

The regularly scheduled meeting of the Pleasant Valley School District Board of Education was called to order by President, Susan Kresge, on Thursday, August 5, 2004 at 8:11 p.m. Ms. Kresge welcomed those present followed by the Pledge of Allegiance. The meeting was held in the Pleasant Valley School District Offices, Brodheadsville, PA.

ROLL CALL

Board Attendees: President Susan Kresge, Vice-President Nancy Kresge, Treasurer Thomas Murphy, Russ Gould, H. Charles Hoffman, Linda Micklos, John Sabia, James Spinola
Board Absentees: MiChelle Palmer
Administrative Attendees: Dr. Frank A. Pullo, Mr. Fadule, Ms. Rissmiller, Mr. Fisher, Ms. Les, Ms. Zeliznik, Dr. Holmes
Solicitor: Mr. Dan Corveleyn

President Susan Kresge announced Notification of Executive Sessions as follows:

- ▶ August 5, 2004 prior to meeting (personnel – new and replacement positions; legal – grievances, special education due process)
- ▶ August 5, 2004 immediately after meeting (legal; superintendents evaluation)

MEETING PROCEDURES

President Susan Kresge referred to the agenda that was available to everyone present and to the meeting procedures that were attached.

PLEASANT VALLEY CITIZENS:

None

OTHER:

None

SECRETARY'S REPORT: Ms. Linda Zeliznik

James Spinola motioned; seconded by Linda Micklos to approve the minutes of the meeting held on July 15, 2004.

Roll Call: 8 -0 Carried

TREASURER'S REPORT: Mr. Tom Murphy

H. Charles Hoffman motioned; seconded by John Sabia to approve the accounts payable on pages 10-14 as per the attached copies.

- ▶ James Spinola questioned the format in which the accounts payable are presented. He feels that it is difficult to find the bill. Ms. Les explained that the description is the account code being used. He asked that the description of purchase line could include which budget the item is being paid from. Ms. Les explained that a more detailed report could be provided but it will be lengthier.
- ▶ Linda Micklos questioned the travel expenditure and whether it is just mileage. Ms. Les explained that travel could involve registration for a conference, lodging and food allocations. Ms. Micklos asked if we have a chart to follow for mileage between buildings. Ms. Les indicated that yes there are standard mileage for each building. She also questioned if the courier is being utilized for some of these mileage payments. Some discussion continued with an explanation of staff that are paid mileage and others who never put in for their mileage. Ms. Micklos suggested that perhaps we could use the warehouse more to save on some of this expense.
- ▶ James Spinola commented on forming a committee to look at travel policies. Dr. Pullo stated that if you form an adhoc committee, the committee must be careful on what are negotiable items.
- ▶ Tom Murphy added that he has seen Dr. Pullo not pay mileage for certain items

Roll Call: 7-1 Carried

Voting no: J. Spinola

OLD BUSINESS:

SOLICITOR: Mr. Daniel Corveleyn, Mr. Gerard Geiger

No report

NEW BUSINESS:

ADMINISTRATIVE REPORTS/REQUESTS: Dr. Frank A. Pullo

Dr. Pullo stated that he had sent letters out to solicit for physicians that we used in the past. However, he indicated that he had only received one response. Therefore the following action occurred:

Tom Murphy motioned; seconded by John Sabia to approve K-12 School Dentist for the 2004-05 school year as Dr. David Pierce at a fee of \$3.50 per exam.

Roll Call: 8-0 Carried

Table: 5.1.2 Approval of K-8 School Physician for the 2004-05 school year

Table: 5.1.3 Approval of 9-12 School Physician for the 2004-05 school year

John Sabia motioned; seconded by Nancy Kresge to approve the tuition waiver for student #050504 (senior exception).

Roll Call: 8-0 Carried

Tom Murphy motioned; seconded by Linda Micklos to reject Grievance Tr2/10/04 as per Dr. Pullo's recommendation.

Roll Call: 7-1 Carried

Voting no: J. Spinola

Tom Murphy motioned; seconded by Nancy Kresge to reject Grievance Mec#10 5/5/04 as per Dr. Pullo's recommendation.

