



# Trinity County Office of Education

**Fabio Robles, Ed.D.**  
Trinity County  
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256  
(530) 623-2861 • FAX (530) 623-4489  
<https://www.tcoek12.org>

## MINUTES

### **Trinity County Board of Education Regular Board Meeting March 11, 2026**

**WHERE HELD:** Trinity County Office of Education  
201 Memorial Drive – Granite Room

**MEMBERS PARTICIPATING:** Randy Spencer, Area I  
Vacant, Area II  
Sally Aldinger, Area III  
Arina Erwin, Area IV  
Steve Canale, Area V

**COUNTY OFFICE:** Fabio Robles, Superintendent of Schools  
Anthony Rebelo, Deputy Superintendent of SELPA/Special  
Education  
Cindy Blanchard, Executive Director of Business Services  
Michael Dabney, IT Support Specialist  
Robert Jackson, IT Support Specialist  
Kaila Arnold, Executive Secretary

#### **1.0 Formal Opening**

- 1.1 Call to Order  
Board President Aldinger called the meeting to order at 1:00 p.m.
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Additions or Changes to Agenda

- 2.0 Public Communication:** Persons wishing to address the Board on any item except personnel are invited to do so at this time. In the interest of time and order, presentations from the public are limited to three minutes per person, 20 minutes per topic, pursuant to Board policy. Please state your name and address before speaking. In accordance with the Brown Act, unless an item has been placed on the agenda there shall be no action taken. The Board may 1) acknowledge receipt of the information; 2) refer to staff for further study; 3) refer the matter to the next agenda.

There was no public communication.

### **3.0 Accept Open Session Agenda**

Board President Aldinger asked the board for a motion to accept the Open Session Agenda.

**MOTION:** A motion was made by Board Member Canale, with a second by Board Member Spencer, to accept the Open Agenda. Motion passed. Aye-4 (Erwin, Canale, Spencer, Aldinger), No-0, Absent-0, Abstain-0.

### **4.0 Consent Agenda:** The following consent agenda items are considered routine by the County Board and will be enacted with one motion. There will be no separate discussion of items unless a board member so requests, in which event the item(s) will be considered following approval of the Consent Agenda.

- 4.1 Minutes – February 11, 2026
- 4.2 Warrants – February 2026
- 4.3 Payroll – February 2026
- 4.4 BP 1340 Access to County Office Records (second Reading)
- 4.5 BP 1445 Response to Immigration Enforcement (second reading)
- 4.6 BP 5125 Student Records (second reading)
- 4.7 BP 5125.1 Release of Directory Information (second reading)

Board President Aldinger asked the Board if there was a motion to pull any items from the Consent Agenda. Board Member Spencer requested that item 4.2 be pulled for discussion. After a brief discussion, a motion was made to approve item 4.2.

**MOTION:** A motion was made by Board Member Spencer, with a second by Board Member Canale, to approve item 4.2. The motion passed unanimously. Aye-4, (Erwin, Canale, Spencer, Aldinger), No-0, Absent-0, Abstain-0.

Board President Aldinger asked the Board if there was a motion to pull any additional items from the Consent Agenda. Hearing none, she asked for a motion to approve the consent agenda.

**MOTION:** A motion was made by Board Member Erwin, with a second by Board Member Canale, to approve the consent agenda. The motion passed unanimously. Aye-4, (Erwin, Canale, Spencer, Aldinger), No-0, Absent-0, Abstain-0.

### **5.0 Information Items**

- 5.1 Presentation to the Board: Information Technology Team  
IT Support Specialists Michael Dabney and Robert Jackson shared a brief presentation with the Board.

### **6.0 Action Items**

- 6.1 Consider and/or Approve 2025-2026 Second Interim Financial Report, Certification, and Budget Revisions  
Executive Director Cindy Blanchard shared with the Board a brief PowerPoint presentation.

**MOTION:** A motion was made by Board Member Erwin, with a second by Board Member Spencer. The motion passed unanimously. Aye-4 (Erwin, Canale, Spencer, Aldinger), No-0, Absent-0, Abstain-0.

**7.0     Reports**

- 7.1     Financial Report and Oversight Update  
Executive Director Cindy Blanchard provided the financial report and oversight update, which was included in the board packet for the members to review.

**8.0     Correspondence**

- 8.1     California Department of Education: 2025-26 First Interim Report  
A copy of the report was in the board packet for review.

**9.0     Superintendent's Report**

- 9.1     Superintendent Fabio Robles shared Updates with the Board:
- The release of a safety assessment that went out to all districts and partner agencies
  - Crisis response trainings
  - Staffing
  - Recent TCOE events
  - Facilities
  - Kudos to staff members Amanda Cloud and Anna Carson
  - He requested an update on special education from Deputy Superintendent Anthony Rebelo, who provided the information to the Board

**10.0   Board Reports/Announcements/Comments**

Board Members Erwin and Spencer shared their reports with the rest of the board.

**11.0   Adjournment**

The meeting adjourned at 1:57 p.m.

**MOTION:** A motion was made by Board Member Spencer, with a second by Board Member Erwin. Motion passed unanimously. Aye-4 (Erwin, Canale, Spencer, Aldinger), No-0, Absent-0, Abstain-0.

Respectfully submitted,

Fabio Robles, Ex-Officio Secretary  
Trinity County Office of Education

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## Checks Dated 03/01/2026 through 03/31/2026

Board Meeting Date 2025

| Check Number | Check Date | Pay to the Order of                   | Fund-Object | Comment                                                        | Expensed Amount | Check Amount |
|--------------|------------|---------------------------------------|-------------|----------------------------------------------------------------|-----------------|--------------|
| 5262748      | 03/05/2026 | Rebelo, Stephanie S                   | 01-4300     | Reim Student Supplies WAI Feb 2026                             |                 | 51.04        |
| 5262749      | 03/05/2026 | Wright, Tiffany L                     | 01-5200     | Per Diem Advance HEC Conf Mar 2026                             |                 | 209.00       |
| 5262750      | 03/05/2026 | Burger, Erin E                        | 01-4300     | EHCY Notary Services Feb 2026                                  |                 | 15.00        |
| 5262751      | 03/05/2026 | Avila, Melissa A                      | 01-5200     | Per Diem CSNO Conf Feb 2026                                    |                 | 247.00       |
| 5262752      | 03/05/2026 | Helgesen, Corey J                     | 01-5200     | Per Diem Advance All Titles Conf Mar 2026                      |                 | 344.00       |
| 5262753      | 03/05/2026 | Bradford, Amy K                       | 01-4300     | Reim Reg CEU Courses Feb 2026                                  |                 | 89.99        |
| 5262754      | 03/05/2026 | Dummer, Laurel                        | 01-4300     | Mileage Reimbursement Jan 2026                                 |                 | 97.82        |
| 5262755      | 03/05/2026 | Adriana San Millan                    | 01-5800     | SELPA Independent Evaluation - TAU                             |                 | 5,000.00     |
| 5262756      | 03/05/2026 | Corey Helgesen                        | 01-5200     | Per Diem Advance CISC Conf Mar 2026                            |                 | 235.00       |
| 5262757      | 03/05/2026 | Document Tracking Services            | 01-5800     | Document Tracking Service<br>3.13.2026-03.15.2027              |                 | 5,400.00     |
| 5262758      | 03/05/2026 | Douglas City School                   | 01-7281     | Reim Attendee ASES Remix Jan 2026                              |                 | 2,708.40     |
| 5262759      | 03/05/2026 | Frontier Communications               | 01-5920     | 25/26 Emergency Copper Line                                    |                 | 85.35        |
| 5262760      | 03/05/2026 | Connection                            | 01-4300     | Chromebooks for ELPAC                                          | 1,788.95        |              |
|              |            |                                       | 01-5300     | F. Robles Monthly Gemini AI - Google Wksp                      | 19.93           | 1,808.88     |
| 5262761      | 03/05/2026 | Interstate Oil Company                | 01-4300     | 25/26 Bulk Motor Oil                                           |                 | 377.36       |
| 5262762      | 03/05/2026 | 101Voice                              | 01-5920     | 25/26 Business Phone & Fax                                     |                 | 749.62       |
| 5262763      | 03/05/2026 | Jenna Rae Johnson                     | 01-5800     | 25/26 Triadic Supervision                                      |                 | 1,615.00     |
| 5262764      | 03/05/2026 | Lewiston Elementary School            | 01-5800     | 25/26 TCOE Mini Grant                                          |                 | 9,700.00     |
| 5262765      | 03/05/2026 | NAPA Auto Parts                       | 01-4300     | 25/26 NAPA Auto Parts                                          |                 | 20.98        |
| 5262766      | 03/05/2026 | Plotzke Ace Hardware                  | 01-4300     | 25/26 Maintenance Supplies                                     |                 | 243.00       |
| 5262767      | 03/05/2026 | ProCare Therapy                       | 01-5800     | 25/26 Behavior Specialist                                      |                 | 4,800.00     |
| 5262768      | 03/05/2026 | Semingson Architecture Inc.           | 14-5800     | Architecture & Engineering Services                            |                 | 845.00       |
| 5262769      | 03/05/2026 | Shasta-Trinity Schools Den            | 01-9580     | 25/26 TCOE Monthly STSIG Dental<br>Premiums                    |                 | 5,768.22     |
| 5262770      | 03/05/2026 | Shasta-Trinity Schools Med            | 01-9580     | 25/26 TCOE Monthly STSIG Medical<br>Premiums                   |                 | 69,327.00    |
| 5262771      | 03/05/2026 | Shasta-Trinity Schools Vis            | 01-9580     | 25/26 TCOE Monthly STSIG Vision<br>Premiums                    |                 | 1,798.20     |
| 5262772      | 03/05/2026 | Sunbelt Staffing TTF Holdings Lockbox | 01-5800     | 25/26 School Psychologist                                      |                 | 15,207.00    |
| 5262773      | 03/05/2026 | Anthony Wayne Miller                  | 01-4300     | ASES CPR Training Feb 2026                                     |                 | 950.00       |
| 5262827      | 03/11/2026 | Robles, Fabio                         | 01-5200     | Reimbursement Mileage Mar 2026                                 |                 | 21.00        |
| 5262828      | 03/11/2026 | Blanchard, Cynthia S                  | 01-4300     | Fuel for Fleet Reg 2 & BASC Meeting 2026                       |                 | 116.56       |
| 5262829      | 03/11/2026 | Tucker, Joanne M                      | 01-5200     | Per Diem Science CoP Mar 2026                                  | 150.50          |              |
|              |            |                                       |             | Reim Lodging, Transportation & Parking<br>Science CoP Mar 2026 | 819.85          | 970.35       |
| 5262830      | 03/11/2026 | Rourke, Megan L                       | 01-5200     | Per Diem HHCS Conf Feb 2026                                    | 54.00           |              |
|              |            |                                       |             | Per Diem Science CoP Mar 2026                                  | 82.50           | 136.50       |

