

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was called to order by President, Susan Kresge, on Thursday, June 10, 2004 at 8:04 p.m. Ms. Kresge welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL

Board Attendees: President Susan Kresge, Vice-President Nancy Kresge, Treasurer John Sabia
Russ Gould, H. Charles Hoffman, Linda Micklos, Thomas Murphy, MiChelle Palmer,
James Spinola

Board Absentees:

Administrative Attendees: Dr. Frank A. Pullo, Mr. Fadule, Ms. Rissmiller, Mr. Fisher, Ms. Les, Ms. Zeliznik,
Solicitor: Ms. Tartar, Mr. Rushefski
Mr. Gerard Geiger

President Susan Kresge announced Notification of Executive Sessions as follows:

- May 27, 2004 (after Board meeting) – personnel: superintendent’s evaluation and athletic director candidates’ interviews
- June 8, 2004- after interviews for Personnel
- June 10, 2004 – personnel: recommendations for full-time, part-time, substitute positions; administrative evaluations

Reading Recovery Update: Ms. Dora Tartar

Ms. Tartar introduced several Reading Recovery Teachers from the elementary division who expressed their successes with the Reading Recovery program and the students involved in the program. Several parents spoke on behalf of the Reading Recovery Program stating their students’ achievements in reading and the self esteem improvement that the program promotes. One student read a book to the audience displaying his abilities to read on grade level.

MEETING PROCEDURES

President Susan Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY’S REPORT: Ms. Linda Zeliznik

H. Charles Hoffman motioned; seconded by John Sabia to approve the minutes of the meeting held on May 27, 2004 with the following revisions: page 14, first bullet, should read “AIA”; second bullet should read “decreased expenditures”.

Roll Call: 9 -0 Carried

TREASURER’S REPORT: Mr. John Sabia

Tom Murphy motioned; seconded by Nancy Kresge to approve the accounts payable on pages 15-19; trial balance/financial statements on pages 20-26; and the assets cost summary on page 27 as per the attached copies.

Roll Call: 8-1 Carried

Voting No: J. Spinola

The Expenditures/revenues on pages 28-31 of the treasurer’s report was informational.

OLD BUSINESS:

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

NEW BUSINESS:

MONROE CAREER AND TECHNICAL INSTITUTE: Ms. Susan Kresge

President Kresge reported that at the last meeting:

- ▶ The new director, Patricia Moyer, was announced and will be starting her position on July 1, 2004
- ▶ Computer leasing program was approved with a 4 year contract
- ▶ Rewiring and upgrade project not to exceed \$90,000 was approved

- ▶ Lodging Management program did not receive adequate enrollment, therefore the program will not be offered this coming school year. The program will be promoted for 05-06 school year
- ▶ New Child Accounting software was purchased.

ADMINISTRATIVE REPORTS/REQUESTS: Dr. Frank A. Pullo

Dr. Pullo read several paragraphs from a funding Resolution. The school board members previously received a copy of the resolution to review.

James Spinola motioned; seconded by Linda Micklos to adopt the Funding Resolution as per the attached copy:

Roll Call: 9-0 Carried

Dr. Pullo asked for approval of the 04-05 General Operating Budget reading the statement: BE IT RESOLVED that 2004-05 General Fund Budget was approved, calling for a tax levy of 114.15 mills in property tax and the Act 511 Earned Income Tax of 1% and the Real Estate Transfer Tax of 1% (all taxes reflect a 4 mill increase from the taxes assessed in 2003-04).

He then suggested that the board may want to add if there is additional funding, the millage would be lowered accordingly.

John Sabia motioned; seconded by Nancy Kresge to approve the 2004-05 General Fund Budget

Discussion took place regarding additional funding-how the money would be allocated and if it could be used for next year's budget.

Amended motion:

John Sabia amended the motion; seconded by Nancy Kresge to approve the 2004-05 General Fund Budget calling for a tax levy of 114.15 mills in property tax and the Act 511 Earned Income Tax of 1% and the Real Estate Transfer Tax of 1% (all taxes reflect a 4 mill increase from the taxes assessed in 2003-04) stipulating that if additional funding is received before the close of business on June 24th, the millage will be reduced accordingly and if funding is received after June 24th, the funds will be placed in a special account to be used for next year's budget (05-06) providing the funds do not come with a condition by the state.

Mr. Spinola made several comments on the budget increase commending the administration for lowering the budget by 2 mills, but still stating he would be voting no on the budget tonight.

Roll Call: 7-1-1 Carried

Voting no: J. Spinola

Abstaining from vote: J. Sabia

Mr. Sabia abstained from voting because his wife is a teacher. Abstention memorandum is attached.