- James Spinola questioned Mr. Corevelyn, Solicitor, if he had a problem with this grievance. Mr. Corevelyn replied no.

Roll Call: 7-1 Carried

Voting no: T. Murphy

PERSONNEL AND GENERAL ADMINISTRATION: Mr. Anthony Fadule

H. Charles Hoffman motioned; seconded by John Sabia to approve items #1-3 on the personnel supplement and items #1 - #3 on the addendum as follows:

PERSONNEL SUPPLEMENT

August 5, 2004

1.0 Hiring of Personnel*

0.1 Support Staff

- 0.1.1 Kathy Smith was approved for the position of secretary, effective September 1, 2004 at an annual salary of \$21,617. Her 2004-2005 school year assignment is Eldred Elementary School. (replacement position for Donna Mackes)
- 0.1.2 Cheryl Petruzella was approved for the position of secretary, effective August 30, 2004 at an annual salary of \$21,617. Her 2004-2005 school year assignment is Pleasant Valley Elementary School. (replacement position for Shelia Marsh-Hamil.
- 1.1.3 Robert Feller was approved for a change of employment status from temporary to regular maintenance, effective August 9, 2004. (new position)
- 1.1.4 Michael Borger was approved for the position of temporary maintenance, effective August 9, 2004 at an hourly wage of \$13.28. (replacement position for Robert Feller)

0.2 Professional Staff

0.2.1 Pleasant Valley High School

- 1.2.1.1 Bernadette Fierro BS + 40, Step 1
BA, English Salary=\$33,309
Syracuse University
English certification from Wilkes University
(English teacher, replacement position for Jackie Langman)
- 1.2.1.2 Elizabeth Hettler BS + 51, Step 2
BA, English Salary=\$33,509
Millersville University
English certification from ESU
(English teacher, replacement position for Mary Shelly)
- 1.2.1.3 Claire Lukas BS, Step 1
BA, Art Salary=\$32,259
Edinboro University (prorated)
(1st semester long-term substitute art teacher for Deborah Walkowiak)
- 1.2.1.4 Vanessa Skrba BS, Step 1
BA, English Salary=\$32,259
Kings College
(English teacher, replacement position for Stephanie Taylor)
- 1.2.2. Pleasant Valley Middle School
- 1.2.2.1 Diane Brouse MS + 12, Step 8

- BS, Mathematics Salary=\$39,666
 Bloomsburg University
 MS, Education
 Wilkes University
 (Mathematics teacher, replacement position for Christy Bohn)
- 1.2.3 Pleasant Valley Intermediate School
- 1.2.3.1 Eva Harris BS, Step 1
 Salary=\$32,259
 BS, Psychology
 Mansfield University
 MS, School Counseling
 University of Scranton
 (Long-term substitute guidance counselor for Loyola Schirra)
- 1.2.3.2 Amelia Pavlikowski BS+25, Step 1
 Salary=\$32,259
 BS, Elementary
 Bloomsburg University
 Reading Certificate from Marywood University
 (Reading specialist, replacement position for Michael Caprari)
- 1.2.3.3 Angela Wincek BS, Step 1
 Salary=\$32,259
 BS, Special Education/Elem. Ed.
 College Misericordia
 (Special education teacher, replacement position for Jamie Schuler)
- 1.2.4 Polk/Eldred/Chestnuthill Elementary School
- 1.2.4.1 Laura Stachnik MS + 18, Step 1
 Salary=\$38,259
 BA, Psychology
 PSU
 MS, MF Therapy
 Appalachian State University
 School Counseling Certification from University of Scranton
 (Guidance counselor/IST/Gifted, new position)

*The hiring of all personnel is pending receipt of all required paperwork.

1.2.5 Transfers

The following teacher transfer are effective August 26, 2004:

Name	From	To
Jamie Schuler	PVI, Special education teacher	PVI, reading specialist (new position)

1.2.6 Informational

1.2.6.1 It was approved to rescind the contract for Kelly Beltzner, high school Spanish teacher.

2.0 Leaves of Absence

2.1 Family Medical Leave

2.1.1 Evelyn Beautz, PVI 5th grade teacher, was approved for family medical leave, as per Board policy, for approximately fifty-two (52) days, effective on or about September 13, 2004 through November 24, 2004.