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Board Meeting Date 2025

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|--------------|------------|------------------------------------------------------|-------------|------------------------------------------|-----------------|--------------|
| 5262831      | 03/11/2026 | Helgesen, Corey J                                    | 01-5200     | Per Diem Advance AI Workshop Mar 2026    |                 | 86.00        |
| 5262832      | 03/11/2026 | Aya Healthcare Inc                                   | 01-5800     | Certified School Nurse Services 25/26    | 5,890.00        |              |
|              |            |                                                      |             | School Psychologist Services 25/26       | 25,187.50       | 31,077.50    |
| 5262833      | 03/11/2026 | Carrel's Office Solutions                            | 01-4300     | 25/26 Monthly Expenses Office Printers   |                 | 930.84       |
| 5262834      | 03/11/2026 | FasTrak Invoice Processing Cen ter                   | 01-5200     | Toll Fee's M. Avila CSNO Conf Feb 2026   |                 | 8.50         |
| 5262835      | 03/11/2026 | Frontier Fuel                                        | 01-4300     | 25/26 Speech Fuel Purchases              |                 | 109.66       |
| 5262836      | 03/11/2026 | Jason Palmer                                         | 01-4300     | Reim RISE Incentives and Supplies 25/26  |                 | 394.70       |
| 5262837      | 03/11/2026 | Mendes Supply Co.                                    | 01-4300     | 25/26 Maintenance Supplies               |                 | 708.08       |
| 5262838      | 03/11/2026 | Plotzke Ace Hardware                                 | 01-4300     | 25/26 Maintenance Supplies               |                 | 36.00        |
| 5262839      | 03/11/2026 | ProCare Therapy                                      | 01-5800     | 25/26 Behavior Specialist                |                 | 4,800.00     |
| 5262840      | 03/11/2026 | Security Shredding                                   | 01-5800     | Shredding of Confidential Materail       |                 | 196.00       |
| 5262841      | 03/11/2026 | Trinity County RCD                                   | 01-5800     | 25/26 Hazard Mitigation Plan             |                 | 5,325.00     |
| 5262842      | 03/11/2026 | TinyEYE Technologies                                 | 01-5800     | 25/26 Speech & Psychology Services       |                 | 11,183.30    |
| 5262843      | 03/11/2026 | Trinity Co Dept Of Transport                         | 01-4300     | 25/26 Monthly Fuel                       |                 | 1,128.46     |
| 5262977      | 03/18/2026 | Rebelo, Anthony J                                    | 01-5200     | Per Diem ACSA Conf Jan 2026              | 258.00          |              |
|              |            |                                                      |             | Reim Lodging & Trans ACSA Conf Jan 2026  | 699.43          | 957.43       |
| 5262978      | 03/18/2026 | Cloud, Amanda M                                      | 01-5200     | Per Diem COSP Meeting Jan 2026           | 168.00          |              |
|              |            |                                                      |             | Reim Lodging COSP Meeting Jan 2026       | 484.43          | 652.43       |
| 5262979      | 03/18/2026 | Rourke, Megan L                                      | 01-4300     | Reim Fuel CISC Mar 2026                  | 40.00           |              |
|              |            |                                                      | 01-5200     | Per Diem CISC Mar 2026                   | 88.50           | 128.50       |
| 5262980      | 03/18/2026 | Anthony Rebelo                                       | 01-5200     | 25/26 SELPA Admin Per Diem               | 172.00          |              |
|              |            |                                                      |             | 25/26 SELPA Admin Travel, Lodging        | 697.54          | 869.54       |
| 5262981      | 03/18/2026 | Aya Healthcare Inc                                   | 01-5800     | Certified School Nurse Services          |                 | 3,562.50     |
| 5262982      | 03/18/2026 | Breslin Occupational Service                         | 01-5800     | 25/26 OT Services                        |                 | 7,308.26     |
| 5262983      | 03/18/2026 | California County Superintendents                    | 01-5300     | 25/26 COSP Membership Dues C. Helgesen   |                 | 375.00       |
| 5262984      | 03/18/2026 | Fulcrum Biometrics                                   | 01-5800     | Fingerprinting Feb 2026                  |                 | 5.00         |
| 5262985      | 03/18/2026 | Human Response Network                               | 12-8590     | CSPP Plus Rate Q4 Apr-Jun 2026           |                 | 9,188.00     |
| 5262986      | 03/18/2026 | ProCare Therapy                                      | 01-5800     | 25/26 Behavior Specialist                |                 | 4,800.00     |
| 5262987      | 03/18/2026 | Randy Spencer                                        | 01-5200     | Mileage Reimbursement Board Meetings     |                 | 55.10        |
| 5262988      | 03/18/2026 | San Joaquin County Of Ed                             | 01-5800     | LEA-Medi-Cal Billing Services Feb 2026   |                 | 390.00       |
| 5262989      | 03/18/2026 | Shasta Kids Dentistry Andrew J Ingersoll Dental Corp | 01-4300     | Trinity Smiles JP, JOP, JOSP 03502026    |                 | 11,798.00    |
| 5262990      | 03/18/2026 | State Of Cal Dept Of Justice                         | 01-5840     | 25/26 Fingerprint Fees                   |                 | 241.00       |
| 5262991      | 03/18/2026 | Steve Canale                                         | 01-5200     | Mileage Reimbursement Board Meetings     |                 | 118.90       |
| 5262992      | 03/18/2026 | Shasta-Trinity Schools Den                           | 01-9580     | 25/26 TCOE Monthly STSIG Dental Premiums |                 | 5,784.00     |