Nominations for the Appointment of School Board Treasurer, effective July 1, 2004 through June 30, 2005 began with MiChelle Palmer nominating Tom Murphy, the nomination was seconded by Nancy Kresge.

Russ Gould nominated John Sabia, nomination was seconded by Linda Micklos.

President Kresge asked Mr. Geiger how to handle both nominations. He suggested voting for each nomination separately. President Kresge stated that we would proceed with roll call and each member should stipulate which candidate you are voting for. Voting began.

Roll Call: 8 in favor of Tom Murphy Carried

Roll Call: 1 in favor of John Sabia

It is hereby recorded that Tom Murphy was appointed as School Board Treasurer effective July 1, 2004 through June 30, 2005.

John Sabia motioned for a stipend of \$100 than amended his motion to \$650; motion was seconded by H. Charles Hoffman to approve the School Board Treasurer stipend at \$650 effective July 1, 2004 through June 20, 2005.

Roll Call: 8-0-1 Carried

Abstaining from Vote: Tom Murphy
Abstention Memorandum is attached.

Mr. Spinola questioned who is requesting the waiver. Dr. Pullo replied the parents. Mr. Spinola stated that the letter only asked for the student to go to school at PV not to waive tuition. Dr. Pullo replied that he stated the policy to the parents.

John Sabia motioned; seconded by Linda Micklos to approve items #1-4 on the pages 31-35 and items #1 -3 on the addendum as follows:

1.2.2.2 Amy Miller	BS, Step 1
BS, Special Education	Salary=\$32,259
Marywood University	
(Special education teacher-replacement position for Lori Fetter)	

1.2.3 Pleasant Valley Intermediate School

1.2.3.2 Richard Whiteford **BS, Step 3**
BS, Elementary **Salary=\$32,659**
Marywood University
(6th grade teacher-replacement position for Virginia Owens)

1.2.4 Eldred Elementary School

1.2.4.1 Suzanne Potts MA, Step 5
BS, Elementary Salary=\$35,159
Mansfield University
MA, Elementary
Lehigh University
(Kindergarten teacher-replacement position for Alicen Devers)

1.2.5 Transfers

NAME	ORIGINAL ASSIGNMENT	TRANSFERRED TO
Donna Cimino	3 rd grade teacher, PVE	3 rd grade teacher, Eldred
Leticia DiPipi	1 st grade, Eldred	Reading Recovery, Polk
Christie Doll	3 rd grade teacher, PVE	3 rd grade teacher, Eldred
Joanne P. Fisher	3 rd grade teacher, PVE	3 rd grade teacher, CH
Nancy Forgash	4 th grade teacher, PVI	Remedial math, PVI
Joyce Green	Reading Recovery, Eldred	1 st grade, Polk
Elizabeth Iobst	Guidance, Polk/Eldred/CH	Guidance, Polk/Eldred
Jason Lagowy	4 th grade, PVI	Remedial math, PVI
Jennifer Martinak	1 st grade, Polk	Reading Recovery, Polk
Connie Moretz	Reading Recovery, Polk	Reading Specialist, Eldred
Chandra Peeters	3 rd grade, PVE	Remedial math, PVE
Roger Pomposello	3 rd grade, PVE	3 rd grade, CH
Darcy Smith	3 rd grade, PVE	3 rd grade, Eldred
Patrick Smith	Reading, Polk/Eldred	Reading, Polk/PVI
Charlene Taylor	3 rd Grade Teacher PVE	Remedial mathematics Polk/Eldred/Chestnuthill
Renee Tough	Reading Recovery, Polk/Eldred	Reading Recovery, Eldred
Barbara Williams	IST, Polk/Eldred/CH	IST, Polk/Eldred

2.0 Leaves of Absence

2.1 Family Medical Leave

2.1.1 Dan Haney, director of facility operations, was approved for family medical leave, as per Board policy, for eleven (11) days, effective May 28, 2004 through June 14, 2004.

2.2 Leave Without Pay

The following employees are responsible for the payment of any benefits the district provides during this period of leave:

2.2.1 Connie Costenbader, high school head cook, was approved for unpaid leave for one (1) day, effective May 26, 2004.

2.2.2 Lisa Eberhart, PVI monitor, was approved for unpaid leave for one (1) day, effective June 2, 2004.

2.2.3 Elsa Henn, monitor, was approved for unpaid leave for one (1) day, effective May 13, 2004.

2.2.4 Debra Jensen, middle school para-professional associate, was approved for unpaid leave for one (1) day, effective May 25, 2004.

2.2.5 Edward Minett, security guard, was approved for unpaid leave for four (4) days, effective June 3, 4, 7 and 8, 2004.