2.2 Child-Bearing/Child-Rearing Leave

2.2.1 Tina Kerkendall, bus driver, was approved for child-bearing/child-rearing leave, as per Board policy, for six (6) months, effective September 1, 2004 through February 28, 2005.

3.0 Resignations

3.1 Approval was granted to accept the letters of resignation from the following employees:

- Michael Caprari, PVI reading specialist, effective July 15, 2004.
- Hoa Dowgiallo, PVE cafeteria helper, effective June 7, 2004.
- Kelly Hixon, PVSD speech teacher, effective July 21, 2004.
- Linda Mazula, middle school special education teacher, effective August 25, 2004.
- Cynthia Mullins, PVI monitor, effective July 19, 2004.
- Rachael Rascoe, middle school mathematics teacher, effective July 16, 2004.
- Stephen Reaggs, PVI music teacher, effective July 20, 2004.
- Mary Shelly, high school English teacher, effective July 21, 2004.
- Rebecca Valeski, high school English teacher, effective July 28, 2004.

1.0 Hiring of Personnel*

1.1. Support Staff

1.1.1. Cheryl Heckman was approved for the position of secretary, effective August 9, 2004 at an annual salary of \$21,617. Her 2004-2005 school year assignment is Polk Elementary School. (replacement position for Janice Smith)

1.1.2 Susan Ferretti was approved for a change of employment status from part-time to full-time para-professional associate effective August 26, 2004. Her 2004-2005 school year assignment is PVI. (replacement position for Amanda Kowalski)

1.1.3 The following individuals were approved for the position of part-time para-professional associates at a salary of \$17,899, prorated, effective August 26, 2004:

		<u>2004-2005 School Year Assignment</u>
a.	Pamela Borger (new position)	PVE
b.	Lorraine Domenici (replacement position for Susan Davidson)	PVE
c.	Lee-Ann Jacobson (new position)	PVE

1.1.4 The following individual were approved for the position of full-time para-professional associate at a salary of \$17,899, effective August 26, 2004:

		<u>2004-2005 School Year Assignment</u>
a.	Elizabeth Bradrick (replacement position for Mariclaire Hosking)	HS
b.	Tim Hinton (new position)	MS

1.1.5 The following individuals were approved for the position of monitor, at an hourly wage of \$7.32 effective August 26, 2004:

		<u>2004-2005 School Year Assignment</u>
a.	Shelia Marsh-Hamil (replacement position for Susan Ferretti)	PVE
b.	Christine Koflanovich (replacement position for Shari Gilley)	MS

		<u>2004-2005 School Year Assignment</u>
c.	Leanne Menear (replacement position for Roxanne Altemose)	CH
d.	Paula Werkheiser (new position)	PVE

1.1.6 Transfers

The following transfer is effective August 26, 2004:

<u>Name</u>	<u>From</u>	<u>To:</u>
Mariclaire Hosking, full-time PPA (replacement position for Tracy Toth)	HS	PVI

1.2 Professional Staff

The following professional staff recommendations for employment are effective August 26, 2004.

1.2.1 Pleasant Valley High School

1.2.1.1 Kelly Duell
BS, Business
IUP
(Business education teacher – new position)

BS + 24, Step 6
Salary=\$33,259

1.2.1.2 Kimberly Marzola
BS, English
ESU
M.Ed., Reading
Arcadia University
(Replacement English teacher position for Rebecca Valeski)

MS + 3, Step 11
Salary=\$40,482

1.2.2 Pleasant Valley Middle School

1.2.2.1 Daina Dexheimer
BS, English
PSU

MS, Step 2
Salary=\$34,559

- MS, Reading
ESU
(Replacement English teacher position for Lisa Gollinge)
- 1.2.2.2 Maranda Myrthel BS + 24, Step 2
BS, Special Education Salary=\$32,459
West Chester University
(Replacement special education teacher position for Linda Mazula)
- 1.2.3 Pleasant Valley Elementary School
- 1.2.3.1 Dawn Rosato BS, Step 1
BS, Elementary/ Salary=\$32,259
Early Childhood (prorated)
ESU
(1st semester long-term substitute guided reading teacher for Heather Fox)

*The hiring of all personnel is pending receipt of all required paperwork.

