

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was called to order by President, Susan Kresge, on Thursday, June 24, 2004 at 8:06 p.m. Ms. Kresge welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL

Board Attendees: President Susan Kresge, Vice-President Nancy Kresge, Treasurer John Sabia
Russ Gould, H. Charles Hoffman, Linda Micklos, MiChelle Palmer
Board Absentees: Thomas Murphy, James Spinola
Administrative Attendees: Dr. Frank A. Pullo, Mr. Fadule, Ms. Rissmiller, Mr. Fisher, Ms. Les, Ms. Kotzmann,
Ms. Zeliznik, Mr. Gress, Mr. Dimmick, Ms. Marsili, Mr. Hines, Mr. Hamlin,
Ms. Szader, Mr. Hatala, Ms. Metz, , Ms. Meckes, Ms. Tartar, Ms. McMasters,
Ms. Caines, Dr. Holmes, Mr. Blubaugh, Mr. Jason Fisher, Ms. Grammes,
Mr. Borger
Solicitor: Mr. Dan Corveleyn

President Susan Kresge announced Notification of Executive Sessions as follows:
→ June 24, 2004 – personnel/hiring of part & full-time, new, and replacement personnel

GOOD NEWS PRESENTATION:

Pleasant Valley High School: Mr. John Gress, Principal
Mr. Gress introduced Ms. Barbara Cortese and Ms. Amy Pettit, art teachers at PV High. Ms. Cortese explained a cross curricula activity that the student’s participated in with her art class and with English teacher, Joe Bilicic’s class. The students learned how to express their artwork with writings and the English students learned how to express their writings through illustration. The students created projects using American Literature and Art showing the relationship between the two curriculum’s subject areas.

Ms. Cortese reported on another program, which was funded by Pennsylvania Council on the Arts in which an art teacher is selected and sent to another district to teach an art lesson to the visiting district students. The program was based on the Artist in Residency program in which an artist visits a school district and teaches a lesson to the students. Ms Pettit attended Crestwood School District and taught a lesson on using a mixture of primary colors onto Plexiglas plates and then pressed onto paper to create works of art. Ms. Pettit thanked the school board for allowing her to take part in this program. Ms. Pettit will present her demonstration to the Pennsylvania Art Association conference that takes place this fall.

Mr. Gress pointed out the photo’s that were displayed around the board room of the Special Olympics event that took place in May.

2003-04 Employee Recognition Program: Dr. Frank Pullo

Dr. Pullo reported that at the end of the school year on June 8th, both Professional and Support staff were recognized for their years of service to the Pleasant Valley School District. A copy is attached and will be entered into the meeting minutes.

MEETING PROCEDURES

President Susan Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY’S REPORT: Ms. Linda Zeliznik

H. Charles Hoffman motioned; seconded by Linda Micklos to approve the minutes of the meeting held on June 10, 2004.

Roll Call: 7-0 Carried

TREASURER’S REPORT: Mr. John Sabia

Nancy Kresge motioned, seconded by Russ Gould to approve the accounts payable on pages 13-18 as per the attached copy.

Roll Call: 7-0 Carried

OLD BUSINESS:**BUILDINGS AND GROUNDS: Mr. Jason Fisher**

No report

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveley

No report

OTHER:

None

NEW BUSINESS:**ADMINISTRATIVE REPORTS/REQUESTS: Dr. Frank A. Pullo**

Dr. Pullo announced that he received notification from the PDE that any configuration changes in grade levels needs to be made known between June 15th and August 15th.

The following action took place:

John Sabia motioned; seconded by H. Charles Hoffman to approve the Changes in Grade Level Configuration for 2004-05 as follows:

For the 2004-05 school year, the Pleasant Valley School District changes in grade level configuration will be as follows:

Building	Current	Recommended Change
Chestnuthill Elementary	K-2	K-3
Eldred Elementary	K-2	K-3
Polk Elementary	K-2	K-2
PV Elementary	K-3	K-3
PV Intermediate	4-6	4-6
PV Middle	7-8	7-8
PV High	9-12	9-12

Roll Call: 7-0 Carried

School Funding Update

Dr. Pullo reported that there is no news on school funding. Harrisburg is trying to pass the budget. Ms. Les added that the state budget might be passed by mid July. Dr. Pullo reiterated that PVSD passed the 04-05-budget contingent on the fact that if we received additional funding by the June 24th meeting that we would reduce the millage. If funding came later, the money would be placed in a special account for next year's budget. Dr. Pullo spoke about the tax reform referendum and that he has not heard of anything yet.

