REGULAR MEETING OF THE BOARD OF EDUCATION - Apr 14 2026 Minutes

Tuesday, April 14, 2026

Closed Session: 4:30 PM

Regular Session: 5:30 PM

District Office Board Room 5297 Maureen Lane Moorpark, California 93021

1. MEETING OPENING

A. Call to Order

Board President Van Dam called the closed session to order at 4:38 PM and the regular meeting to order at 5:37 PM.

B. Roll Call

PRESENT: Board President Ute Van Dam and Board Members Amy Adams, Dan Burchfield, Robert Perez and Nathan Sweet

OTHERS PRESENT: Dr. Kelli Hays, District Superintendent; Dr. Cathy Lasure, Assistant Superintendent, Personnel Services; Juan Pablo Herrera, Assistant Superintendent, Business Services; Dr. Melissa LaBelle, Assistant Superintendent, Instructional Services; and Areli Hernandez, Executive Assistant to the Superintendent

2. PUBLIC COMMENT ON CLOSED SESSION ITEMS

A. Guidelines for Public Comments on Closed Session Items

Board President Van Dam called for comments from the public regarding the closed session items. There were no comments.

3. CLOSED SESSION

A. Conference with Labor Negotiator - Government Code Section 54957.6

District Negotiator: Dr. Kelli Hays

Employee Organizations: Moorpark Educators Association (MEA) and California School Employees Association (CSEA) Chapter No. 498

B. Public Employee Evaluation: District Superintendent – Government Code Section 54957

C. Public Employee Discipline/Dismissal/Release - Government Code Section 54957

4. RECONVENE TO OPEN SESSION

A. Reconvene & Recognition of a Quorum

Board President Van Dam reconvened the meeting to open session and recognized the presence of a Board quorum.

B. Public Announcement of Reportable Action Taken in Closed Session

Board President announced that no reportable action was taken in closed session.

C. Pledge of Allegiance

Eleanore Godfrey led the Pledge of Allegiance.

D. Reordering and Approval of the Agenda - Motion No. 85

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved the agenda as presented.

Moved by: Robert Perez; seconded by: Amy Adams
Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Carried 5-0

E. Approval of Minutes - Motion No. 86

On a motion by Amy Adams and second by Nathan Sweet, the Board unanimously approved the minutes of the March 10, 2026 regular meeting.

Moved by: Amy Adams; seconded by: Nathan Sweet
Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Carried 5-0

5. REPORT FROM STUDENT REPRESENTATIVES/STUDENT RECOGNITION

- THS@MC - Sophia Lopez
  Sophia Lopez reported on the following: upcoming prom and graduation; spring festival fundraiser; and the mock trials.

- Moorpark High School - Conner Lucente, Payton Holliday, Sienna Newbill, Lily Winters
  No report.

6. PUBLIC COMMENT

A. Guidelines for Public Comments

Board President Van Dam called for comments from the public regarding items of interest that are pertinent to the Moorpark Unified School District. There were no comments.

7. REPORT FROM SUPERINTENDENT

A. Above and Beyond Recognition

- Pat Wallace, Science Teacher, Chaparral Middle School
- Reagan Whited, Math Teacher, Chaparral Middle School
- Robert Galletly, English Language Arts Teacher, Chaparral Middle School

The Board of Education and Superintendent Hays recognized and thanked Pat Wallace, Reagan Whited and Robert Galletly for *Going Above and Beyond* for the students, families and staff members at Chaparral Middle School.

8. REPORT FROM DISTRICT BOARD MEMBERS

A. Individual Board Member Reports

Amy Adams reported that she attended the State of the City address.

Dan Burchfield reported on the following: the State of the City address and the recent training on the new Diligent Community agenda platform.

Robert Perez reported on the following: the State of the City address; Diligent Community agenda platform training; THS@MC Mock Trials; and the upcoming MHS theater arts performance of *Frozen*.

Ute Van Dam reported on the following: State of the City address; Diligent Community agenda platform training; and the current production of *Footloose* at the High Street Theater.

Nathan Sweet reported that he attended the Diligent Community agenda platform training.

9. BOARD ITEMS FOR ACTION/DISCUSSION

A. CSBA Delegate Assembly Run-off Elections - Motion No. 87

The members of the Delegate Assembly Election Committee met on March 25, 2026 to count and certify the ballots for membership on the CSBA Delegate Assembly. A tie vote resulted in a run-off election in Sub Region 11B (Ventura County). Tommy Frutos (Santa Paula USD) and Patty Lerner (Pleasant Valley SD) are noted on the run-off ballot. Number of seats: 1 (Vote for no more than 1 candidate). Any action taken will be at the discretion of the Board.