2.2.6 Linda Mazula, middle school teacher, was approved for unpaid leave for two (2) days, effective May 17 and 19, 2004.

2.2.7 Raquel Musacchia, middle school cafeteria helper, was approved for unpaid leave for one (1) day, effective May 26, 2004.

2.2.8 Karen Rice, bus driver, was approved for unpaid leave for one-half (1/2) day, effective May 27, 2004.

2.2.9 Christine Rizzi, high school monitor, was approved for unpaid leave for one (1) day, effective May 26, 2004.

2.2.10 Lynn Sherry, middle school monitor, was approved for unpaid leave for one (1) day, effective May 27, 2004.

3.0 Resignation

3.1 Approval was granted to accept the letter of resignation from the following employees:

- a. Janice Smith, Polk secretary, effective August 6, 2004.
- b. Debbie Connors, PVI monitor, effective August 25, 2004

4.0 General Administration

4.1 School Photographs

4.1.1 Approval was granted for the Pleasant Valley School District to contract with Lifetouch National School Studios, Inc. for elementary school student photographs and middle school student photographs for the 2004-2005 school year.

4.1.2 Approval was granted for the Pleasant Valley School District to contract with Christmas City Studio for high school student photographs for the 2004-2005 school year.

1.0 Hiring of Personnel*

1.1 Professional Staff

The following professional staff recommendation for employment is effective August 26, 2004.

1.1.2 Pleasant Valley Middle School

1.1.2.1 James Igoe BS + 60, Step 2
 BS, Elementary Salary=\$33,509
 University of Scranton
 Industrial Arts/Tech Ed. Certificate
 Millersville University
 (Industrial Arts/Tech Ed. Teacher – replacement position for James Dent)

1.1.3 Administration

1.1.3.1 Penny Derr was approved for the position of assistant elementary school principal at an annual salary of \$55,000, effective July 1, 2004. Her 2004-2005 assignment is PVE.
 (replacement assistant principal position for Betty Miller)

1.2 Support Staff

1.2.1 Substitutes

a. Barbara Gallant - Custodian/cafeteria helper/monitor/secretary
 b. Raquel Musacchia - Custodian

1.2.2 Transfers

The following employee transfers are effective the beginning of the 2004-2005 school year:

NAME	ORIGINAL ASSIGNMENT	TRANSFERRED TO
Dolores Ahern	p/t PPA, PVE	p/t PPA, PVI
Eileen Arnold	f/t PPA, PVE	f/t, PPA, PVI
Kathy Bilicic	f/t PPA, PVE	f/t PPA, PVI
Paulette Chopick	p/t PPA, PVE	p/t PPA, PVI
Linda Cuprill	p/t PPA, Eldred/CH	f/t PPA, Eldred
Suzanne Ferretti	p/t, PPA, PVE	p/t PPA, PVI
Dolores George	p/t, PPA, PVE	p/t PPA, PVI
Janice Greene	p/t, PPA, PVE	p/t, PPA, PVI
Melanie Hinline	p/t PPA, PVE	p/t PPA, PVI
Mariclaire Hosking	f/t PPA, PVI	f/t PPA, High School
Debra Labar	p/t PPA, Middle School	p/t PPA, High School
Lisette Marks	p/t PPA, PVE	p/t PPA, PVI
Diane Nagy	f/t PPA, PVE	f/t PPA, PVI
Martha Smith	p/t PPA, PVE	p/t PPA, PVI
Jayne Werkheiser	p/t AM PPA, Middle School & p/t PM Monitor, Middle School	p/t AM PPA, High School & p/t PM monitor, Middle School

2.0 Leaves of Absence

2.1 Family Medical Leave

2.1.1 Laura Mason-Byrne, high school teacher, was approved for family medical leave, as per Board policy, for five (5) days, effective May 17 through May 21, 2004.

2.2 Leave Without Pay

The following employees are responsible for the payment of any benefits the district provides during this period of leave:

- 2.2.1 Mary Buerkle, bus driver, was approved for unpaid leave for one (1) day, effective June 2, 2004.
- 2.2.2 Wanda Cron, high school monitor, was approved for unpaid leave for one (1) day, effective June 2, 2004.
- 2.2.3 John Grimaldi, middle school monitor, was approved for unpaid leave for one (1) day, effective June 3, 2004.
- 2.2.4 Carol Kearns, high school monitor, was approved for unpaid leave for one (1) day, effective May 28, 2004.
- 2.2.5 Maria Krauss, high school monitor, was approved for unpaid leave for one (1) day, effective June 2, 2004.