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## Checks Dated 03/01/2026 through 03/31/2026

Board Meeting Date 2025

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|--------------|------------|--------------------------------------------|-------------|----------------------------------------------|-----------------|--------------|
| 5262993      | 03/18/2026 | Shasta-Trinity Schools Med                 | 01-9580     | 25/26 TCOE Monthly STSIG Medical Premiums    |                 | 66,970.00    |
| 5262994      | 03/18/2026 | Shasta-Trinity Schools Vis                 | 01-9580     | 25/26 TCOE Monthly STSIG Vision Premiums     |                 | 1,798.20     |
| 5262995      | 03/18/2026 | Mitch Duckworth dba Summit Anesthesia PLLC | 01-4300     | Trinity Smiles JP, JOP, JOSP 03.05.2026      |                 | 4,200.00     |
| 5262996      | 03/18/2026 | Trinity Alps Unified S D                   | 01-5200     | Reimbursement ADR TrainingTAU Mar 2026       | 734.00          |              |
|              |            |                                            | 01-5800     | Will Compton TAU Training 25/26              | 580.00          | 1,314.00     |
| 5262997      | 03/18/2026 | Trinity Co Dept Of Transport               | 01-4300     | 25/26 Monthly Fuel                           |                 | 843.52       |
| 5262998      | 03/18/2026 | Weaverville CSD                            | 01-5560     | 25/26 Monthly Water Service                  |                 | 34.50        |
| 5263121      | 03/25/2026 | Tucker, Joanne M                           | 01-4300     | Reim Building Books Mar 2026                 |                 | 188.55       |
| 5263122      | 03/25/2026 | Aubrie Lee Fulk                            | 01-5800     | TAU Evaluations & Meetings Jan-Mar 2026      |                 | 6,575.00     |
| 5263123      | 03/25/2026 | Aya Healthcare Inc                         | 01-5800     | Certified School Nurse Services              | 3,562.50        |              |
|              |            |                                            |             | School Psychologist Services                 | 12,400.00       | 15,962.50    |
| 5263124      | 03/25/2026 | Burnt Ranch School District                | 01-5100     | Math Framework Stipend Reimbursement         | 1,519.04        |              |
|              |            |                                            | 01-5800     | 25/26 TCOE Mini Grant                        | 20,000.00       |              |
|              |            |                                            | 01-7281     | ASES Reimbursement                           | 1,482.35        | 23,001.39    |
| 5263125      | 03/25/2026 | Crisis Prevention Institute                | 01-5200     | N. Coughran Instructor Certification Program |                 | 4,699.00     |
| 5263126      | 03/25/2026 | Connection                                 | 01-5300     | F. Robles Monthly Gemini AI - Google Wksp    |                 | 20.23        |
| 5263127      | 03/25/2026 | Lewiston Elementary School                 | 01-5800     | 25/26 TCOE Mini Grant                        |                 | 10,500.00    |
| 5263128      | 03/25/2026 | Mendes Supply Co.                          | 01-4300     | 25/26 Maintenance Supplies                   |                 | 203.88       |
| 5263129      | 03/25/2026 | NAPA Auto Parts                            | 01-4300     | 25/26 NAPA Auto Parts                        |                 | 117.33       |
| 5263130      | 03/25/2026 | Pitney Bowes Global FinancialServices LLC  | 01-5910     | 25/26 Lease                                  |                 | 478.50       |
| 5263131      | 03/25/2026 | Plotzke Ace Hardware                       | 01-4300     | 25/26 Maintenance Supplies                   |                 | 18.21        |
| 5263132      | 03/25/2026 | ProCare Therapy                            | 01-5800     | 25/26 Behavior Specialist                    |                 | 4,800.00     |
| 5263133      | 03/25/2026 | SHI                                        | 01-5800     | Adobe Pro Licensing                          |                 | 2,800.00     |
| 5263134      | 03/25/2026 | Sprague Consulting                         | 01-4300     | Stop the Bleed Kits                          |                 | 2,400.00     |
| 5263135      | 03/25/2026 | Sunbelt Staffing TTF Holdings Lockbox      | 01-5800     | 25/26 School Psycologist                     |                 | 15,207.00    |
| 5263136      | 03/25/2026 | Trinity Co. Solid Waste                    | 01-5550     | 25/26 Solid Waste Fees                       |                 | 321.50       |
| 5263137      | 03/25/2026 | Trinity PUD                                | 01-5510     | 25/26 Monthly Electricity                    |                 | 892.89       |
| 5263138      | 03/25/2026 | U.S. Bank Corporate Payment Systems        | 01-4300     | 25/26 EHCY Services, Supplies and Supports   | 845.59          |              |
|              |            |                                            |             | 25/26 RISE Incentives & Supplies             | 1,572.48        |              |
|              |            |                                            |             | Business Managers Meeting Feb 2026           | 230.81          |              |
|              |            |                                            |             | Business Meeting Snack Feb 2026              | 18.70           |              |
|              |            |                                            |             | C. Helgesen Ed Services Meeting Snacks       | 14.81           |              |
|              |            |                                            |             | Credit Refunded Teen Center Supplies         | 96.51-          |              |

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## Checks Dated 03/01/2026 through 03/31/2026

Board Meeting Date 2025

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|--------------|------------|-------------------------------------|-------------|-----------------------------------------------------------|-----------------|--------------|
| 5263138      | 03/25/2026 | U.S. Bank Corporate Payment Systems | 01-4300     | E. Tapia CHYBI Meeting Meals Feb 2026                     | 120.08          |              |
|              |            |                                     |             | J, Dixon ASES Workshop Meals Feb 2026                     | 65.13           |              |
|              |            |                                     |             | J. Bickle Pearson Assessments                             | 1,282.21        |              |
|              |            |                                     |             | J. Bickle Pro Ed Assessments                              | 1,466.43        |              |
|              |            |                                     |             | J. Bickle WPS Assessments                                 | 265.45          |              |
|              |            |                                     |             | J. Dixon ASES CPR Training Meals Feb 2026                 | 220.80          |              |
|              |            |                                     |             | J. Dixon ASES Workshop Meals Feb 2026                     | 16.54           |              |
|              |            |                                     |             | J. Dixon Moon House Accidental Charge Refunded INV 317687 | 402.19          |              |
|              |            |                                     |             | J. Dixon Moon House Credit Mar 2026                       | 402.19-         |              |
|              |            |                                     |             | J. Morris Fuel CASH Conf Feb 2026                         | 47.58           |              |
|              |            |                                     |             | K. Arnold Ed Services Meeting Meals Mar 2026              | 109.29          |              |
|              |            |                                     |             | K. Arnold Selection Committee Drinks Mar 2026             | 22.00           |              |
|              |            |                                     |             | K. Arnold Selection Committee Meal Mar 2026               | 134.39          |              |
|              |            |                                     |             | K. Arnold TSS Meeting Drinks Mar 2026                     | 22.37           |              |
|              |            |                                     |             | K. Arnold TSS Meeting Meals Mar 2026                      | 154.88          |              |
|              |            |                                     |             | M. Avila Fuel CSNO Conf Feb 2026                          | 43.94           |              |
|              |            |                                     |             | Office Supplies - Duster, Coffee, Pens                    | 79.04           |              |
|              |            |                                     |             | Office Supplies - Note Pads                               | 24.53           |              |
|              |            |                                     |             | Office Supplies - Power Supply Granite Room               | 39.07           |              |
|              |            |                                     |             | Office Supplies - Web Cam                                 | 75.06           |              |
|              |            |                                     |             | Office Supplies Granite Power Adaptor                     | 95.91           |              |
|              |            |                                     |             | Office Supplies Headset                                   | 76.11           |              |
|              |            |                                     |             | T. Edwards Office Supplies Coffee                         | 39.98           |              |
|              |            |                                     |             | T. Wright FYS Card Fee Shirt KH                           | .95             |              |
|              |            |                                     |             | T. Wright FYS Liaison Meeting Supplies                    | 63.94           |              |
|              |            |                                     |             | T. Wright FYS Liaison Training Meeting Supplies           | 30.06           |              |
|              |            |                                     |             | T. Wright FYS Shirt KH                                    | 26.00           |              |
|              |            |                                     |             | T. Wright FYS Shoes KH                                    | 118.52          |              |
|              |            |                                     |             | T. Wright FYS Snacks KH                                   | 47.01           |              |
|              |            |                                     |             | T. Wright FYS Socks, Hygiene Supplies                     | 60.00           |              |
|              |            |                                     |             | T. Wright FYS Training Drinks Feb 2026                    | 54.64           |              |

