

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was called to order by President, Susan Kresge, on Thursday, January 8, 2004 at 8:17 p.m. Ms. Kresge welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

President Susan Kresge announced Notification of Executive Session as follows:

- ♦ January 8, 2004: prior to meeting; purpose: *personnel*~ hiring of full-time and part-time positions
- ♦ January 8, 2004: returning to executive session immediately after this meeting

ROLL CALL

Board Attendees: President Susan Kresge, Vice-President Nancy Kresge, Treasurer John Sabia, Russ Gould, H. Charles Hoffman, Gerald Miller, Linda Micklos, Thomas Murphy, James Spinola (arrived at 8:20 pm)

Board Absentees: none

Administrative Attendees: Dr. Pullo, Ms. Rissmiller, Mr. Fadule, Ms. Les, Ms. Zeliznik, Ms. Kotzmann, Ms. Tartar

Solicitor: Mr. Dan Corveleyn

MEETING PROCEDURES

President Susan Kresge referred to copies of the agenda located outside the boardroom.

PLEASANT VALLEY CITIZENS:

Glenn Yetter, Chestnuthill Township, inquired if girl's soccer would be permitted to be involved in track. Dr. Pullo referred to the Dual Participation policy regarding a fall sport. Decision was made to speak with the coaches involved in these sports and get back to Mr. Yetter with a final decision.

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik

Gerald Miller motioned; seconded by H. Charles Hoffman to approve the minutes of the meeting held on December 18, 2003 with the following revision noted: page 2, under Monroe Career and Technical Institute, change spelling of Jeff Schneider to Jeff Snyder.

Roll Call: 8-0 Carried

TREASURER'S REPORT: Mr. John Sabia

Tom Murphy motioned; seconded by Susan Kresge to approve the accounts payable on pages 9-12 as per the attached copies:

Roll Call: 8-0 Carried

OLD BUSINESS:

SOLICITOR: Mr. Daniel Corveleyn, Mr. Gerard Geiger

No report

NEW BUSINESS:

MONROE CAREER AND TECHNICAL INSTITUTE: Ms. Susan Kresge

Ms. Kresge reported that the next meeting is Monday January 12th.

ADMINISTRATIVE REPORTS/REQUESTS: Dr. Frank Pullo

Update on 2003-2004 School Year Calendar

Dr. Pullo reported that so far the district has used two snow days. Last day for students is set for June 3rd and June 4th is the last day for staff. The built in days for additional snow days are; June 4th, January 19, February 16, April 8th and April 12th. If more days are needed, June dates will be utilized as necessary. Commencement as of now will be on June 4th.

Development of 2004-2005 District Calendar

The district is focusing on a pre-labor day first day of school as previously done. Draft of calendar has been distributed to the school board for review.

Appointment of CIU 20 Board Representative for a term from 7/1/04-6/30/07

Susan Kresge nominated Gerald Miller to the appointment of CIU 20 Board Representative for a term beginning 7/1/04 to 6/30/07.

H. Charles Hoffman motioned; seconded by Linda Micklos to appoint Gerald Miller as CIU 20 Board Representative for a term from 7/1/04 to 6/30/07.

Roll Call: 8-1 Carried
Voting no: G. Miller

PERSONNEL AND GENERAL ADMINISTRATION: Mr. Anthony Fadule

John Sabia motioned; seconded by Nancy Kresge to approve the personnel supplement items #1 and #3 on page 13 and items #1 and #3 on the addendum:

PERSONNEL SUPPLEMENT

January 8, 2004

- 1.0 Hiring of Personnel*
 - 1.1 Support Staff
 - 1.1.1 Substitutes
 - a. Nicholas Heckman - Computer Technician
- 2.0 Leaves of Absence
 - 2.1 Family Medical Leave
 - 2.1.1 Karen Lesoine, PVE teacher, was approved for an extension of her family medical leave, as per Board policy for seven (7) days, and child-rearing leave through the end of the 3rd marking period of the 2003-2004 school year.
 - 2.1.2 Melissa Bitler, middle school teacher, was approved for family medical leave, as per Board policy for sixty (60) days, effective on or about January 28, 2004 through on or about April 26, 2004.
- 3.0 Resignations
 - The letter of resignation from the following employee was approved:
 - a. Cindy Bonfiglio, bus driver/monitor, effective December 11, 2003.