PERSONNEL AND GENERAL ADMINISTRATION: Mr. Anthony Fadule

Nancy Kresge motioned; seconded by Russ Gould to approve items #1-3 on pages 19-20 on the personnel supplement and items #1-3 on the addendum as follows:

PERSONNEL SUPPLEMENT

June 24, 2004

1.0 Hiring of Personnel***1.1 Support Staff****1.1.1 ESEA Title I Summer School****1.1.1.1.**

The following para-professional associate was approved for ESEA Title I Summer School at PVE, grades K-4:
Monica Ohland (replacement position for Rhonda Sawyer)

1.1.2 Kimberly Ancona was approved for the position of monitor, effective August 26, 2004. Her 2004-2005 school year assignment is the middle school.
(replacement position for Ann Marie Gentile)

1.2 Professional Staff**1.2.1 Pleasant Valley High School Summer School**

1.2.1.1 Michael Rochford was approved for the position of high school science summer school teacher, effective June 28, 2004 through July 19, 2004.
(replacement position for Peter Pappalardo)

1.3 Approval was granted for the collective bargaining agreement between Pleasant Valley School District and Pleasant Valley Education Association, effective the 2005-

2006 school year through and including the 2007-2008 school year as per the Board of Education approved calendar.

*The hiring of all personnel is pending receipt of all required paperwork.

- 1.4 Administration
 - 1.4.1 Act 93/Central Office Agreements

As per the Act 93 and Central Office Administrative Agreements, the Board approved the salaries of administrators, including merit awards for the 2004-2005 school year.

Permission was granted for commissioned officers to teach college level courses and/or provide consulting services.
- 2.0 Leaves of Absence
 - 2.1 Family Medical Leave
 - 2.1.1 Tracy Brotzman, bus driver, was approved for family medical leave, as per Board policy, for eight (8) days, effective May 26, 2004 through June 7, 2004.
 - 2.2 Leave Without Pay

The following employees will be responsible for the payment of any benefits the district provides during this period of leave:

 - 2.2.1 James Conklin, high school custodian, was approved for unpaid leave for one (1) day, effective May 10, 2004.
 - 2.2.2 Anthony Papa, security guard, was approved for unpaid leave for twenty-four (24) days, effective June 14, through August 31, 2004.
- 3.0 Resignation
 - 3.1 Approval was granted to accept the letter of resignation from the following employees:
 - a. Darren Dravuschak, high school industrial tech ed teacher, effective June 9 , 2004.
 - b. Shelia Marsh-Hamil, PVE secretary, effective August 27, 2004. (Ms. Hamil wishes to remain on the substitute secretary/monitor sub list.
 - c. Peter Pappalardo, from the position of high school summer school science teacher.
 - d. Rhonda Sawyer, from the position of PVE summer school para-professional associate.

ADDENDUM TO PERSONNEL SUPPLEMENT **June 24, 2004**

- 1.0 Hiring of Personnel*
 - 1.1 Professional Staff

The following professional staff recommendations for employment are effective August 26, 2004.

 - 1.1.2 Pleasant Valley High School
 - 1.1.2.1 Karen Behmke MS, Step 1
BA, Labor Studies Salary=\$34,359
Rutgers College
MA, Special Education
Lehigh University
(Special education teacher – new position)
 - 1.1.2.2 Kimberly Naranjo BS, Step 1
BA, Mathematics Salary=\$32,259
Wilkes University
(Replacement for Dana Puskas-mathematics position)
 - 1.1.2.3 Susan Thomas MS, Step 1
BS, Social Studies Salary=\$34,359
SUNY Oswego
MS, Special Education

**Marywood University
(Special education teacher-new position)**

2.0 Leaves of Absence

2.1 Family Medical Leave

2.1.1 Cindy Johnson, PVE secretary, was approved for family medical leave, as per Board policy, for sixty (60) days, effective June 10 through September 3, 2004.

2.2 Leave Without Pay

The following employees are responsible for the payment of any benefits the district provides during this period of leave:

2.2.1 Antoinette Mullen, bus driver, requests unpaid leave for one (1) day, effective June 4, 2004.

2.2.2 Karen Verhage, PVI monitor, requests unpaid leave for one (1) day, effective May 10, 2004.

3.0 Resignations

Approval was granted to accept the letter of resignation from the following employee:

a. Kristine Dangelo, PVE reading specialist, effective August 22, 2004.

Michelle Palmer questioned item 1.3 on the supplement regarding the percentages and salary schedule. Ms. Les stated that the teachers association built the schedule and then submitted it to administration and the board for approval. Ms. Palmer commented that she would be voting no because she did not agree with the way the schedule was presented.

