

BOARD MEMORANDUM

DATE: 5/08/2026
TO: BOARD OF EDUCATION
FROM: DAVID REID
RE: WEEKLY MEMO

Reminder: The next Regular Board Meeting will be Monday, May 11th @ 6 PM at the Central Office.

General Update

CNP Schools experienced another productive week. School sites are diligently working to complete all state-mandated testing requirements while continuing to prioritize academic instruction during the final days of the school year.

Following today, nine instructional days remain, and these will include a variety of end-of-year activities such as Super Kids Day, awards assemblies, elementary performances, promotions, concerts, and athletic events.

Spring activities are beginning to conclude, with this week marking the final OSSAA-sponsored events. Overall, it has been a successful spring semester across all extracurricular programs.

Graduation is scheduled for Monday, May 18 at 7:00 PM on Jensen Field, weather permitting. Baccalaureate services will be held on Sunday, May 17 at 3:00 PM at Choctaw Church of the Nazarene.

The last day of school for students will be Thursday, May 21. Teachers' final workday will be Friday, May 22.

Administrative Positions

Two administrative position recommendations will be presented on the May Board agenda. Amos (Jake) Freer will be recommended for the position of Assistant Superintendent of Personnel. Following that item, Alicia Winters will be recommended for the position of Principal at NPMS.

With Ms. Winters' transition, an Assistant Principal position at NPMS will become vacant and will be posted today. The selection process will include participation from the remaining NPMS administrative team, along with selected faculty members, to assist in making a recommendation.

May Board Agenda

- 4.C. We will recognize the Tech now Team and the Special Education students for their accomplishments in the Special Olympics
- 4.D. We will have retirement plaques for any of our staff who is retiring this year
- 5.D. Approval for an out of state trip at no cost to the district
- 5.E. NAFIS is the Nation Impact Aid organization who fights in DC for Impact Aid funding
- 5.F. Shannon is working with elementary principals and found that some clauses in our old policy were left off of the new one. They were added back in the request to the board.
- 5.G. This camp has a Sunday in it. This requires board approval.
- 6.C. – 6M. are all business contracts that need annual approval – we can do one motion for this group collectively unless there needs to be discussion over any particular item – I will explain each:
 - C. AF is our 403B and extra insurance provider. They offer services pre-taxed to our employees.
 - D. This is the agency that provides out district with two trainers
 - E. OCS is our copy machine provider – we are in a 5-year contract with them but it has to be renewed annually. We will be beginning the third year of the contract.
 - F. CCOSA District Level Services provides professional development services for staff at a reduced rate
 - G. This is our consultant who assists with applying for E-Rate funding
 - H. This is the annual agreement between CNP and EOC that allows EOC to use our gas at a rate of 7 cents above what we pay per gallon.

- I. This co-op allows us to purchase child nutrition items at a reduced price through the co-op.
- J. This is the annual of the contract renewal with BRIDGES.
- K. OPSRC provide PD for many things, but the most utilized is the online version or recertification of TLE training for our principals.
- L. Horizon is an additional 403B provider used by admin – but also made available to all staff.
- M. This allows OSSBA attorneys to work unemployment claims for our district – at a much lower rate than if we used our retained legal counsel.

6.N. This is required to establish a temporary budget for the 2026-24 FY.

6.O. – 6.S. all of these are technology related contracts needing annual approval – they can be voted on collectively is the board desires. These are all annual renewals. Here is the explanation for each:

- O. ClassLink places all of our technology devices together in one location
- P. EduSkills helps us identify students who speak languages other than English predominantly in the household.
- Q. Sylogist is our accounting and personnel software
- R. Vivi is the box on TV's throughout the district that displays fair labor laws as well as all job postings.
- S. OKTLE is the digital platform used for teacher evaluations

9.B. This is a log of items to be declared surplus from WE

12-15 Can be voted on collectively – it is all personnel resignations and recommendations.

16. This is to correct an action that was taken at the last board meeting over a personnel issue. Dr. James will discuss in executive session.

18. This is to reemploy our child nutrition site supervisors for the 2026-27 school year.

19. This is the recommendation to switch Jackie Harris and Brent Ingraham

20. This is the recommendation to hire Jake Freer as the Assistant Superintendent for Personnel – effective July 1

21. This is the recommendation to hire Alicia Winters as the head principal at NPMS – effective July 1.

Construction Updates

Manhattan: Little Theater

Exterior railings around the ramps and steps leading to the Freshman Center are currently being installed. Punch list items are scheduled for completion on May 22. The sound booth countertop and front stage materials will be delivered Monday and installed shortly thereafter.

Manhattan: South Parking Lot

Landscaping trees and shrubs that did not survive will be replaced by next Wednesday. Irrigation lines will be top-dressed by the end of next week. The area adjacent to the tennis courts has been leveled and will now allow the district to assume responsibility for lawn maintenance.

Quad: Multipurpose Building

Irrigation and sod installation is underway today on the front and south sides of the building. All millwork has been delivered, and countertops are scheduled for delivery on Monday. Installation of wall padding and weight room equipment has been completed. Locker room and team room flooring will begin Monday. Tile installation in the upstairs coaches' restrooms is scheduled to begin next week.

AC Owen: Heartland Elementary

Electrical work and final painting are nearing completion in the main office area, gym, media center, and cafeteria. Punch list items for the East Wing are scheduled for completion on May 20. Final grading of dirt work is in progress, with sod installation planned for next week, weather permitting.

Quad: Vocational Agriculture (Vo-Ag) Buildings

Roof installation on the front building is in progress. Front beams on the second building have been installed, allowing for the connection of the two structures via a covered walkway.

Pope: Practice Gym and Museum

Roofing installation is underway. CMU walls are under construction, and all bracing required for upcoming siding installation has been completed.

If you have any questions or comments, please feel free to stop by, call, email or text me.

Dates of Note:

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| ➤ Monday, May 11 th @ 6 PM | School Board Meeting |
| ➤ Friday, May 15 th | Sr. Walks |
| ➤ Sunday, May 17 th | Baccalaureate at 3 PM Choctaw Church of the Nazarene |
| ➤ Monday, May 18 th | Graduation |
| ➤ Thursday, May 21 st | Last Day of School |
| ➤ June 22 nd & 23 rd | CNP Board Retreat |
| ➤ Thursday, June 25 th | Close Out Board Meeting at Noon |