approval was granted for the bills payable for June 2004.
Total amount: \$3,531.72
2. Student Activity Accounts – for informational purposes
Beginning Balance June 1, 2004 \$234,548.84
Receipts 26,790.42
Expenditures 40,581.73
Ending Balance June 30, 2004 \$220,757.53
3. Informational – District investment report for June 2004
4. The following invoices were approved for payment from the bond fund listed:

2003AA Bond Fund

ConMas Inc.	\$58,050.00
PVI Addition: application #1	
Quad Three Group	18,888.22
Architect fees: auditorium	
Quad Three Group	1,023.75
Total	\$86,242.89

1996 Bond Fund

Quad Three Group	\$40.37
Architect fees: security entrance, HS	
Total:	\$40.37

5. Approval was granted for the bid for the transportation roof replacement to be awarded to (bid tabulation sheet is attached)

Unique Building Systems, Inc.	
40-year architectural shingles	\$16,800.00
job to be completed between August 2 and August 6, 2004	

Payment to be made from the 1997 bond fund.

6. Supplement

- 6.1 The following invoices/requisitions were approved for payment from the bond funds indicated:

2003AA Bond Fund	
Bognet, Inc.	\$1,620.00
PVI Project: Application #1	
Total:	\$1,620.00

1996 Bond Fund	
Berger Construction Company	\$24,974.55
High School Security Entrance: Application #1	
Total:	\$24,974.55

- 6.2 Approval was granted for the minutes to reflect the receipt of approval of PlanCon Part F: Construction Documents for the High School Auditorium project. Copy attached.
- 6.3 Approval was granted from the board to participate in the National School Lunch Program for the 2004-05 school year, along with the attached income eligibility guidelines.
- 6.4 Approval was granted to contract with D & E Communications to write a Request for Proposal for 1) an upgrade to the existing telephone system and 2) as an alternate, a new telephone system. The cost to write this RFP is not to exceed \$3,200.00
- 6.5 Approval was granted for the minutes to reflect the receipt of PlanCon Part G approval, Project Accounting Based on Bids, for the Pleasant Valley Intermediate School project.
- Roll Call: 7-1 Carried
Voting no: J. Spinola

At 9:03, Ms. Les distributed copies of a PowerPoint presentation on a new program initiated by the Pennsylvania Department of Education called, Keystone Educational Accountability. The senate bill was signed into law on December 23, 2003. Purpose of the bill is to develop an assessment system aimed at improving school management practices and identifying potential cost savings. An advisory committee by the state will be formed consisting of 6 members. Ms. Les proceeded by distributing a document that was an actual study that was done on a school district in Florida. Ms. Les continued by revealing to everyone the components of the bill and the timeline involved.

At 9:22, Ms. Les distributed copies of a PowerPoint presentation on the Major Provisions of Referendum/Property Tax Relief Legislation, Act 72 that was passed into law on July 4, 2004. She explained several definitions of key words that would be used throughout the report and the limitations of the school district and the municipality. She continued by reviewing the General Tax authorization along with a timeline of such events. A school district property tax referendum question will need to be imposed to taxpayers at the local level with many rules applying to the EIT or PIT tax. The law is very complicated and Ms. Les insured the school board and administration that she would keep them abreast of any additional changes or updates.

A second document was distributed that showed a comparison of percentage increases to the State Average Weekly Wage, millage increase, the tax percentage increase, millage increase based on SAWW and the excess or shortfall dollar value amount. The document showed the years the district would not have had enough money to fund the budget. Discussion took place during the presentation regarding all of the components.

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn

Mr. Corveleyn reported on the School Board Solicitor Conference he attended on June 25th and 26th in Lancaster, PA.

Some sessions Mr. Corveleyn attended were:

- ▶ New rules/regulations in student discipline
- ▶ Labor laws

- ▶ Special Education
- ▶ Bullying
- ▶ Reading School District sued PDE on NCLB regulations
- ▶ New Case Law in Public School Sector

Mr. Corveleyn stated that all the information he obtained from the conference would be forwarded to Dr. Pullo and anyone interested in reading the information can do so by contacting him. He also stated that it did not cost the district any money to send him to this conference because he was there representing Stroudsburg.

PLEASANT VALLEY SCHOOL DIRECTORS

- ▶ James Spinola asked Mr. Gress a question on the curriculum for HL and AP courses stating that they look the same, but the credits and points are not. Mr. Gress explained that although the standards seem the same the activities and requirements are more difficult. The AP courses are more complex in addition to the students taking an AP test at the end of the course in order to achieve the credits involved.
- ▶ James Spinola commented on an article in a Scranton newspaper regarding negative remarks about our district concerning PSSA scores. Dr. Pullo replied he spoke with a reporter from the newspaper regarding the article.
- ▶ Tom Murphy shared a plaque that was created by a family in our district and given to an aide and bus driver in our district for their caring and concern regarding their student.

PLEASANT VALLEY CITIZENS

None

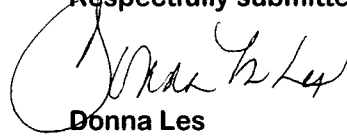
ADJOURNMENT

There being no further business to come before the Board, President Susan Kresge motioned, seconded unanimously by the Board to adjourn the meeting at approximately 10:35 PM.

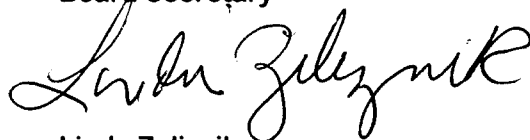
Carried

NEXT REGULAR MEETING: August 5, 2004 8:00 p.m.

Respectfully submitted,



Donna Les
Board Secretary



Linda Zeliznik
Board Recorder

