**Nazareth ISD BOE**
**Regular Meeting**
**March 11, 2026**

The meeting was called to order by President Alan Birkenfeld at 7:33 p.m. Other members present were Vice President Jenny Schulte, Secretary Jennifer Heiman, Marty Gerber, Maegan Rowland, and Keith Hoelting. Also present were Principals Kelly Howell and Dr. Aaron Hunt, and Superintendent Dr. Kara Sue Garlitz. The prayer was led by Jennifer, the pledge by Alan, and the mission statement was read by Maegan.

Under the Principals' Reports, Mrs. Howell and Dr. Hunt included enrollment/attendance information, a calendar of upcoming events, and an academic update.

Dr. Garlitz presented the Superintendent Report, which included the regular reports of District's current bills, financial reports, cash flow and investment report, Pledged Securities, Castro CAD monthly tax collection, facilities and operations, transportation, and personnel. It also included school calendar changes, the upcoming Region 16 Board of Directors Election Notice, and upcoming training opportunities.

Approval of the check lists and financial reports will be considered under the Consent Agenda. Cash flow and investments were presented. The pledged securities with Peoples Bank were reported and presented. Castro County Appraisal District reported that 95.20% of current M&O and I&S taxes have been collected.

Dr. Garlitz gave an update on facilities and operation, transportation, personnel, and bond and construction.

A motion to approve the Consent Agenda including the February 12 regular meeting minutes and February 14 special meeting as amended, financial reports and investment report, current check payment lists, and approving the administrative changes to the school calendar was made by Keith. The motion was seconded by Jennifer, and the motion carried 6-0.

| Vote Record: | |
|---|---|
| Alan | FOR |
| Jenny | FOR |
| Jennifer | FOR |
| Marty | FOR |
| Maegan | FOR |
| Keith Hoelting | FOR |
| Mac Annen | ABSENT |

The board entered into closed session at 8:08 p.m. under sections 551.074 and 551.0821 in accordance with the Texas Open Meeting Act. The board exited closed session at 8:39 p.m.

Maegan made a motion to extend Kelly Howell a 12-month term contract. The motion was seconded by Jennifer, and the motion passed 6-0.

| Vote Record: | |
|---|---|
| Alan | FOR |
| Jenny | FOR |
| Jennifer | FOR |
| Marty | FOR |
| Maegan | FOR |
| Keith Hoelting | FOR |
| Mac Annen | ABSENT |

Jenny made a motion to extend Dr. Aaron Hunt a 12-month probationary contract. The motion was seconded by Jennifer, and the motion passed 6-0.

| Vote Record: | |
|---|---|
| Alan | FOR |
| Jenny | FOR |
| Jennifer | FOR |
| Marty | FOR |
| Maegan | FOR |
| Keith Hoelting | FOR |
| Mac Annen | ABSENT |

Keith made a motion to extend Keely Williams a 1 year Non-Chapter 21 contract as diagnostician with a stipend for special education director as presented. The motion was seconded by Marty, and the motion passed 6-0.

| Vote Record: | |
|---|---|
| Alan | FOR |
| Jenny | FOR |
| Jennifer | FOR |
| Marty | FOR |
| Maegan | FOR |
| Keith Hoelting | FOR |
| Mac Annen | ABSENT |

A motion to adopt Draft 2—a 4DSW/Hybrid calendar for the 2026-2027 school year was made by Maegan. The motion was seconded by Jenny, and the motion carried 5-1.

| Vote Record: | |
|---|---|
| Alan | FOR |
| Jenny | FOR |
| Jennifer | FOR |
| Marty | FOR |
| Maegan | FOR |
| Keith Hoelting | AGAINST |
| Mac Annen | ABSENT |

Time was provided for closing comments or further questions.

Marty made a motion and Keith seconded it to adjourn. The motion passed unanimously. The meeting adjourned at 10:06 p.m.

Alan Birkenfeld, BOE President

Jennifer Heiman, BOE Secretary