2.0 Leaves of Absence

2.1 Family Medical Leave

- 2.1.1 Danielle Argot, PVI teacher, was approved for family medical leave, as per Board policy, for sixty (60) days, effective August 26, 2004, and child-rearing leave through the conclusion of the 1st semester of the 2004-2005 school year.

3.0 Resignations

Approval was granted to accept the letters of resignation from the following employees:

- a. Lisa Gollinge, English teacher at the middle school, effective August 2, 2004.
- b. Jeffery Hatala, assistant principal at PVI, effective October 1, 2004 or sooner depending upon release.

Roll Call: 8-0 Carried

ASST. TO THE SUPERINTENDENT FOR PROFESSIONAL /SUPPORT PERSONNEL: Mr. Chris Fisher

Tom Murphy motioned; seconded by Russ Gould to approve the following requests:

- | | | | |
|-----|---|---|---|
| 1.1 | Assistant Athletic Director | - | Mr. Joseph Bilicic |
| 1.2 | Fall Assistant Coaching Positions | | |
| | 1.2.1 Jr. High Field Hockey | - | Ms. Kristy Rice |
| | 1.2.2 Jr. High Field Hockey | - | Ms. Kim Seiler |
| | 1.2.3 Jr. High Football | - | Mr. Jim Saylor (upon receipt of paperwork) |
| | 1.2.4 Jr. High Football | - | Mr. Geoff Ingersoll (upon receipt of paperwork) |
| 1.3 | Marching Band Positions | | |
| | 1.3.1 Assistant Director | - | Mr. Jim Wilson (upon receipt of paperwork) |
| | 1.3.2 Rifle Squad Advisor | - | Mr. James Lewis (upon receipt of paperwork) |
| 1.4 | Fall Coaching <i>Volunteer</i> Positions | | |
| | 1.4.1 Varsity Football | - | Mr. Dan Frable (upon receipt of paperwork) |
| | 1.4.2 Jr. High Football | - | Mr. Mike Borger |
| | 1.4.3 Jr. High Football | - | Mr. Trevor Micklos (upon receipt of paperwork) |
| | 1.4.4 Boys' Soccer | - | Mr. Timothy Hinton |
| 1.5 | Winter Coaching <i>Volunteer</i> Position | | |
| | 1.5.1 Girls' Basketball | - | Mr. Tom Lusto |

- ▶ Nancy Kresge asked what paperwork is still needed. Mr. Fisher replied that it could be an Act 34 Clearance or any of the other forms that are required to be a volunteer. They are not the same forms needed for each volunteer.
- ▶ James Spinola asked if these people would not be having contact with children until their clearances are received. Mr. Fisher replied that they should not be having contact with the students until their clearances have been received. Mr. Spinola asked if they are supervised on this issue.
- ▶ Russ Gould asked if Tim Hinton would be volunteering for Junior High Soccer. Mr. Fisher replied that was correct.
- ▶ James Spinola stated that last year we had a band volunteer approved after the position was already started. Mr. Fisher stated that we will have all positions approved by the next meeting.

Roll Call: 6-1-1 Carried

Voting no to items#1.2.3, #1.2.4,#1.3.1,#1.3.2,#1.4.1,#1.4.3 - J. Spinola

Abstaining from vote on item#1.4.3 - L. Micklos (Abstention Memorandum is attached)

Accountability Block Grant Presentation

Mr. Fisher and Ms. Rissmiller presented a PowerPoint report on Block Grant & remediation Program. Mr. Fisher explained the following:

- ▶ Explanation on the investigating process of the software and other districts utilizing it and brief comparison to other remediation software programs
- ▶ Four Key Areas
- ▶ Funding Formula
- ▶ Breakdown of Block Grant funding
- ▶ Remediation Software(CompassLearning Odyssey Manager) and how it will be utilized and administer by staff
- ▶ Description of Remediation Software/Student /Teacher/Building Tracking features
- ▶ Explanation of Technology behind the software
- ▶ Distribution of Block Grant funds to purchase software/create coaching positions
- ▶ Staff needed to train, implement and oversee entire Remediation Program (Literacy & Math coaching positions)

Ms. Rissmiller demonstrated software called CompassLearning Odyssey Manage which is an instructional and technical remediation software program that delivers research-based, standards-based assessment, aligned curriculum K-12 and reporting data to improve student achievement. Ms. Rissmiller demonstrated by creating a remediation lesson plan based on a particular state standard and curricula area. She explained the teacher's role using the software and how the student would benefit from the remediation lesson, which was prepared by using the software program.