After discussion and on a motion by Nathan Sweet and second by Dan Burchfield, the Board unanimously voted to abstain from submitting the ballot.

Moved by: Nathan Sweet; seconded by: Dan Burchfield

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Carried 5-0

10. CONSENT AGENDA

A. Approval of Consent Agenda - Motion No. 88

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the following consent action items by a roll call vote:

Moved by: Robert Perez; seconded by: Nathan Sweet

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Carried 5-0

B. Personnel: Classified Employment Report No. 04-14-26-11

C. Personnel: Certificated Employment Report No. 04-14-26-09

D. Personnel: 2026-2027 School Year Calendar for The High School at Moorpark College

E. Personnel: Payment of stipends

F. Personnel: Proposed Revisions the Certificated Management Job Description: Director of Curriculum & Instruction

G. Business: Student Overnight Trips

1. MHS STUNT JV, STUNTFEST, Orange, CA - March 20-21, 2026
2. MHS Baseball Spring Tournament, San Diego - March 30-April 2, 2026
3. MHS Softball Tournament, Fresno, CA - April 11-12, 2026

H. Notice of Completion - Flory Fire Alarm Project

On March 3, 2025, staff issued a Notice Inviting Bids (NIB) to solicit bids from qualified contractors. On April 30, 2025, a mandatory job walk was held visiting the project. On May 14, 2025, a bid opening was conducted in which one (1) bid was received and reviewed. Scott and Sons Electric submitted a bid of $599,125.00 and was the lowest responsible bidder. The board awarded the bid on May 21, 2025. Ruhnau Clarke issued a notice of substantial completion on March 31, 2026. There were no change orders to this project.

Total project cost was $599,125. Staff has deemed the project complete.

I. Business: Agreements for Services

1. Ventura County Office of Education SELPA Agreements for 2026-27: total cost $298,000 (5 service types itemized below)
    a. Physical Therapy - SELPA 27-019: total cost $67,000
    b. Occupational Therapy – SELPA 27-057: total $66,000
    c. Orientation & Mobility (O&M) – SELPA 27-005: total cost $15,000
    d. Adapted Physical Education (PE) – SELPA 27-046: total cost $85,000
    e. Deaf/Hard of Hearing (DHH) – SELPA 27-033: total cost $65,000
2. Ventura County Office of Education (MP52-25/26) - 2025-26 - total cost $36,665.00
3. Visual Processing Optometry - 2025-25 - total cost $4,290.00
4. Lawrence G Simons Optometry - Addendum to 2025-26 Agreement - 2025-26 - total cost $6,910.00
5. Facilitron - Developer Fee Addendum to Ventura County Office of Education - 2025-26 - total cost $11,025.00
6. Ruhnau Clarke Agreement (Peach Hill TK/K Shade Structure Project) - total cost $12,800
7. Falcon Roofing (MHS Aux Gym Roof/Core Testing) - total cost: $1,188

J. Business: Acceptance of the following donations

1. Surfside Softee Inc. (dba Mister Softee)
    - $123.80 - Flory - FAST Account
2. Zumalu LLC (dba Kona Ice of Thousand Oaks)
    - $80.00 - Flory - FAST Account
3. Charities Aid Foundation (CAF) America
    - $350.00 - Mesa Verde Middle School - Fishing Club

K. Business: Warrants issued through March 31, 2026

L. Business: Ratification of the following Purchase Orders in the total amount of $2,892,192,41:

2025-2026: B Series: B26-00205, B26-00241 - B26-00246; CO Series: CO26-00245 - CO26-00283; F Series: F26-00034 - F26-00038; P Series: P24-00817, P26-00714, P26-01032, P26-01089 - P26-01268; TP: Series: TP26-00081 - TP26-000.

11. PERSONNEL-GENERAL ACTION/DISCUSSION ITEMS

A. Resolution, Teacher Appreciation Week - Motion No. 89

On a motion by Amy Adams and second by Robert Perez, the Board unanimously approved Resolution No. 2025-2026-10, Teacher Appreciation Week.