3.0 Resignations

Approval was granted to accept the letter of resignation from the following employee:

- a. Dana Puskas, high school chemistry teacher, effective August 25, 2004.

Mr. Spinola questioned item 4.0 asking if there was a dollar figure, Ms. Les replied it is at the cost of the families.

Roll Call: 9 -0 Carried

ASST. TO THE SUPERINTENDENT FOR PROFESSIONAL /SUPPORT PERSONNEL: Mr. Chris Fisher
MiChelle Palmer motioned; seconded by Tom Murphy to approve item # 1.1 & 1.2 as follows with Mr. Fisher's recommendation on item #1.2 to approve a three year contract:

- 1.1 Approval was granted to contract with Lehigh Valley Physicians Group/ Pleasant Valley Family Practice to provide the following service: Athletic physicals for all programs at \$15 per physical per athlete
- 1.2 Approval was granted to contract with Coordinator Health Systems of Lehigh Valley to provide services as listed:
 - A physician for home varsity games \$125/event
 - Athletic Trainer Services
 - Three year contract:
 - Contract Value \$45,000 2.75% increase this year \$1,237.50
 - 2004-05 \$46,237.50
 - 2005-06 \$47,509.03
 - 2006-07 \$48,815.53

Ms. Micklos asked how many physicals are done with all the sports. Mr. Fisher replied approximately 600-700 with several re-takes. A separate physical for each sport is required. Mr. Spinola asked if there was a reason for the increase. Mr. Fisher replied that the company was not comfortable with the price last year and the district anticipated an increase. Mr. Spinola asked if we looked at any other places. Mr. Fisher replied yes we tried to get prices from a variety of people. Many organizations have stopped doing this type of business.

Roll Call: 9 -0 Carried

The remainder of Mr. Fisher's report was informational.

Dr. Pullo announced that the Buildings and Grounds workshop that was advertised as cancelled has been re-scheduled for June 22 at 6:00 pm. Reason is the HS auditorium bids come on that date and the school board wants to be able to deliberate on them.

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

MATH SUPERVISOR 7-12 Ms. Carole Rissmiller/ K-6: Mr. John Rushefski

Mr. Rushefski introduced Mrs. Ginder, who spoke about her student's success in the Accelerated Math program stating that she is very happy with the program, her son did very well, and he exceeded in his goals, which were 138, and mastered 176.

A very lengthy discussion broke out amongst the board members, Mr. Rushefski and Ms. Rissmiller. Major concerns were:

- ▶ the teacher's part in the math instruction-traditional math & the A/M program
- ▶ objectives/goals set for each student
- ▶ communication between parent and teacher
- ▶ present teachers involved in the program and the teachers who will be added to the program
- ▶ training these additional staff members
- ▶ the program identifying the students skills/objectives
- ▶ number of students who will participate in each grade level
- ▶ pricing – materials, staff, equipment
- ▶ problems that occurred last year and the corrective measures taken not to repeat those problems

Janet Serfass, remedial math instructor at PVI commented on her experience with the program and its success adding that the teacher and the program together make it work. Mariclaire Hosking, one-on-one para-professional, stated that her student was more involved in the classroom environment because he/she could work at their own pace, other students were not aware of what level other students were working on and it allowed her to help other students in the classroom. Dr. Pullo concluded the discussion by adding that all these program are tools and no matter what program you use, it all comes down to the teachers delivering the program. We have had failures and we have learned from these failures.

Tom Murphy motioned; seconded by Michelle Palmer to approve the following request:

- 1.1 Approval was granted to continue the Accelerated math Program in Pleasant Valley Intermediate School, implement Accelerated math in Pleasant Valley Elementary School's third grade title I Math Program and utilize Accelerated Math for the PSSA Math Enhancement Course in Pleasant Valley High School.

The program expansion is as follows:

PVI: 4th Grade, 5 Homerooms, about 150 students, 5 teachers
5th Grade, 17 Homerooms, about 500 students, 6 teachers
6th Grade, 15 Homerooms, about 450 students, 4 teachers

PVE 3rd Grade, Title I Math Teachers, about 100 students, 2 teachers

PVHS PSSA Math Enhancement Course, 1 teacher (student enrollment will be determined by performance levels on the 8th Grade PSSA)

Roll Call: 9-0 Carried

BUSINESS MANAGER: Ms. Donna Les, Ms. Monica Kotzmann

John Sabia motioned; seconded by Russ Gould to approve items #1-2 on page 38 and items #3.1-3.4 on the addendum as follows:

1. The Chestnuthill Township Supervisors are investigating Open Space issues and plan public presentations in the near future. A part of their research included gathering financial data from the school district. Approval was granted from the Board for permission for the district to participate in the Chestnuthill Township public meetings regarding open space issues to respond to any questions concerning school district tax revenue and expenditures.

