

REQUEST FOR RECONSIDERATION OF INSTRUCTIONAL MATERIALS

REQUEST INITIATED BY:

Name: _____

Address: _____

Telephone: _____ Email: _____

Do you represent:

Yourself: _____

An Organization or Group (Name): _____

CHALLENGED WORK:

Title: _____

Type of Material: _____

Author, Editor, Compiler: _____

Publisher/Producer: _____

Copyright Date: _____

1. To what particular contents do you object? Please be specific, citing pages, track, section, if possible.

2. How did you become aware of this material?

3. Have you been able to discuss this work with the teacher who ordered or used it?

___ Yes ___ No

4. What do you understand to be the general purpose for using this work?

5. Have you been able to learn what the student response is to this material?

___ Yes ___ No

If yes, what response did the students have? _____

6. Did you read, view, or listen to the entire work? ____ Yes ____ No

If not, what pages or sections did you review: _____

7. What do you think might be the result of a student reading, viewing, or listening to this work?

8. For what age group would you recommend this work? _____

9. Are you aware of the judgment of this work by critics? _____

10. What would you like your school to do about this work?

____ Do not assign or lend it to my child

____ Withdraw it from all students

____ Return it to the selection committee for re-evaluation

____ Other (please explain): _____

11. What work of equal value, on the same subject matter, would you recommend to replace the one in question?

Signature: _____

Date: _____

Adapted from the National Council of Teachers of English, *The Students' Right to Read*, 1982.

This Administrative Form accompanies:
Policy IHBH: Revised 5/04/2026