*The hiring of all personnel is pending receipt of all required paperwork.

ADDENDUM TO PERSONNEL SUPPLEMENT

January 8, 2004

- 1.0 Hiring of Personnel*
 - 1.1 Support Staff
 - 1.1.1 Joseph Velez was approved for the position of security guard, casual, at an hourly rate of \$9.00 per hour.
 - 1.1.2 Substitutes
 - a. Henry Altemose - Bus driver (retroactive to December 17, 2003)
 - b. Sandra Broyles - Bus driver (retroactive to December 17, 2003)
 - c. Diane DiBella - Monitor
 - 1.2 Professional Staff
 - 1.2.1 Pleasant Valley Middle School
 - 1.2.1.1 Rebecca Archer BS, Step 1
BS, Nursing Salary=\$31,629
Binghamton University (Prorated)
General Science Certificate
ESU
(2nd semester, long-term substitute science teacher for William Kresge, effective January 12, 2004)
 - 1.2.2 Pleasant Valley High School
 - 1.2.2.1 Richard Shoopack MS, Step 17
BS/MS, Spanish Salary=\$56,961
Kutztown University (Prorated)
(2nd semester, long-term substitute Spanish teacher for Holly Marsili, effective January 20, 2004)

2.0 Leaves of Absence

2.1 Family Medical Leave

- 2.1.1 Janice Miller, middle school teacher, was approved for family medical leave, as per Board policy for approximately twenty (20) days, effective January 5 through February 2, 2004.
- 2.1.2 Connie Moretz, Polk Elementary School reading specialist, was approved for an extension of her family medical leave for approximately eleven (11) days, effective January 5 through January 20, 2004.

2.2 Leave Without Pay

The following employees are responsible for the payment of any benefits the district provides during this period of leave:

- 2.2.1 Helene Adler, monitor, was approved for unpaid leave for three (3) days, effective January 7 through January 9, 2004.
- 2.2.2 Beth Archangel, cafeteria helper, was approved for unpaid leave for one (1) day, effective January 14, 2004.
- 2.2.3 Gina DeVito-Curry, middle school cafeteria helper, was approved for unpaid leave for one (1) day, effective February 20, 2004.
- 2.2.4 Debra Jensen, middle school para-professional associate, was approved for unpaid leave for one-half (1/2) day, effective December 23, 2003.
- 2.2.5 William Kresge, middle school teacher, was approved for unpaid leave for three (3) days, effective January 16, 20 and 21, 2004.
- 2.2.6 Lisa Sabovic, bus driver, was approved for unpaid leave for one-half (1/2) day, effective January 9, 2004.

2.3 Military Leave

Carissa Pokorny-Golden, high school teacher, was approved for military leave for fourteen (14) days, effective February 16, 2004 through March 5, 2004.

3.0 Resignations

The letter of resignation from the following employee was approved:

- a. Roxanne Altemose, monitor, effective January 9, 2004. Ms. Altemose wishes to remain on the substitute monitor list.

*The hiring of all personnel is pending receipt of all required paperwork.

Roll Call: 9-0 Carried

ASST. TO THE SUPERINTENDENT FOR PROFESSIONAL /SUPPORT PERSONNEL: Mr. Chris Fisher
Dr. Pullo announced the next Buildings and Grounds workshop would be January 19th at 7:00 pm. He stressed the importance of the community attending this meeting because the focus will be on the growth of our school district over the next few years.