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| 5263138                | 03/25/2026 | U.S. Bank Corporate Payment Systems | 01-4300     | Tech - Removal Tool                                | 33.79           |              |
|                        |            |                                     |             | Teen Center Supplies                               | 391.28          |              |
|                        |            |                                     |             | Therapy Notes Psych Resources                      | 279.00          |              |
|                        |            |                                     | 01-5200     | C. Helgesen Fuel CISC Feb 2026                     | 90.70           |              |
|                        |            |                                     |             | C. Helgesen Lodging CISC Feb 17 2026               | 846.39          |              |
|                        |            |                                     |             | F. Robles Lodging Superintendents Meeting Feb 2026 | 408.15          |              |
|                        |            |                                     |             | F. Robles Meals Superintendents Meeting Feb 2026   | 105.58          |              |
|                        |            |                                     |             | L. Farneti Lodging CSNO Conf Feb 2026              | 905.71          |              |
|                        |            |                                     |             | M. Avila Lodging CSNO Conf Feb 2026                | 905.71          |              |
|                        |            |                                     |             | M. Rourke Flight All Titles Conf Mar 2026          | 446.00          |              |
|                        |            |                                     |             | M. Rourke Flight Math CoP Conf Apr 2026            | 467.38          |              |
|                        |            |                                     |             | M. Rourke Lodging CISC Mar 2026                    | 344.63          |              |
|                        |            |                                     |             | M. Rourke Lodging Math CoP Conf Apr 2026           | 251.96          |              |
|                        |            |                                     |             | M. Rourke Registration CISC Mar 2026               | 154.50          |              |
|                        |            |                                     |             | M. Rourke Travel Ins Math CoP Conf Apr 2026        | 31.50           |              |
|                        |            |                                     |             | T. Lerma Registration Virtual Conf Feb 2026        | 100.00          |              |
|                        |            |                                     | 01-5300     | Canva Subscription Renewal                         | 1,259.99        |              |
|                        |            |                                     |             | F. Robles Monthly ChatGPT Plus Subscription        | 20.00           |              |
|                        |            |                                     |             | J. Morris Annual Bitly Subscription                | 96.00           |              |
|                        |            |                                     |             | Microsoft Monthly Subscription                     | 1.25            |              |
|                        |            |                                     | 01-5600     | T. Edwards Vehicle #4 Radio Replacement            | 134.06          |              |
|                        |            |                                     | 01-5910     | USPS Certified Mailing Feb 2026                    | 11.60           |              |
|                        |            |                                     | 01-9330     | J. Bickle Flight CSC Conf Sept 2026                | 621.79          |              |
|                        |            |                                     |             | J. Bickle Registration CSC Conf Sept 2026          | 800.00          |              |
|                        |            |                                     | 12-4300     | J. Dixon LPC Meeting Meals Mar 2026                | 202.40          |              |
|                        |            |                                     |             | J. Dixon Pyramid Training Drinks                   | 24.20           |              |
|                        |            |                                     |             | J. Dixon Pyramid Training Meals Mar 2026           | 442.19          |              |
|                        |            |                                     |             | M. Rourke Book & Supplies Heggerty                 | 530.65          |              |
|                        |            |                                     |             | M. Rourke Ventris Teachers Manual                  | 95.08           | 17,389.28    |
| Total Number of Checks |            |                                     |             |                                                    | 83              | 411,890.45   |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/01/2026 through 03/31/2026

Board Meeting Date 2025

| Check Number | Check Date | Pay to the Order of | Fund-Object | Comment | Expensed Amount | Check Amount |
|--------------|------------|---------------------|-------------|---------|-----------------|--------------|
|--------------|------------|---------------------|-------------|---------|-----------------|--------------|

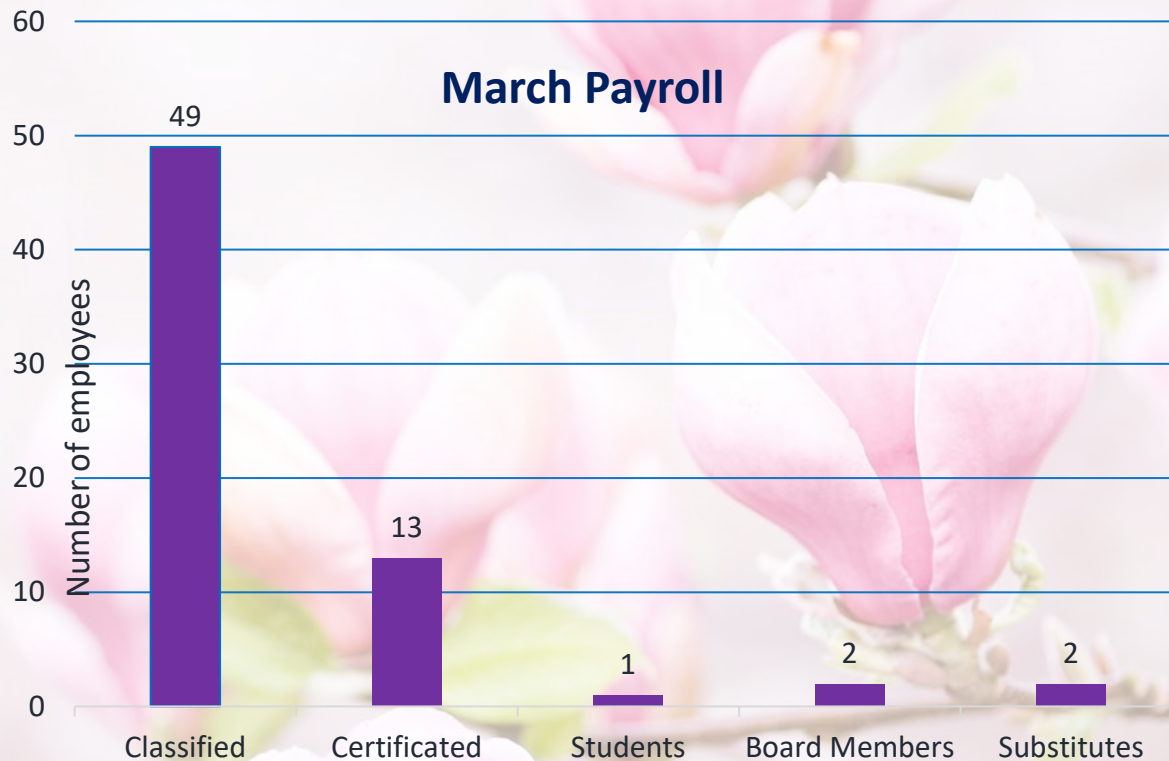
## Fund Summary

| Fund                            | Description            | Check Count | Expensed Amount   |
|---------------------------------|------------------------|-------------|-------------------|
| 01                              | General Fund           | 81          | 400,562.93        |
| 12                              | Child Development Fund | 2           | 10,482.52         |
| 14                              | Deferred Maintenance   | 1           | 845.00            |
| Total Number of Checks          |                        | 83          | 411,890.45        |
| Less Unpaid Sales Tax Liability |                        |             | .00               |
| Net (Check Amount)              |                        |             | <b>411,890.45</b> |

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

# Trinity County Office of Education

3/1/2026 - 3/31/2026



**Employee Salaries= \$393,758.69**

**District Liabilities= \$211,569.52**

**Total Payroll= \$605,328.21**



# Trinity County Office of Education

Fabio Robles Ed.D.  
Trinity County  
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256

## Quarterly Report on Williams Uniform Complaints *Education Code §35186*

2025-2026 School Year

- ☐ July 1 through September 30, 2025 – 1<sup>st</sup> quarter
- ☐ October 1 through December 31, 2025 – 2<sup>nd</sup> quarter
- ☒ January 1 through March 31, 2026 – 3<sup>rd</sup> quarter
- ☐ April 1 through June 30, 2026 – 4<sup>th</sup> quarter

April 1, 2026

To Whom It May Concern:

For the period of January 1, 2026, through March 31, 2026, the Trinity County Office of Education has had no complaints regarding insufficient textbooks, teacher certification, and assignments or the safety and maintenance of its facility.