Immediately after the demonstration, Mr. Fisher and Ms. Rissmiller were targeted with many questions from the school board members. Their main concerns were:

- ▶ James Spinola was concerned over where the funds would be coming from, staff positions (2 coaching positions-1 math/1 literacy) that would need to be created to implement the software, tech support by the company/our staff, if we could add upgrades to the software in the future and technical hardware needed to run the software. He also was concerned if we no longer had the grant money to fund the program how would the district proceed.
- ▶ Tom Murphy was concerned over the teacher's role using the remediation software program and whether they would be responsible for adding new students and removing students who may have left the classroom or district. He was concerned over the technical hardware needed so the students could use the software program, implementation of remediation program, timeline of new remediation program, user licenses needed and the entire research process reported by Mr. Fisher and Ms. Rissmiller. Mr. Murphy asked to see PSSA scores from the districts that are already using the Remediation software program to verify if their scores have increased.
- ▶ Sue Kresge concerns were regarding the Block Grant Modifications in year two that involved pulling 2-3 salaries from the grant and what the dollar amounts involved. She was also concerned about the long-range plan for this remediation program.
- ▶ Russ Gould concerns focused around what the plan would be if the Block Grant ended in two years.
- ▶ Dr. Pullo was concerned about the labs at Polk, Eldred and the other buildings and the computer availability for the students to utilize the software program. There was some discussion regarding Alpha-Smart computers, our reconfiguration and the funds necessary to provide more technology.

Discussion continued regarding these issues and the two coaching positions that were indicated as a necessary component to our current remediation program; one in math and one in literacy. President Kresge, at this point, asked if this was still an informational discussion and did the board have until next meeting to make a discussion or are you asking us to go forward with this because of the Block Grant? Dr. Pullo explained that most of the Block Grant is committed (\$834,000) and the \$125,000 from IDEA is already in reserve in the budget for the first year. The issue is the \$119,000 that we received after the Block Grant and how are we going to use it. Ms. Les added that there is already \$90,000 allocated in the budget for remediation.

President Kresge asked Mr. Corevelyn if the money has to be spent. Mr. Corevelyn suggested that they approve the two new teaching (coaching) positions. Much discussion took place regarding the proper wording to make the motion for these coaching positions. The following action occurred.

John Sabia motioned; seconded by Susan Kresge to approve a one-year literacy coaching position and a one-year math coaching position.

- ▶ James Spinola asked if these positions fall under the current contract and would they need new job descriptions. He commented that the board is voting on two positions that we are not even sure we want to use or fund and what will we use them for if we don't approve this program.
- ▶ Mr. Murphy expressed the same concerns.

Mr. Fisher explained that these coaching positions would be used to help teachers with remediation and the other programs we already have in place. Their focus is not primarily this new remediation program but remediation in general.

Roll Call: 5-3 Carried

Voting no: N. Kresge, L. Micklos, J. Spinola

- ▶ Mr. Murphy commented that he is disturbed that the administration planned on spending \$90,000 since May and the board was never informed.
- ▶ Russ Gould commented that he was being asked to vote on something just like that. He did not appreciate not being informed. He expressed his opinion by stating that the administration had a year to talk about this and that is good, but you got to give the board time also.
- ▶ President Kresge agreed with these comments stating that the point of the matter is that we asked when you started to investigate these programs, which you stated was over a year.
- ▶ John Sabia commented that the administration is looking at many things, we can't know everything that is going on. Things happened and sometimes discussions have to be made right away.