Moved by: Amy Adams; seconded by: Robert Perez

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Carried 5-0

12. INSTRUCTION-GENERAL ACTION/DISCUSSION ITEMS

A. Williams Quarterly Report Disclosure

In accordance with Education Code Section 35186, school districts must provide quarterly reports to disclose any Williams Uniform Complaints filed for the period of January-March 2026. Attached is the Moorpark Unified School District's April 2026 Quarterly Report on Williams Uniform Complaints, indicating that no complaints were filed with any school in the District during this quarter. This information is for public reporting purposes only; no Board action is required.

13. BUSINESS-GENERAL ACTION/DISCUSSION ITEMS

A. Proposal - Campus Canyon Lunch Shelter Roofing Project - Motion No. 90

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously approved the proposal for Campus Canyon Lunch Shelter Roofing Project.

Staff assessed the Campus Canyon lunch shelter roof following reports of significant leakage. The evaluation determined that the roof has exceeded its expected lifespan and that substantial dry rot is present in the wood support framing. Repair and replacement proposals were received from three (3) contractors: Ardalan Construction, Garland Roofing and David Atkin Construction/Falcon Roofing, Inc.

The lowest bid of $51,931 was received from David Atkin Construction, utilizing Falcon Roofing. These contracts can be issued individually in order to save markup costs.

The new roof will carry a 20-year warranty. The project will be completed in June/July 2026 and will be funded via the Routine Restricted Maintenance account (RRM).

Moved by: Robert Perez; seconded by: Nathan Sweet

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Carried 5-0

B. Proposal - Architect Services for Phase I of Flory/ECC HVAC Project - Motion No. 91

On a motion by Nathan Sweet and second by Robert Perez, the Board unanimously approved the Proposal for Architect Services for Phase I of Flory/ECC HVAC Project.

In December of 2023, the Board approved the Fire Alarm and HVAC Modernization project at Flory. The project was intended to be funded via one-time ESSER funds at a cost of approximately $2.4 Million. However, the ESSER funds became unavailable and the HVAC portion of the project was put on hold. In 2025-26, we revisited the project and completed the fire alarm portion of the project using Redevelopment Agency (RDA) funds. We have since received Division of the State Architect (DSA) approval and State Facility Program (SFP) funding authorization for this project, with an SFP reimbursement allocation of approximately $1.5 Million.

District staff recommends proceeding with the HVAC portion of the project using RDA funds in order to maintain project progress, and preserve eligibility for the $1.5 million SFP reimbursement.

To accommodate bid timing, product lead times, and maintain the active DSA permit, the HVAC work is proposed to be completed in two phases.

- **Phase I** will include installation of ECC wall-mounted HVAC units serving the portable classrooms and is planned for construction during summer 2026. Estimated cost will not exceed $75,000.
- **Phase II** will include the remaining HVAC systems across the Flory Elementary campus and is anticipated to occur during summer 2027. Estimated cost is $2,200,000 from RDA.

  The proposal for the architectural consultant contract is **$5,600.** The total estimated project cost for Phase I is approximately $75,000. Funds will be derived from RDA.

Moved by: Nathan Sweet; seconded by: Robert Perez

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Carried 5-0

14. DISTRICT POLICIES

A. Updates to Response to Immigration Enforcement Policies - Motion No. 92

On a motion by Robert Perez and second by Amy Adams, the Board unanimously approved CSBA's recommended revisions (BP/AR 5145.13 replaced with BP/AR 1445).

CSBA has issued an advisory regarding recent revisions to existing policies relating to the immigration enforcement at school sites. Based on those findings, District staff recommends that Board Policy and Administrative Regulation 5145.13 be replaced with Board Policy and Administrative Regular 1445, Response to Immigration Enforcement.

Moved by: Robert Perez; seconded by: Amy Adams

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Carried 5-0

15. PENDING AGENDA ITEMS FOR FUTURE BOARD MEETINGS

16. DATE AND TIME OF NEXT REGULAR MEETING

The next Regular Meeting of the Board of Education of the Moorpark Unified School District will be held on Tuesday, May 5, 2026 at 5:30 PM in the District Office Board Room, 5297 Maureen Lane, Moorpark, California.

17. ADJOURNMENT - MOTION NO. 93

On a motion by Robert Perez and second by Nathan Sweet, the Board unanimously adjourned the April 14, 2026 board meeting at 6:10 PM.

Moved by: Robert Perez; seconded by: Nathan Sweet

Yes: Ute Van Dam, Nathan Sweet, Dan Burchfield, Robert Perez, and Amy Adams

Uanimously approved 5-0

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Board President

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Clerk of the Board

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Secretary to the Board