English Learners Advisory Committee

Minutes

April 16, 2026

I. Welcome and Sign-In

The meeting was called to order at 1:00 PM. The meeting was in person with the opportunity to be present on Zoom.

EL Parents/Staff Present
Ana Maria Rojas (Student Access and Support Services Administrator), Jay Garrity (Administrator of Instructional Services), Lizbet Carrillo (staff), Alya Marron (staff), Alejandra Guerra (staff), Renelle Gadon (staff), Aimee Avant (staff), Alva Peguero-Higuera (staff), Sandra Ortega (parent), Elizabeth Tamayo (parent)

EL Students Present
Adan J. Cristobal (student), Anabelle Garcia (student), Ruben A. Lopez (student), Nathan Villanueva (student)

II. Informational Items
The meeting facilitator (Mrs. Ana Maria Rojas) welcomed the participants and outlined the hybrid norms for the meeting. She provided directions for accessing translated meeting captions for those attending virtually. She then reviewed the meeting agenda, introduced the key members of ELAC, and explained the purpose of ELAC.

A. EL Data Review and Needs Assessment
Mrs. Rojas reviewed the 8 components of our English Learner Program asking the audience what are the most impactful services/supports we provide for the English Learners' language development and academic progress. Most students, parents, and teachers stated that Summit K-12 is a favorite program that significantly impacts the gains seen in language development. Others stated that ELD small group instruction is enjoyed and highly effective. Several students commented that additional tutoring in ELA and Math, Achieve3000, and one on one teacher support are the most impactful supports given to our English Language Learners. A parent commented that she has seen amazing growth in both her students thanks to the motivation and support they get from teachers and tutors.

Participants were further asked to complete an online needs assessment to gather feedback regarding the challenges English Learners face as well as the program improvements and supports they feel are needed.
One parent commented that English Language Learners struggle to understand the complex English language, writing essays and understanding instructions. A member further commented that these struggles can often make English Learners feel isolated and lack confidence. Some students commented that writing and math are a challenge for them due to the language barrier. Other students mentioned they have a hard time earning credits. A few students stated that they struggle with completing their ELD work by the progress deadlines while simultaneously completing an ELA class. A parent commented offered the idea of having a club or more activities to work together or offer them volunteering opportunities in the classroom so they can practice the language more in a school setting. Another parent also suggested to provide more practice physically writing and spelling in English, rather than typing, where there is spell check and auto correct. A member suggested offering students more one-on-one help.

Mrs. Rojas gave an overview of the results of the English Learner Progress Indicator (ELPI) comparing our ELA and Math Assessment outcomes against the county and state. She further discussed the cumulative credits earned by English Language Learners during months 1-8 of the current school year. She gave an overview of the 2025 DASS Schools Graduation rate for our English Learners. An additional online needs assessment was given asking participants to provide feedback on how we can improve our services for academic progress and language development. Several students stated that they would appreciate more opportunities for collaboration in the school setting with native English speakers. Some parents commented that they would like longer tutoring sessions, more opportunities for games with student interaction, and more small group opportunities that encourage discussion. Teachers commented that more course pacing for core classes would be beneficial for English Language Learners as well as additional strategies to boost higher achievement on SBA- ELA and Math assessments.

B. Reclassification Criteria and Procedures
The reclassification criteria and procedures were thoroughly explained. A chart was displayed illustrating the number of students reclassified to Fluent English Proficient (RFEP) across the last 4 school years.

C. Review of Parent Notifications
Mrs. Rojas explained that all CA schools must send an Initial Parent Notification when a student is first identified as an English Learner. She further explained that an Annual Parent Notification is sent to update parents on their child's English language proficiency and continued placement in EL programs. Parents and attendees were offered the opportunity to review the parent notification forms and provide input.

D. Teacher Requirements Compliance
Mrs. Rojas stated that all teachers hold the appropriate credentials to meet compliance requirements for the instruction of English Learners.

E. Consolidated Application Review
Mrs. Rojas provided a detailed explanation of the Consolidated Application Review for Title III in California, highlighting its role in enabling school districts to apply for and report on the use of federal funds, including those allocated for English Learners. She further explained that the amount we receive is contingent upon on the number of English Learners we serve. These funds we receive are utilized for the continued use of Ellevation, Achieve 3000, BrainPop, Raz-ELL, and EL Support Staff; all which enhance our English Learner Program. Parents and attendees were offered the opportunity to provide input. None was given.

III. Upcoming Events/Announcements
Mrs. Rojas informed parents about several important topics, including ELPAC and CASPP testing window dates, the annual enrollment paperwork, and the methods by which parents can access information regarding our early college credit program.

IV. Public Comments

There was no public comment.

V. Adjournment

The meeting was adjourned at 2:00 PM.

Respectfully submitted,



Student Access and Support Services Administrator, Ana Maria Rojas