CURRICULUM AND STAFF DEVELOPMENT: Ms. Carole Rissmiller

Tom Murphy motioned; seconded by Linda Micklos to approve the textbook inventory for 04-05

Roll Call: 7-1 Carried

Voting no: J. Spinola

BUSINESS MANAGER: Ms. Donna Les, Ms. Monica Kotzmann

John Sabia motioned; seconded by Nancy Kresge to approve items #1-2 on page 19 and items #4.1-#4.3 on page 4 of the addendum as follows:

1. Approval was granted from the Board for the PlanCon Part G, Project Accounting Based on Bids, for the High School project.
2. Approval was granted for the Board to contract with Shawnee Academy for the following educational services for the 2004-2005 school year:

Alternative Education	\$110,000/year
Day Therapeutic Intensive Special Education	\$115/day
Day Special Education	\$ 90/day
Day Alternative Education	\$ 70/day

- 4.1 The following invoices/requisitions were approved for payment from the bond funds indicated:
2003AA Bond Fund

Lagana Construction Services	\$30,997.09
PVI Project: Application #2	
Lagana Construction Services	97,111.54
PVI Project: Application #3	
Total	\$128,108.63

- 4.2 Approval was granted for the PlanCon Part H: Project Financing, for the Pleasant Valley Intermediate Project.

- 4.3 Approval was granted from the Board for the exoneration of the following 2004 school taxes:

Property Owner:	Pleasant Valley School District
Property Number:	13/93206/1C
Base Tax:	\$967.26

- ▶ James Spinola questioned item #4.3.

Roll Call: 7-1 Carried

Voting no on items #1; #4.1; #4.2 – J. Spinola

Tom Murphy motioned; seconded by H. Charles Hoffman to approve item #3 on the business supplement as follows:

3. Request was received from Pocono Heritage Land Trust to exonerate the 2004 school taxes for a parcel purchased on March 18, 2003 for open space. The Monroe County Board of Assessment Appeal has approved tax exemption for this property for the 2005 tax year forward. Total assessment: 20,040; Base tax for 2004: \$2,277.55.

- ▶ John Sabia asked for further explanation of item #3.
- ▶ Tom Murphy commented that next year we should go along with the county.
- ▶ James Spinola commented that a property in Cherry Valley fell into the wrong hands because of this matter. We should have more information before we are asked to vote. He stated he would be voting no.
- ▶ John Sabia commented that he also would vote no but if the county changes their mind, he would ask for exoneration the next time.
- ▶ Mr. Corevelyn added that if you apply in 2004, you would get exemption in 2005, not for the year that you apply.

Roll Call: 0-8 Not Carried

SOLICITOR: Mr. Daniel Corveleyn, Mr. Gerard Geiger
No report

PLEASANT VALLEY SCHOOL DIRECTORS

James Spinola motioned; seconded by Russ Gould to form an Adhoc committee to review the travel policies and contractual requirements.

- ▶ Russ Gould asked if an Adhoc committee had to be board members and if so he is not interested in being part of the committee.
- ▶ Mr. Corevelyn stated that you must all understand that if you form this committee, it is President Kresge's responsibility to pick the committee members.
- ▶ President Kresge made a request stating that she is not sure what exactly Mr. Spinola is looking for. Could he please put some things together stating what direction he is looking for and perhaps someone in the Business Department could research it for him before we move forward with a committee.
- ▶ James Spinola commented that what he is looking for is to review the current policy, contractual requirements, procedures for staff requesting trips/conferences and the procedure on how they actually get their travel arrangements made and how they are reimbursed.

Roll Call: 5-3 Carried

Voting no: S. Kresge, N. Kresge, J. Sabia

- ▶ Russ Gould commented that there is only one basketball volunteer approved, and questioned if there still more positions or if the winter ones were all filled.
- ▶ President Kresge reminded the school board members that they would be returning to executive session immediately after the meeting.

PLEASANT VALLEY CITIZENS

None

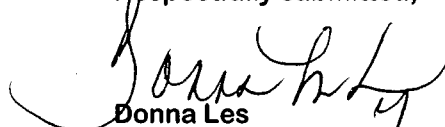
ADJOURNMENT

There being no further business to come before the Board, President Susan Kresge motioned, seconded unanimously by the Board to adjourn the meeting at approximately 10:02PM.

Carried

NEXT REGULAR MEETING: August 19, 2004 8:00 p.m.

Respectfully submitted,


Donna Les
Board Secretary


Linda Zeliznik
Board Recorder