Roll Call: 6-1-0 Carried

Voting no: M. Palmer

Abstaining from vote on item #1.3: J. Sabia

Abstention Memorandum is attached.

ASST. TO THE SUPERINTENDENT FOR PROFESSIONAL /SUPPORT PERSONNEL: Mr. Chris Fisher

Russ Gould motioned; seconded by John Sabia to approve items #1.1, 1.2 and 1.4 as follows:

1.1 Resignation of Mr. James Percey as Assistant Athletic / Activities Director

1.2 Approval was granted to hire Mr. James Percey as Athletic / Activities Director for the school year 2004 – 2005.

1.3 Approval was granted for the formation of the Pleasant Valley Alumni Association

Michelle Palmer commented that she was not present for the Athletic Director interviews therefore, she would be voting no.

Roll Call: 6-1 Carried

Voting no: M. Palmer

The remainder of Mr. Fisher's report was informational. An update on the Educational Foundation / Federal and State Program and metal detector report were included.

FOOD SERVICES: Ms. Bonnie Getz

Attachment – Participation Report

TRANSPORTATION SERVICES: Mr. Tony Pierri, Ms. Joyce Smith

No report

DIRECTOR OF FACILITIES' OPERATIONS: Mr. Chris Fisher

H. Charles Hoffman motioned; seconded by Linda Micklos to approve the following facility usage requests:

- | | | |
|-----|--------------------|--|
| 1.1 | Organization | Pocono Services for Families & Children |
| | Facility Requested | Pleasant Valley Elementary Preschool Classrooms |
| | Purpose | Monroe County Head Start Program |
| | Dates/Times | August 1 2004-2005 Monday thru Friday 8:00-4:00 PM |
| | Requestor | Mary Kay Posselli |
| | Attendance | Estimated 15 |
| | Tuition | None |
| | Fee by District | Class 2, All Appropriate Security & Custodial Fees Apply |
| 1.2 | Organization | Pleasant Valley Choral Society |
| | Facility Requested | Pleasant Valley High School Auditorium & Classroom |

	Purpose	Choral Holiday Concerts
	Dates/Times	December 7 th 6:00-10:30PM, December 10 th 4:00-10:30PM, December 11 th 10:00-10:00PM, December 12 th 2:00-6:00PM, Rain dates December 17 th and 19 th 2004
	Requestor	Janet Serfass
	Attendance	Estimated 300
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Charged
1.3	Organization	Pleasant Valley Choral Society
	Facility Requested	Pleasant Valley High School Auditorium & Classroom
	Purpose	Choral Concerts
	Dates/Times	April 15 th 6:00-10:30PM, April 22 nd 4:00-10:30PM, April 23 rd 10:00-10:00PM, April 24 th 2:00-6:00PM
	Requestor	Janet Serfass
	Attendance	Estimated 300
	Tuition	None
	Fee by District	Class 3, All Appropriate Fees Charged
1.4	Organization	Monroe County Recreation
	Facility Requested	Pleasant Valley Middle School Gymnasium
	Purpose	Open Volleyball 18 & Over
	Dates/Times	Mondays September 13 th through November 22 nd 2004 7:00-10:00PM
	Requestor	Niki Tourscher
	Attendance	Estimate 25
	Tuition	To Be Determined
1.5	Organization	Monroe County Recreation
	Facility Requested	Pleasant Valley High School Gymnasium
	Purpose	Men's Basketball League
	Dates/Times	To Be Determined By Dan Haney & Athletic/Activities Director
	Requestor	Niki Tourscher
	Attendance	Estimated 30
	Tuition	To Be Determined
	Fee by District	Class 2, All Appropriate Security & Custodial Fees Apply
1.6	Organization	P.V. Cubs
	Facility Requested	Pleasant Valley High and Intermediate Schools, various locations.
	Purpose	Equipment handout, practices and games
	Dates/Times	To Be Determined By Dan Haney & Athletic/Activities Director
	Requestor	Kitty Dattalo
	Attendance	Estimated 300
	Tuition	None
	Fee by District	Class 2, All Appropriate Security & Custodial Fees Apply

Sue Kresge questioned item #1.2 rain dates should read snow dates, December 17th – 19th.

Michelle Palmer questioned the metal detector report and why the reason for the items found had been added. Mr. Fisher replied a board member requested it.

Roll Call: 7-0 Carried

DIRECTOR OF BUILDINGS AND GROUNDS: Mr. Jason Fisher

No report.