Sincerely,

Cindy Blanchard  
Executive Director of Business Services

**2026-27**

|                                                |  |  |  |  |  |  |  |  |  |                                                |  |  |  |  |  |  |  |  |  |                                                |  |  |  |  |  |  |  |  |  |
|------------------------------------------------|--|--|--|--|--|--|--|--|--|------------------------------------------------|--|--|--|--|--|--|--|--|--|------------------------------------------------|--|--|--|--|--|--|--|--|--|
| MONTH<br>JULY                                  |  |  |  |  |  |  |  |  |  | MONTH<br>NOV                                   |  |  |  |  |  |  |  |  |  | MONTH<br>MAR                                   |  |  |  |  |  |  |  |  |  |
| M T W T F                                      |  |  |  |  |  |  |  |  |  | M T W T F                                      |  |  |  |  |  |  |  |  |  | M T W T F                                      |  |  |  |  |  |  |  |  |  |
| 6 7 1 2 3                                      |  |  |  |  |  |  |  |  |  | 2 3 4 5 6                                      |  |  |  |  |  |  |  |  |  | 1 2 3 4 5                                      |  |  |  |  |  |  |  |  |  |
| 13 14 15 16 17                                 |  |  |  |  |  |  |  |  |  | 9 10 11 12 13                                  |  |  |  |  |  |  |  |  |  | 8 9 10 11 12                                   |  |  |  |  |  |  |  |  |  |
| 20 21 22 23 24 Legal Local Work Days Paid Days |  |  |  |  |  |  |  |  |  | 16 17 18 19 20                                 |  |  |  |  |  |  |  |  |  | 15 16 17 18 19                                 |  |  |  |  |  |  |  |  |  |
| 27 28 29 30 31 1 0 21 22                       |  |  |  |  |  |  |  |  |  | 23 24 25 26 27 Legal Local Work Days Paid Days |  |  |  |  |  |  |  |  |  | 22 23 24 25 26 Legal Local Work Days Paid Days |  |  |  |  |  |  |  |  |  |
| 27 28 29 30 31 1 0 21 22                       |  |  |  |  |  |  |  |  |  | 30 2 1 18 21                                   |  |  |  |  |  |  |  |  |  | 29 30 31 1 0 22 23                             |  |  |  |  |  |  |  |  |  |
| AUG                                            |  |  |  |  |  |  |  |  |  | DEC                                            |  |  |  |  |  |  |  |  |  | APR                                            |  |  |  |  |  |  |  |  |  |
| M T W T F                                      |  |  |  |  |  |  |  |  |  | M T W T F                                      |  |  |  |  |  |  |  |  |  | M T W T F                                      |  |  |  |  |  |  |  |  |  |
| 3 4 5 6 7                                      |  |  |  |  |  |  |  |  |  | 1 2 3 4                                        |  |  |  |  |  |  |  |  |  | 1 2                                            |  |  |  |  |  |  |  |  |  |
| 10 11 12 13 14                                 |  |  |  |  |  |  |  |  |  | 7 8 9 10 11                                    |  |  |  |  |  |  |  |  |  | 5 6 7 8 9                                      |  |  |  |  |  |  |  |  |  |
| 17 18 19 20 21                                 |  |  |  |  |  |  |  |  |  | 14 15 16 17 18                                 |  |  |  |  |  |  |  |  |  | 12 13 14 15 16                                 |  |  |  |  |  |  |  |  |  |
| 24 25 26 27 28 Legal Local Work Days Paid Day  |  |  |  |  |  |  |  |  |  | 21 22 23 24 25 Legal Local Work Days Paid Days |  |  |  |  |  |  |  |  |  | 19 20 21 22 23 Legal Local Work Days Paid Days |  |  |  |  |  |  |  |  |  |
| 31 0 0 21 21                                   |  |  |  |  |  |  |  |  |  | 28 29 30 31 1 1 21 23                          |  |  |  |  |  |  |  |  |  | 26 27 28 29 30 0 0 22 22                       |  |  |  |  |  |  |  |  |  |
| SEPT                                           |  |  |  |  |  |  |  |  |  | JAN                                            |  |  |  |  |  |  |  |  |  | MAY                                            |  |  |  |  |  |  |  |  |  |
| M T W T F                                      |  |  |  |  |  |  |  |  |  | M T W T F                                      |  |  |  |  |  |  |  |  |  | M T W T F                                      |  |  |  |  |  |  |  |  |  |
| 1 2 3 4                                        |  |  |  |  |  |  |  |  |  | 4 5 6 7 8                                      |  |  |  |  |  |  |  |  |  | 3 4 5 6 7                                      |  |  |  |  |  |  |  |  |  |
| 7 8 9 10 11                                    |  |  |  |  |  |  |  |  |  | 11 12 13 14 15                                 |  |  |  |  |  |  |  |  |  | 10 11 12 13 14                                 |  |  |  |  |  |  |  |  |  |
| 14 15 16 17 18                                 |  |  |  |  |  |  |  |  |  | 18 19 20 21 22 Legal Local Work Days Paid Days |  |  |  |  |  |  |  |  |  | 17 18 19 20 21                                 |  |  |  |  |  |  |  |  |  |
| 21 22 23 24 25 Legal Local Work Days Paid Day  |  |  |  |  |  |  |  |  |  | 25 26 27 28 29 2 0 19 21                       |  |  |  |  |  |  |  |  |  | 24 25 26 27 28 Legal Local Work Days Paid Days |  |  |  |  |  |  |  |  |  |
| 28 29 30 1 0 21 22                             |  |  |  |  |  |  |  |  |  | 31 1 0 20 21                                   |  |  |  |  |  |  |  |  |  | 31 1 0 20 21                                   |  |  |  |  |  |  |  |  |  |
| OCT                                            |  |  |  |  |  |  |  |  |  | FEB                                            |  |  |  |  |  |  |  |  |  | JUNE                                           |  |  |  |  |  |  |  |  |  |
| M T W T F                                      |  |  |  |  |  |  |  |  |  | M T W T F                                      |  |  |  |  |  |  |  |  |  | M T W T F                                      |  |  |  |  |  |  |  |  |  |
| 1 2                                            |  |  |  |  |  |  |  |  |  | 1 2 3 4 5                                      |  |  |  |  |  |  |  |  |  | 1 2 3 4                                        |  |  |  |  |  |  |  |  |  |
| 5 6 7 8 9                                      |  |  |  |  |  |  |  |  |  | 8 9 10 11 12                                   |  |  |  |  |  |  |  |  |  | 7 8 9 10 11                                    |  |  |  |  |  |  |  |  |  |
| 12 13 14 15 16                                 |  |  |  |  |  |  |  |  |  | 15 16 17 18 19                                 |  |  |  |  |  |  |  |  |  | 14 15 16 17 18                                 |  |  |  |  |  |  |  |  |  |
| 19 20 21 22 23 Legal Local Work Days Paid Day  |  |  |  |  |  |  |  |  |  | 22 23 24 25 26 Legal Local Work Days Paid Days |  |  |  |  |  |  |  |  |  | 21 22 23 24 25 Legal Local Work Days Paid Days |  |  |  |  |  |  |  |  |  |
| 26 27 28 29 30 0 0 22 22                       |  |  |  |  |  |  |  |  |  | 22 23 24 25 26 2 0 18 20                       |  |  |  |  |  |  |  |  |  | 28 29 30 0 0 22 22                             |  |  |  |  |  |  |  |  |  |
| Holiday = Local Holiday                        |  |  |  |  |  |  |  |  |  | Holiday = Legal or Observed                    |  |  |  |  |  |  |  |  |  | Unpaid Day                                     |  |  |  |  |  |  |  |  |  |
|                                                |  |  |  |  |  |  |  |  |  |                                                |  |  |  |  |  |  |  |  |  | 260                                            |  |  |  |  |  |  |  |  |  |

|                    |                             |
|--------------------|-----------------------------|
| Indep. Day         | July 4                      |
| Labor Day          | Sept. 7                     |
| Veteran's Day      | Nov. 11                     |
| Thanksgiving       | Nov. 26 Legal, Nov 27 Local |
| Christmas Eve obs. | Dec. 24 - 12 month EE only  |

|                    |              |
|--------------------|--------------|
| Christmas Holiday  | Dec. 25      |
| New Year's Day     | Jan. 1       |
| MLK Jr. Day        | Jan 18       |
| President's Day    | Feb. 15      |
| Lincoln's Birthday | Feb. 16 Obs. |