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

Update on Accelerated math program

Ms. Rissmiller reported that 99% of the computer problems have been resolved. One teacher is still experiencing a printing error. Staff is continuing to have weekly meetings and Trevor Kresge has taken a leadership role in conducting the meetings. Next week the teachers will start testing Star Math to all students for benchmark scores. Mr. Rushefski will be giving an update on those scores next month. Parent surveys will be distributed in February. First marking period had minor concerns from parents, bi-weekly reports are being sent home and are well received.

READING/TITLE I SUPERVISOR: Ms. Dora Tartar

Ms. Tartar presented an explanation of the new First Hand Phonics Program as a framework for integrating spelling. Ms. Tartar indicated that the spelling workbook would no longer be purchased as a tool for teaching spelling. A journal composition book would be purchased for each student. The cost savings for the first year of the program would be approximately \$2,900. Discussion took place and the following action occurred:

Gerald Miller motioned; seconded by John Sabia to approve the Expansion of First Hand Phonics Program.

Roll Call: 9-0 Carried

Minutes from the December 9, 2003 Reading/Language Arts Task Force were attached for review.

BUSINESS MANAGER: Ms. Donna Les, Ms. Monica Kotzmann

John Sabia motioned; seconded by Nancy Kresge to approve items #1 and #2 on page 17 on the supplement and item #3.1 on the addendum as follows:

1. Approval was granted for an agreement with Kirk, Summa & Co., LLP to provide services for the Earned Income Tax Collection of Polk Township. This agreement is in conjunction with the Polk Township Supervisors and is not to exceed \$600.00. A copy of the agreement is attached.
2. Approval was granted for the minutes to reflect the attached approval of PlanCon Part B: Schematic Design for the addition/alteration to Pleasant Valley High School.

Addendum:

- 3.1 Approval was granted for the minutes to note the receipt of approval for PlanCon Part D: Project Accounting Based On Estimates for the Pleasant Valley Intermediate School addition. A copy is attached.

Ms. Susan Kresge asked if item#1 has already been done. Ms. Les explained that it was done without the district knowledge. It is a necessary service that entailed setting up resident records on a database so the collector can see if taxes were filed. Ms. Les emphasized that this is not an audit.

James Spinola commented that the proposal was very limited and expressed his concerns regarding the services.

Roll Call: 9-0 Carried

Addendum:

- 3.2 Discussion on appointment of Earned Income Tax collectors for the 2004 calendar year.

Gerald Miller motioned; seconded by Susan Kresge to approve the appointment of Earned Income Tax collectors for the 2004 calendar year. The appointment may be adjusted depending on any changes which may be made to Act 511 by the state legislature. Commission rate was approved for 3.25% of collections excluding interest earnings plus an incentive of .05% for each additional 1% increase of collections from the prior year. Any applicable adjustment for the incentive will be made at the close of the calendar year.

Joanne Wernet
Donna Bucciero
Beverly Christman
Linda Marsili

Chestnuthill Township
Eldred Township
Polk Township
Ross Township

Roll Call: 9-0 Carried

SOLICITOR: Mr. Daniel Corveleyn, Mr. Gerard Geiger

No report

PLEASANT VALLEY SCHOOL DIRECTORS

James Spinola apologized for being late and also thanked Dr. Pullo for his responses to the many e-mails he had sent to him regarding several issues. Dr. Pullo stated that he shared those concerns with the school board members so they were aware of them.

President Susan Kresge reminded the board that they would be going into executive session at the conclusion of the meeting.

PLEASANT VALLEY CITIZENS

None

ADJOURNMENT

There being no further business to come before the Board, President Susan Kresge motioned, seconded unanimously by the Board to adjourn the meeting at approximately 9:03 PM.

Carried

NEXT REGULAR MEETING: JANUARY 22th, 2004 8:00 p.m.

Respectfully submitted,


Donna Les
Board Secretary


Linda Zeliznik
Board Recorder