2. Approval was granted to advertise for sealed bids for the following project (payment would be made from one of the bond funds):

Roof Replacement (Transportation Building)

3. Supplement

- 3.1 The following bid was approved with payment being made from the 1996 bond fund (only one bid received):

Floor Finish Replacement at PVE

Giant Floor and Wall Covering Co., Inc.

\$70,492.23

3.2 Approval was granted for the 2004-2005 bid for gasoline be awarded to (bid tabulation attached):

Petroleum Traders Corp.

\$1.2217/gallon, 89 octane, fixed price
total estimated contract: \$73,302.00

3.3 The following quotes were granted approval:

2004-2005 General Operating Budget

trash can liners, various sizes (quote sheets attached)

Pennsylvania Paper & Supply Co.

\$17,172.65

Master Chemical Products

3,684.75

Total

\$20,857.40

1996 Bond Fund

Middle School Fire panel upgrade

Communication Systems, Inc.

\$9,500.00

1996 Bond Fund

Pleasant Valley Elementary electric divider curtain replacement

R. J. McCarville Associates, Ltd.

\$10,897.00

1996 Bond Fund

Middle School Security System

Communication Systems, Inc.

\$3,690.00

3.4 Approval was granted from the board to hire the firm of United Inspection Services to perform the test borings on the Pleasant Valley Intermediate School project at a cost of \$20,251.00. A copy of the proposal results is attached.

- ▶ Mr. Spinola asked if on item #2, was there a packet on these bids. Ms. Les replied that it is just shingling the roof, the maintenance department put the spec's together. The job should come in less than \$20,000.
- ▶ Mr. Spinola asked about item 3.4 and if it was sent out to bid. Ms. Les explained that the quotes were received on all except the fire panel upgrade because the upgrade needed to interact with the existing system and CSI needs to do that. Mr. Spinola asked counsel is that was OK to accept quotes and not take bids. Counsel acknowledged it was fine.
- 1. Sue Kresge asked why the 96-bond fund was being used for payment on quotes. Ms. Les replied we are close to using it up.
- ▶ Tom Murphy asked why a new divider curtain was needed at PVE. Mr. Wunder explained the present one in the gym is broken. The replacement is the same as the one currently being used at the high school. Mr. Fisher added that estimates were received to repair the broken one and the warranty ran out.

Roll Call: 9-0 Carried

SOLICITOR: Mr. Gerard Geiger, Mr. Daniel Corveleyn

No report

PLEASANT VALLEY SCHOOL DIRECTORS

- ▶ Tom Murphy asked June O'Neill, Chestnuthill Tax collector, about the tax bills. Ms. O'Neill reported that some people are not happy with Portnoff. 35 properties were discovered that have missed paying taxes for the last 2 years. She stated that we should see additional income because of this oversight. Mr. Spinola questioned why 35 properties were missed. Some discussion took place regarding how these properties were missed and how to correct this from happening in the future.
- ▶ Mr. Spinola congratulated the class of 2004. He thanked the two students who have been attending the board meetings.
- ▶ President Kresge commented that she attended the end of the year ceremony and it was very nice. She received in the mail a note that the board's attendance at these events is appreciated.
- ▶ H. Charles Hoffman announced that the negotiators for support personnel will be meeting immediately after this meeting.

- ▶ Mr. Spinola commented on the agenda and clarified that it was not the superintendent's evaluation it was just passing out of the form and the athletic director candidates was just reviewing the procedure – there were no interviews that night.

PLEASANT VALLEY CITIZENS

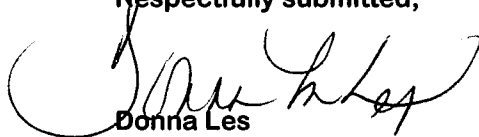
- ▶ June O'Neill, Chestnuthill Township, expressed her concerns on the reconfiguration of grade 7 to PV Intermediate. She asked the board to visit the school and see what is going on over there with the present grade levels.
- ▶ Geoffrey Roach, student, commented on the district remembering Mrs. Tramontina who recently passed away. Dr. Pullo commented it is standard policy for the district to send flowers.

ADJOURNMENT

There being no further business to come before the Board, President Susan Kresge motioned, seconded unanimously by the Board to adjourn the meeting at approximately 9:32 PM.
Carried

NEXT REGULAR MEETING: June 24, 2004 8:00 p.m.

Respectfully submitted,



Donna Les
Board Secretary



Linda Zeliznik
Board Recorder