Easter March 29  
Memorial Day May 31  
Juneteenth & Admissions Day  
floating holiday's for all classified employees

Board Approved:

# R.I.S.E.

## 2026-2027

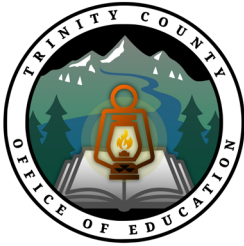
Start: August 17 2026

End: June 10, 2027

|      |  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS |     |  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS |                                                                                |                                                                                                  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS |     |  |  |  |  |  |  |  |
|------|--|----|----|----|----|----|-------|-------|-------|----------|-----|--|----|----|----|----|----|-------|-------|-------|----------|--------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|----|----|----|----|----|-------|-------|-------|----------|-----|--|--|--|--|--|--|--|
|      |  |    |    |    |    |    |       |       | DAYS  | TAUGHT   |     |  |    |    |    |    |    |       |       |       | DAYS     | TAUGHT                                                                         |                                                                                                  |    |    |    |    |    |       |       | DAYS  | TAUGHT   |     |  |  |  |  |  |  |  |
| AUG  |  | 3  | 4  | 5  | 6  | 7  | 0     | 0     | 0     | 0        | DEC |  |    | 1  | 2  | 3  | 4  | 0     | 0     | 4     | 72       | APR                                                                            |                                                                                                  |    |    |    | 1  | 2  |       | 0     | 2     | 0        | 134 |  |  |  |  |  |  |  |
|      |  | 10 | 11 | 12 | 13 | 14 | 0     | 0     | 0     | 0        |     |  | 7  | 8  | 9  | 10 | 11 | 0     | 0     | 5     | 77       |                                                                                |                                                                                                  | 5  | 6  | 7  | 8  | 9  | 0     | 0     | 5     | 139      |     |  |  |  |  |  |  |  |
|      |  | 17 | 18 | 19 | 20 | 21 | 0     | 0     | 5     | 5        |     |  | 14 | 15 | 16 | 17 | 18 | 0     | 0     | 5     | 82       |                                                                                |                                                                                                  | 12 | 13 | 14 | 15 | 16 | 0     | 0     | 5     | 144      |     |  |  |  |  |  |  |  |
|      |  | 24 | 25 | 26 | 27 | 28 | 0     | 0     | 5     | 10       |     |  | 21 | 22 | 23 | 24 | 25 | 2     | 3     | 0     | 82       |                                                                                |                                                                                                  | 19 | 20 | 21 | 22 | 23 | 0     | 0     | 5     | 149      |     |  |  |  |  |  |  |  |
|      |  | 31 |    |    |    |    | 0     | 0     | 1     | 11       |     |  | 28 | 29 | 30 | 31 |    | 1     | 3     | 0     | 82       |                                                                                |                                                                                                  | 26 | 27 | 28 | 29 | 30 | 0     | 0     | 4     | 153      |     |  |  |  |  |  |  |  |
|      |  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS |     |  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS |                                                                                |                                                                                                  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS |     |  |  |  |  |  |  |  |
|      |  |    |    |    |    |    |       |       | DAYS  | TAUGHT   |     |  |    |    |    |    |    |       |       |       | DAYS     | TAUGHT                                                                         |                                                                                                  |    |    |    |    |    |       |       | DAYS  | TAUGHT   |     |  |  |  |  |  |  |  |
| SEPT |  |    | 1  | 2  | 3  | 4  | 0     | 0     | 4     | 15       | JAN |  |    |    |    |    | 1  | 1     | 0     | 0     | 82       | MAY                                                                            |                                                                                                  |    |    |    |    |    | 0     | 0     | 0     | 153      |     |  |  |  |  |  |  |  |
|      |  | 7  | 8  | 9  | 10 | 11 | 1     | 0     | 4     | 19       |     |  | 4  | 5  | 6  | 7  | 8  | 0     | 0     | 4     | 86       |                                                                                |                                                                                                  | 3  | 4  | 5  | 6  | 7  | 0     | 0     | 5     | 158      |     |  |  |  |  |  |  |  |
|      |  | 14 | 15 | 16 | 17 | 18 | 0     | 0     | 5     | 24       |     |  | 11 | 12 | 13 | 14 | 15 | 0     | 0     | 5     | 91       |                                                                                |                                                                                                  | 10 | 11 | 12 | 13 | 14 | 0     | 0     | 5     | 163      |     |  |  |  |  |  |  |  |
|      |  | 21 | 22 | 23 | 24 | 25 | 0     | 0     | 5     | 29       |     |  | 18 | 19 | 20 | 21 | 22 | 1     | 0     | 4     | 95       |                                                                                |                                                                                                  | 17 | 18 | 19 | 20 | 21 | 0     | 0     | 5     | 168      |     |  |  |  |  |  |  |  |
|      |  | 28 | 29 | 30 |    |    | 0     | 0     | 3     | 32       |     |  | 25 | 26 | 27 | 28 | 29 | 0     | 0     | 5     | 100      |                                                                                |                                                                                                  | 24 | 25 | 26 | 27 | 28 | 0     | 0     | 4     | 172      |     |  |  |  |  |  |  |  |
|      |  |    |    |    |    |    |       |       |       |          |     |  |    |    |    |    |    |       |       |       | 100      |                                                                                |                                                                                                  | 31 |    |    |    |    | 1     | 0     | 0     | 172      |     |  |  |  |  |  |  |  |
|      |  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS |     |  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS |                                                                                |                                                                                                  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS |     |  |  |  |  |  |  |  |
|      |  |    |    |    |    |    |       |       | DAYS  | TAUGHT   |     |  |    |    |    |    |    |       |       |       | DAYS     | TAUGHT                                                                         |                                                                                                  |    |    |    |    |    |       |       | DAYS  | TAUGHT   |     |  |  |  |  |  |  |  |
| OCT  |  |    |    |    | 1  | 2  | 0     | 0     | 2     | 34       | FEB |  | 1  | 2  | 3  | 4  | 5  | 0     | 0     | 5     | 105      | JUNE                                                                           |                                                                                                  |    | 1  | 2  | 3  | 4  | 0     | 0     | 4     | 176      |     |  |  |  |  |  |  |  |
|      |  | 5  | 6  | 7  | 8  | 9  | 0     | 0     | 5     | 39       |     |  | 8  | 9  | 10 | 11 | 12 | 0     | 0     | 5     | 110      |                                                                                |                                                                                                  | 7  | 8  | 9  | 10 | 11 | 0     | 0     | 4     | 180      |     |  |  |  |  |  |  |  |
|      |  | 12 | 13 | 14 | 15 | 16 | 1     | 0     | 4     | 43       |     |  | 15 | 16 | 17 | 18 | 19 | 2     | 3     | 0     | 110      |                                                                                |                                                                                                  | 14 | 15 | 16 | 17 | 18 |       |       |       |          |     |  |  |  |  |  |  |  |
|      |  | 19 | 20 | 21 | 22 | 23 | 0     | 0     | 5     | 48       |     |  | 22 | 23 | 24 | 25 | 26 | 0     | 0     | 5     | 115      |                                                                                |                                                                                                  | 21 | 22 | 23 | 24 | 25 |       |       |       |          |     |  |  |  |  |  |  |  |
|      |  | 26 | 27 | 28 | 29 | 30 | 0     | 0     | 5     | 53       |     |  |    |    |    |    |    |       |       |       | 115      |                                                                                |                                                                                                  | 28 | 29 | 30 |    |    |       |       |       |          |     |  |  |  |  |  |  |  |
|      |  |    |    |    |    |    |       |       |       | 53       |     |  |    |    |    |    |    |       |       |       | 115      |                                                                                |                                                                                                  |    |    |    |    |    |       |       |       |          |     |  |  |  |  |  |  |  |
|      |  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS |     |  | M  | T  | W  | T  | F  | LEGAL | LOCAL | TEACH | CUM DAYS | School Start/End Day: 8/17,6/10                                                |                                                                                                  |    |    |    |    |    |       |       |       |          |     |  |  |  |  |  |  |  |
|      |  |    |    |    |    |    |       |       | DAYS  | TAUGHT   |     |  |    |    |    |    |    |       |       |       | DAYS     | TAUGHT                                                                         | Holiday=Legal/ Observed: 9/7, 11/11, 11/26, 11/27, 12/24-25,12/31,1/1 1/18, 2/15, 2/16,3/29,5/31 |    |    |    |    |    |       |       |       |          |     |  |  |  |  |  |  |  |
| NOV  |  | 2  | 3  | 4  | 5  | 7  | 0     | 0     | 5     | 58       | MAR |  | 1  | 2  | 3  | 4  | 5  | 0     | 0     | 5     | 120      | Holiday = Local: 10/12, 11/23-11/25,12/21-12/23,12/28-12/30, 2/17-219,3/30-4/2 |                                                                                                  |    |    |    |    |    |       |       |       |          |     |  |  |  |  |  |  |  |
|      |  | 9  | 10 | 11 | 12 | 13 | 1     | 0     | 4     | 62       |     |  | 8  | 9  | 10 | 11 | 12 | 0     | 0     | 5     | 125      | Staff Collaboration Days = 8/12,8/13,8/14 1/4, Every Thursday Half Day         |                                                                                                  |    |    |    |    |    |       |       |       |          |     |  |  |  |  |  |  |  |
|      |  | 16 | 17 | 18 | 19 | 20 | 0     | 0     | 5     | 67       |     |  | 15 | 16 | 17 | 18 | 19 | 0     | 0     | 5     | 130      | Emergency closure Days = 3/26, 4/26, 5/28                                      |                                                                                                  |    |    |    |    |    |       |       |       |          |     |  |  |  |  |  |  |  |
|      |  | 23 | 24 | 25 | 26 | 27 | 2     | 3     | 0     | 67       |     |  | 22 | 23 | 24 | 25 | 26 | 0     | 0     | 4     | 134      |                                                                                |                                                                                                  |    |    |    |    |    |       |       |       |          |     |  |  |  |  |  |  |  |
|      |  | 30 |    |    |    |    |       |       | 1     | 68       |     |  | 29 | 30 | 31 |    |    | 1     | 2     | 0     | 134      |                                                                                |                                                                                                  |    |    |    |    |    |       |       |       |          |     |  |  |  |  |  |  |  |