CLERKS OF THE WORKS: Mr. Roger Borger

No report

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

Dr. Pullo stated that Ms. Tartar had a Reading Recovery report but it was decided to present a written report before the oral report.

MATH SUPERVISOR K-6: Mr. John Rushefski

No report

SPECIAL EDUCATION SUPERVISOR: Ms. Ellen McMasters, Ms. Cheryl Caines

No report

READING/TITLE I SUPERVISOR: Ms. Dora Tartar

No report

TECHNOLOGY COORDINATOR: Dr. Jeffrey Holmes, Mr. Jason Blubaugh

No report

ELEMENTARY DIVISIONS:

PLEASANT VALLEY INTERMEDIATE: Mr. James Storm, Ms. Diane Szader, Mr. Jeff Hatala

No report

PLEASANT VALLEY ELEMENTARY: Mr. Daniel Wunder, Ms. Betty Miller, Ms. Lila Metz

No report. Enrollment report was informational.

POLK AND ELDRED ELEMENTARY: Ms. Kris Meckes

No report

CHESTNUTHILL ELEMENTARY: Mr. John Rushefski

No report. Enrollment report was informational.

PLEASANT VALLEY MIDDLE SCHOOL: Mr. Howard Drake, Mr. Barry Hamlin, Ms. Jill Chamberlain

No report

PLEASANT VALLEY HIGH SCHOOL:

Michelle Palmer motioned; seconded by John Sabia to approve the following requests for homebound instruction:

Student ID#050216	Medical, retroactive to April 13-June 7
Student ID#040207	Medical, retroactive to April 13-June 7
Student ID#040636	Medical, retroactive to May 7- June 7

As per board policy, a re-evaluation will be done in 45 days.

Roll Call: 7-0 Carried

Enrollment report was informational.

President Kresge thanked Mr. Gress for taking the time to look at other photographers and for inviting her to sit it on the issue.

BUSINESS MANAGER: Ms. Donna Les, Ms. Monica Kotzmann

Ms. Kotzmann, Assistant to the Business Manager, distributed to the school board directors, the Annual Financial Report that is required by the State of Pennsylvania. Ms. Kotzmann works from July 1st to June 30th preparing this extensive report.

The report contained four major components:

- ▶ Financial Statement Information
- ▶ Revenue Information
- ▶ Expenditure Information
- ▶ Special Schedules

Some discussion took place regarding the components of the report.

Ms. Les concluded this report by stating that the state auditors are involved in the preparation of the report and Ms. Kotzmann works very well with the auditors and prepares the report proficiently.

At this time Ms. Les continued with the Business Manager's report:

John Sabia motioned; seconded by Michelle Palmer to approve items #1-6 on pages 35-36 and items #7.1-7.2 on the addendum as follows:

1. Approval was granted for the cafeteria accounts payable for May 2004.
Total amount: \$166,125.09.

Approval was granted for the bills payable for May 2004.
Total amount: \$80,838.56.

2. Student Activity Accounts – for informational purposes

Beginning Balance, May 1, 2004	\$265,008.99
Receipts	37,289.59
Expenditures	67,749.74
Ending Balance, May 31, 2004	\$234,548.84

3. Informational – District investment report for May 2004.

4. The following invoices were approved for payment from the Bond Fund listed:
1996 Bond Fund

Burger & Son Excavating, Inc.	\$2,800.00
Athletic Fields: excavating, grading	
Martin Stone Quarries, Inc.	571.59
Athletic Fields: infield mix	
TOTAL	\$3,371.59

2003AA Bond Fund

Lagana Construction Services	\$16,399.58
PVI Addition: application #1	
Wind Gap Electric, Inc.	5,400.00
PVI Addition: application #1	
Total	\$21,799.58

5. In accordance with School Code requirements, each year the Board of Education must review bond figures and have them recorded in the minutes. The following are the positions affected and the corresponding bond amounts:

District employees	
Board Treasurer	\$20,000.00
Business Manager	\$100,000.00
Superintendent	\$25,000.00
Blanket Policy (all other employees)	\$30,000.00
Earned Income Tax Collectors	
Joanne Wernet, Chestnuthill Township	\$250,000.00
Eldred Township, Kathleen Dorpfeld	45,000.00
Polk Township, Beverly Christman	100,000.00
Ross Township, Linda Marsili	69,000.00
Elected Tax Collectors	
June O'Neill, Chestnuthill Township	\$7,710,166.00
Helen Mackes, Eldred Township	1,293,909.00
Carolyn Meinhart, Polk Township	3,185,220.00
Jeanne Altemose, Ross Township	2,381,464.00
Other	
Monroe County Recorder of Deeds	\$15,000.00
Pool pledges by First National Bank of Palmerton – as per school code 120% of Pleasant Valley's daily balance	

6. Approval was granted for the Board to adopt the following lunch pricing for the 2004-2005 school year. The increases are estimated to generate an additional \$37,313.55 in revenue.

