**GOODWIN UNIVERSITY EDUCATIONAL SERVICES, INC.**
**Special Meeting of the School Building Committee Meeting Minutes**
**January 13, 2026 at 12:00 pm**

1. **Call to Order:** Meeting called to order by Frank Amodio at 12:03PM

   **Committee Member Attendees:** Frank Amodio (Facilitator) Andy DiFatta, Mark Scheinberg, Todd Andrews, and Eddie Meyer, Bryant Harrell Sr. (Absent)

   **Non-Committee Member Attendees:** Ray Maselek, Robert DeCrescenzo, Mark McGovern, Rob Wilson, Sandra, Ward, Shawna Woodberry and Sal Menzo (via Zoom) Tom Romagnoli (Downes), Glen Montazella (Downes), Phil Rees (FIP), Michael Scott (TSKP), Michael Scott, and Mehemet Sahin (TSKP)

2. **Public Comment** called for public comments by Frank Amodio. He confirmed there was none to be heard.

3. **Approval of the Special Meeting Minutes of**:
   a. December 09, 2025
      - **Motion:** Andy DiFatta
      - **Second:** Eddie Meyer
      - **Vote:** Motion carried unanimously

Approved by the School Building Committee on March,10 2026

4. **Report on the Magnet Technical High School (State Project # 542-0007 MAG/N) by Owner's Project Manager, Architect and Construction Manager**

Tom Romagnoli provided the financial status of the project, walked through the overall project budget and where things stand today. After accounting for the $8,000 in pending items, the project still has $9,849,000 in contingency, which works out to about 11.6% of the total budget. The Construction Manager's contingency started at **$1.447M**. With **$126,000** already approved by the committee, the remaining balance is roughly **$1.3M**, all rolled into the hard-cost line. Other allowances within the construction line item are stable and not at risk of overrunning.

Tom continued his update regarding State Submission #8, which has officially been approved for $6.2 million, and the team expects the funds to this week. With that approval in hand, the portal reopened and Submission #9 is now underway. The State has indicated they'll work to get the project back on a 30–45 day reimbursement cycle, which is much more manageable.

Tom informed the committee that the team reviewed where things stand with State-submitted change orders. Approx. $360,000 in change orders has been submitted so far. Current ineligible items total $14,016 which includes a $9,000 asphalt walkway for tradespeople - the team plans to revisit this with the State, as it may have been incorrectly categorized. Some overtime charges, which the State typically rejects. State Change Order #4 is expected to be submitted within the next week.

Mehemet Sahin from TSKP provided an update on behalf of the architects who reported no major updates at this time. Finish selections are underway and will be presented at an upcoming meeting.

Phil Rees provided a walkthrough on behalf of FIP of recent and upcoming construction activity. Recent work has focused on slab placement and MEP rough-ins. The early December cold weather pushed the team to prioritize enclosing the building so temporary heat could be installed. With the building enclosed, concrete placement and spray fireproofing can continue. Upcoming work includes finishing slabs, setting roof curbs and rooftop equipment, exterior wall framing, spray fireproofing, and roofing is expected to begin in early February.

Progress photos were reviewed, showing slab work, parapet framing, gym masonry, and sanitary line tie-ins.

5. **Business Requiring Action**

**Glenn Montazella recommended approval of construction related PCOs**

**PCO 38 – Site Fiber Conduits Option 2**

| | |
|---|---|
| **Amount** | $31,920 |
| **Type** | Field Condition |
| **Scope** | Furnish and install additional fiber and conduit between the new Tech High School and the existing Pathway Academy. This provides a dedicated fiber run requested by the IT department. |
| **Reference** | PR 23 |
| **Funding Source** | Construction Contingency |
| **Status** | **Motion:** Andy DiFatta<br>**Second:** Todd Andrews<br>**Vote:** Motion carried unanimously |

**PCO 39 – Site Irrigation**

| | |
|---|---|
| **Amount** | $52,207 |
| **Type** | Field Condition |
| **Scope** | Install water piping from Water Room 106, including a forgery, backflow preventer, and piping extended to the building exterior for site irrigation. |
| **Reference** | PR 16 |
| **Funding Source** | Construction Contingency |
| **Status** | **Motion:** Andy DiFatta<br>**Second:** Eddie Meyer<br>**Vote:** Motion carried unanimously |

**PCO 40 – Extension of Fiber Run for LED Lighting Emitter**

| | |
|---|---|
| **Amount** | $8,360 |
| **Type** | Design Change |
| **Scope** | Provide additional fiber and conduit for the Mars Surface LED lighting emitter relocation due to field conditions and ceiling height changes in the changing room. |
| **Reference** | PR 24 |
| **Funding Source** | Construction Contingency |
| **Status** | **Motion:** Andy DiFatta<br>**Second:** Todd Andrews<br>**Vote:** Motion carried unanimously |

**PCO 41 – Winter Protection**

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|---|---|
| **Amount** | $105,827 |
| **Type** | Field Condition |
| **Scope** | Provide temporary plastic enclosure, wood framing, and supports for winter protection to maintain schedule and allow masonry and slab work to continue. This PCO covers services through December 12 only. |
| **Reference** | PR |
| **Funding Source** | Construction Manager's Winter Conditions/Heating Equipment Allowance (zero-sum to GMP) |
| **Status** | **Motion:** Andy DiFatta<br>**Second:** Eddie Meyer<br>**Vote:** Motion carried unanimously |

**Additional Reporting Items**

Mark McGovern informed the committee that there will be a resolution to appoint him to the School Building Committee in Bryant Harrell Sr's absence, as well as two easement resolutions (gas and water). These resolutions will be presented to the Goodwin Board of Trustees for approval tomorrow.

Glenn Montazella provided additional updates regarding Mather Phase 2 work, which has been complete; FIP will move this for future consideration for additional PCO to be submitted. Future PCOs under review include, Kiln Room / ITV Media Center provisions, locker revisions TBD for changes, Additional pending PCOs #29 and #36 still in stages to be revised/reviewed. Glenn went on to inform the committee that we could also be looking at the second stage of heating/winter enclosures. Lately the attachments presented for PCO #6 are in reference to the information just covered.

6. **Adjournment: Meeting adjourned at 12:27PM**

- **Motion:** Andy DiFatta
- **Second:** Eddie Meyer
- **Vote:** Motion carried unanimously