Board Approved:

|                    |                |                 |       |               |          |
|--------------------|----------------|-----------------|-------|---------------|----------|
| Labor Day          | 9/7            | Christmas Day   | 12/25 | Easter Sunday | 3/28     |
| Prof. Dev. Day     | 8/12-8/14, 1/4 | New Year's Day  | 1/1   | Spring Break  | 3/29-4/2 |
| Veteran's Day Obs. | 11/11          | MLK, Jr. Day    | 1/18  | Memorial Day  | 5/31     |
| Thanksgiving Break | 11/23 - 11/27  | President's Day | 2/15  |               |          |
| Winter Break       | 12/21 - 1/1    | Lincoln's Day   | 2/16  |               |          |



## Trinity County Office of Education

**Fabio Robles, Ed.D**  
Trinity County  
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256  
(530) 623-2861 • FAX (530) 623-4489  
<https://www.tcoek12.org>

TRINITY COUNTY BOARD OF EDUCATION  
RESOLUTION CHANGING LINCOLN'S DAY OBSERVANCE FROM THE  
FRIDAY OR MONDAY OF THE WEEK OF FEBRUARY 12<sup>TH</sup>  
TO A DAY DURING THE WEEK OF PRESIDENT'S DAY  
FOR TRINITY COUNTY OFFICE OF EDUCATION

Resolution # 25-26-09

**WHEREAS**, Trinity County Office of Education Lincoln's Day is celebrated on the Friday or Monday of the week of February 12<sup>th</sup>:

**WHEREAS**, Education Code 37220 provides that a district can, by adoption of a resolution, revise the day upon which it celebrates any holiday except Veterans Day;

**WHEREAS**, Trinity County Office of Education will be changing the Lincoln's Day holiday to the Tuesday of the week of President's Day;

**NOW, THEREFORE BE IT RESOLVED**, that Trinity County Office of Education shall celebrate Lincoln's Day in the 2026/27 school year on February 16, 2027

AYES \_\_\_\_\_

NOS \_\_\_\_\_

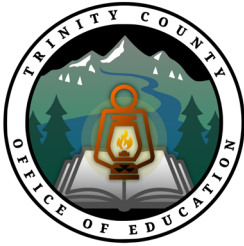
ABSENT \_\_\_\_\_

ABSTAIN \_\_\_\_\_

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Date

*Fabio Robles, Ed.D, Trinity County Superintendent of Schools*



## Trinity County Office of Education

**Fabio Robles Ed.D.**  
Trinity County  
Superintendent of Schools

P.O. Box 1256 • 201 Memorial Drive, Weaverville, CA 96093-1256  
(530) 623-2861 • FAX (530) 623-4489  
<https://www.tcoek12.org>

TRINITY COUNTY BOARD OF EDUCATION  
RESOLUTION CHANGING LINCOLN'S DAY OBSERVANCE FROM THE  
FRIDAY OR MONDAY OF THE WEEK OF FEBRUARY 12<sup>TH</sup>  
TO A DAY DURING THE WEEK OF PRESIDENT'S DAY  
FOR R.I.S.E. ACADEMY

Resolution # 25-26-10

**WHEREAS**, R.I.S.E. Academy Lincoln's Day is celebrated on the Friday or Monday of the week of February 12<sup>th</sup>:

**WHEREAS**, Education Code 37220 provides that a district can, by adoption of a resolution, revise the day upon which it celebrates any holiday except Veterans Day;

**WHEREAS**, R.I.S.E. Academy will be changing the Lincoln's Day holiday to the Tuesday of the week of President's Day;

**NOW, THEREFORE BE IT RESOLVED**, that R.I.S.E. Academy shall celebrate Lincoln's Day in the 2026/27 school year on February 16, 2027.

AYES \_\_\_\_\_

NOS \_\_\_\_\_

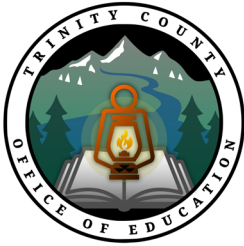
ABSENT \_\_\_\_\_

ABSTAIN \_\_\_\_\_

\_\_\_\_\_  
President of the Board

\_\_\_\_\_  
Date

*Fabio Robles Ed.D., Trinity County Superintendent of Schools*



## Trinity County Office of Education

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### RESOLUTION # 25-26-11

#### RESOLUTION AUTHORIZING FILING OF APPLICATION(S) FOR STATE ALLOCATION BOARD–ADMINISTERED PROGRAMS ON OR AFTER OCTOBER 31, 2024 FOR THE TRINITY COUNTY OFFICE OF EDUCATION ON April 15, 2026

WHEREAS, Education Code established multiple programs to be administered by the Department of General Services (DGS) as staff to the State Allocation Board (SAB); and

WHEREAS, the Trinity County Office of Education intends to file applications for eligibility determination, file applications for funding, and/or certify information under one or more SAB-Administered Program(s); and

WHEREAS, the Trinity County Office of Education intends to file applications for eligibility determination and/or applications for funding under the School Facility Program (SFP) as provided in Section 17070.10, et seq., of the Education Code; and

WHEREAS, as a condition of participating in the SFP, as administered by the SAB, the Trinity County Office of Education shall submit to the DGS a five-year school facilities master plan, or updated five-year school facilities master plan, approved by the governing board of the Trinity County Office of Education for all application submittals on or after October 31, 2024, and that all application submittals on or after October 31, 2024, are subject to Section 17070.54 of the Education Code; and

WHEREAS, the Trinity County Office of Education, as a condition of SFP funding, must submit a five-year school facilities master plan within 90-days of the Office of Public School Construction notification of processing the application; and

WHEREAS, the Trinity County Office of Education is aware of the minimum requirements for the five-year school facilities master plan as outlined in Section 17070.54 of the Education Code; and

WHEREAS, the Trinity County Office of Education acknowledges that failure to submit an acceptable five-year master plan may result in rescission of project funding.