Breakfast – paid daily	\$1.00
Breakfast – reduced	.30
Breakfast – 10 day ticket	10.00
Breakfast – adult	2.50
Milk only	.40 (\$.05 increase)

Elementary lunch – paid daily	1.80 (\$.05 increase)
Elementary lunch – 10 day ticket	16.50 (\$1.00 increase)
Elementary lunch – reduced	.40
Secondary lunch – paid daily	1.90 (\$.05 increase)
Secondary lunch – 10-day ticket	17.00 (\$1.00 increase)
Secondary lunch – reduced	.40
Kindergarten juice	.30
Kindergarten milk	.10
Adult lunch	3.90 (\$.15 increase)

7. Supplement.

7.1 The following bids were approved with payment being made from the 2004-2005 general operating budget:

Janitorial Bid

Steeles Hardware	\$56.13
Lehigh Valley Janitorial	832.00
LJC Distributors	5,373.50
Sanitary Supply	8,309.70
Master Chemical	30,226.00
Calico Industries	2,976.34
Main Pool	1,130.91
Indco Inc.	15,342.34
Pennsylvania Paper	46,412.64

TOTAL \$110,659.56

7.2 Approval was granted to award the WAN bid to Integra Business Systems for the Nortel solution at a cost of \$367,978. Payment will be made from either the 1994, 1996 or 1997 bond issues.

Roll Call: 6-1 Carried

Voting no: M. Palmer

7.3 High School auditorium and roofing project

At this time, Mr. Mike Fort, Quad Three, reported that on Tuesday, contractor bids were taken on the HS auditorium and roofing project and the following were the lowest responsible bids:

General Contract	Lober Contractors	\$5,226,500
HVAC Contract	JBM Plumbing	\$ 629,200
Plumbing Contract	JBM Plumbing	\$ 154,000
Electrical Contract	Lombardo & Lipe	\$1,178,000
	Total Project Cost:	\$7,187,700.00

At this time, Mr. Fort recommended the board to accept these bids from the lowest responsible bidders for their trades.

Michelle Palmer motioned; seconded by Nancy Kresge to accept the Notice of Intent to award the contract to the lowest responsible bidders as listed below contingent upon PDE Plan Con F approval: The bids for the High School auditorium and roofing project be awarded to (includes all alternates) contingent upon Plan Con F approval:

General Contract	Lober Contractors	\$5,226,500
HVAC Contract	JBM Plumbing	\$ 629,200
Plumbing Contract	JBM Plumbing	\$ 154,000
Electrical Contract	Lomberdo & Lipe	\$1,178,000
	Total Project Cost:	\$7,187,700.00

Roll Call: 7-0 Carried

President Kresge commented that Mr. Fort kept the school board very informed on all the details and thanked him for that courtesy. Mr. Hoffman agreed and thanked Mr. Fort.

#7.4 John Sabia motioned; seconded by Nancy Kresge to approve the Board of Education to authorize the issuance of a new money bond issue in the amount of 10,000,000, utilizing the firm of

Arthurs Lestrangle as the financial advisor. at a fee of \$6,400. Sale of the bonds will be on or around July 15, 2004.

Roll Call: 6-1 Carried
Voting no: M. Palmer

Dr. Pullo stated that the money that was just borrowed is not strictly for the HS project, but also included the Polk School expansion and PVI project.

Dr. Pullo announced that the Buildings and Grounds Workshop would not be on July 12th. If a workshop is needed, it may be on July 13th or 19th. An announcement will be made. He also stated that there is only one board meeting in July.

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn
No report

PLEASANT VALLEY SCHOOL DIRECTORS

- ▶ Michelle Palmer distributed a letter to the school board members from a parent thanking a PVE teacher for her care and concern of her daughter.
- ▶ Susan Kresge questioned the minutes; page 9 and the statement made to item #4.

PLEASANT VALLEY CITIZENS

None

ADJOURNMENT

There being no further business to come before the Board, President Susan Kresge motioned, seconded unanimously by the Board to adjourn the meeting at approximately 9:10 PM.
Carried

NEXT REGULAR MEETING: July 15, 2004 8:00 p.m.

Respectfully submitted,


Donna Les
Board Secretary


Linda Zellznik
Board Recorder

11-11-11