LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield Street
Los Alamitos, California 90720

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
April 1, 2026

1. The meeting was called to order by at 4:03 p.m.

2. Travis Griffith led the Pledge of Allegiance.

3.

COMMISSION ATTENDANCE	STAFF PRESENT
Travis Griffith	Ryan Weiss-Wright
David Boyer	Mary McCulloch
Virginia Wilson	

4. Community/Staff Participation on Open Session and Non-Agenda Items: No Comments

5/6. Commissioner Comments/CSPCA Conference Discussion:

Virginia Wilson opened comments by stating she plans on attending the next board meeting to personally thank the district for approving funding for our attendance to the CSPCA conference in San Diego.

Virginia Wilson would like to learn more about the platforms we use for A.I. and how the district will be utilizing it moving forward (i.e. recruitment, learning, etc.) Dr. Weiss-Wright stated the board is currently working on A.I. use policy and will share it when it is completed. Overall, she felt the conference could have had more informative workshops.

Travis Griffith enjoyed the conference, but wished it offered more situational samples that the PC could use as a tool. For example, how A.I. can be applied to the Personnel Commission and used to benefit employees. Moving forward, when considering a conference and costs, he suggested we pause and decide if it would be of value and make an impact before committing to attending. Dr. Weiss-Wright suggested considering going every other or choose ones closer. Finally, Mr. Griffith was pleased to see so many eligible candidates on the recent recruitments.

David Boyer was pleased to spend time and get to know the group members on the Personnel Commission. He felt meeting with the vendors and how they can assist with operational needs of the district was informative. He found the conference informative and believes new ideas were obtained from the workshops. Specifically, reviewing job descriptions review (i.e. Director of Personnel), mid-year reports, rules and regulations, and tools like A.I. that can be used to update these items. Compensation/Classification conversations were found useful too and something that could be time for the Personnel Commission to review. CalPERS workshop was also informative with useful compliance reminders to review.

Dr. Ryan Weiss-Wright found he was able to network with other district members regarding recruiting challenges and hear their ideas. He was able to acquire useful information regarding career fairs that interview, background screen, and hire employees all in one day. Another workshop regarding a “work together agreement” for employees with conflicts presented templates and new perspective/tools to address these situations.

7. Approval of the Minutes of the March 4, 2026, Regular Meeting.
MSC-Griffith-yes; Boyer-yes; Wilson-yes; Vote 3-0

8. A discussion to move May 6th Personnel Commission Meeting do to conflict in schedule and it was decided to keep the May 6th date with an earlier start time of 2:30 p.m.
MSC-Griffith-yes; Boyer-yes; Wilson-yes, Vote: 3-0

9. Personnel Director's Report and Review of Open Job Postings.

Dr. Weiss-Wright presented the terms of the CSEA Tentative Agreement which will be up for 6/10 vote. Items shared were:

- 1.375% salary increase effective retro to 7/1/2025.
- No change to health and welfare contributions which equates to 1.25%
- Average Hour Pay-consistent pay amounts each month.
- IA Sped Tiered Stipends
- Contract Language Changes: Lunch Breaks; IA Sped Stipends, Average Hour Pay; Early Retirement Benefits

He shared ongoing recruitments for Bus Driver, Director of Fiscal, Student Supervision, and Food Service III will be rapping up next month. April 17th, 2026 will be Virginia Wilson's 35 year longevity pin recognition. Inquiry from Virginia Wilson and David Boyer were had regarding Special Education costs versus the State support for programs. Dr. Weiss-Wright hoping May revise will show increase funding from the State to close the gap.

CONSENT

10.a. Ratification of the Assistant Superintendent of Business Services Eligibility List.
MSC-Wilson-yes; Boyer-yes; Griffith-yes. Vote 3-0

10.b. Ratification of the Instructional Aide- Special Education Eligibility List.
MSC-Wilson-yes; Boyer-yes; Griffith-yes. Vote 3-0

10.c. Ratification of the Educational Day Care Assistant Eligibility List.
MSC-Wilson-yes; Boyer-yes; Griffith-yes. Vote 3-0

ACTION

11. Approval of revised 2nd reading of Personnel Rules and Regulations Chapter 50
MSC-Griffith-yes; Boyer-yes; Wilson-yes. Vote 3-0

Discussion: Chapter 60 will be presented next session. David Boyer inquired about *extension of eligibility* list page 50-1-1, Dr. Weiss-Wright clarified and verbiage deemed applicable.

12. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)
None.

13. Open Session: Report of Closed Session Action, if any. None

14. Adjournment: 5:00 p.m.

Respectfully submitted,

Mary McCulloch

04/01/2026

Mary McCulloch