PASSED AND ADOPTED on April 15, 2026 by the Trinity County Office of Education Board of Trustees by the following vote:

AYES:

NOES:

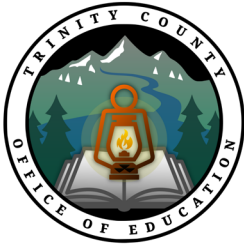
ABSENT:

ABSTENTION:

Date: April 15, 2026

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Sally Aldinger, Board President  
Trinity County Office of Education



## Trinity County Office of Education

**Fabio Robles, Ed.D.**  
Trinity County  
Superintendent of Schools

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March 24, 2026

### **To the Members of the Trinity County Board of Education:**

The Trinity County Office of Education fleet includes several vehicles that have reached the end of their useful service life and are in need of replacement.

Listed below are the vehicles recommended for surplus. Upon successful completion of required smog inspections, these vehicles will be advertised for sale in the *Trinity Journal* and through online platforms:

- 1999 Dodge Caravan — 221,946 miles
- 1998 Jeep Cherokee — 199,237 miles
- 2007 Kia Spectra — 108,611 miles
- 2009 Kia Spectra — 120,554 miles
- 2009 Kia Spectra — 115,048 miles

It is recommended that the Board approve the designation of these vehicles as surplus property and authorize their sale.



Trinity County Office Of Education  
2025/2026  
General Fund March 31, 2026

**Beginning Balance                   \$ 7,093,834**

|                                | Current Budget       | Year to Date<br>Activity | Remaining Budget    | % of Budget<br>Recvd/Expend |
|--------------------------------|----------------------|--------------------------|---------------------|-----------------------------|
| <b><u>Revenue Accounts</u></b> |                      |                          |                     |                             |
| Local Control Funding Formula  | \$ 5,148,491         | \$ 3,980,661             | \$ 1,167,830        | 77.32%                      |
| Federal Revenues               | \$ 242,872           | \$ 29,358                | \$ 213,514          | 12.09%                      |
| Other State                    | \$ 4,152,196         | \$ 2,479,465             | \$ 1,672,731        | 59.71%                      |
| Other Local                    | \$ 2,493,447         | \$ 2,097,950             | \$ 395,497          | 84.14%                      |
| <b>Total Revenues</b>          | <b>\$ 12,037,006</b> | <b>\$ 8,587,434</b>      | <b>\$ 3,449,572</b> | <b>71.34%</b>               |

|                                 |                      |                     |                     |               |
|---------------------------------|----------------------|---------------------|---------------------|---------------|
| <b><u>Expense Accounts</u></b>  |                      |                     |                     |               |
| Certificated Personnel Salaries | \$ 1,612,444         | \$ 1,104,394        | \$ 508,050          | 68.49%        |
| Classified Personnel Salaries   | \$ 2,991,945         | \$ 2,222,963        | \$ 768,982          | 74.30%        |
| Employee Benefits               | \$ 2,510,987         | \$ 1,737,226        | \$ 773,761          | 69.18%        |
| Books & Supplies                | \$ 705,450           | \$ 325,793          | \$ 379,657          | 46.18%        |
| Services & Other Operating Srv  | \$ 2,887,775         | \$ 1,405,993        | \$ 1,481,782        | 48.69%        |
| Capitol Outlay                  | \$ 257,053           | \$ 127,673          | \$ 129,380          | 49.67%        |
| CHYBA Funds Transfer            | \$ 251,590           | \$ 26,590           | \$ 225,000          | 10.57%        |
| Pass Thru to Districts          | \$ 1,285,509         | \$ 1,005,042        | \$ 280,467          | 78.18%        |
| Indirect Costs                  | \$ (30,841)          | \$ (9,896)          | \$ (20,945)         | 32.09%        |
| <b>Total Expenses</b>           | <b>\$ 12,471,912</b> | <b>\$ 7,945,778</b> | <b>\$ 4,526,134</b> | <b>63.71%</b> |

|                                  |            |            |           |
|----------------------------------|------------|------------|-----------|
| <b>Transfers In, Retiree Ins</b> | \$ 49,744  | \$ -       | \$ 49,744 |
| <b>Transfers Out</b>             | \$ 350,000 | \$ 350,000 | \$ -      |

**Budget for Rev/Exp                   \$ (735,162)**

**Net Ending Balance               \$ 6,358,672**

March 5, 2026

To Board of Trustees and Management  
Trinity County Office of Education  
201 Memorial Drive  
Weaverville, CA 96073

We are pleased to confirm our understanding of the services we are to provide for Trinity County Office of Education (the COE) for the year ended June 30, 2026.

### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements of the COE, as of and for the year ended June 30, 2026. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the COE's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the COE's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budget Comparison Schedule – General Fund
- 3) Budget Comparison Schedule – Major Special Revenue Funds (as applicable)
- 4) Schedule of the COE's Proportionate Share of the Net Pension Liability – CalSTRS
- 5) Schedule of the COE's Contributions – CalSTRS
- 6) Schedule of the COE's Proportionate Share of the Net Pension Liability – CalPERS
- 7) Schedule of the COE's Contributions – CalPERS
- 8) Schedule of the COE's Total OPEB Liability and Related Ratios

We have also been engaged to report on supplementary information other than RSI that accompanies the COE's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

- 1) Combining Financial Statements
- 2) Schedule of Average Daily Attendance
- 3) Schedule of Instructional Time
- 4) Schedule of Financial Trends and Analysis
- 5) Reconciliation of Annual Financial and Budget Report with Audited Financial Statements
- 6) Schedule of Expenditures of Federal Awards

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

#### 1) LEA Organization Structure

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).
- An opinion (or disclaimer of opinion) on compliance with state statutes, regulations, and the terms and conditions of state awards that could have a direct and material effect on each identified and applicable program in accordance with the *2025-26 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* prescribed in Title 5, *California Code of Regulations*, Section 19810.

## **Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit**

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance, and the *2025-26 Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* prescribed in Title 5, California Code of Regulations, Section 19810, and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school COE or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school COE's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

According to GAAS, significant risks include management override of controls, and GAAS presumes that revenue recognition is a significant risk. Accordingly, we have considered these as significant risks.

Our audit of financial statements does not relieve you of your responsibilities.

### **Audit Procedures—Internal Control**

We will obtain an understanding of the school COE and its environment, including the system of internal control, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the COE's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the COE's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the COE's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

The *2025-26 Guide for Annual Audits of California Local Education Agencies and State Compliance Reporting* (the Audit Guide) requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with state statutes, regulations, and the terms and conditions of state awards identified in the Audit Guide which are applicable to the COE based on materiality levels identified in the Audit Guide. For the programs applicable to the COE, we will perform the procedures identified in the Audit Guide and report noncompliance in accordance with direction provided in the Audit Guide. The purpose of these procedures will be to express an opinion on the COE's compliance with requirements applicable to these programs in our report on state compliance.

## **Responsibilities of Management for the Financial Statements and Single Audit**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes), rules, and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us; for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers); and for the evaluation of whether there are any conditions or events, considered in the aggregate, that raise substantial doubt about the school COE's ability to continue as a going concern for the 12 months after the financial statement date or shortly thereafter (for example, within an additional three months, if currently known). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school COE involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school COE received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school COE complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review when we are scheduled for audit fieldwork.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in

conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to [include the audited financial statements with any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles (GAAP). You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to [include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon]. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

### **Other Services**

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of the COE in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

**Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management’s responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor’s reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor’s reports or nine months after the end of the audit period.

We will provide copies of our reports to the school COE; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Wilkinson Hadley King & Co. LLP and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the California State Controller’s Office, the Education Audit Appeals Panel, the California Department of Education, the Trinity County Office of Education or their designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Wilkinson Hadley King & Co. LLP personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the oversight agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Aubrey Mann is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. We expect to begin our audit upon execution of this engagement letter and our contract.

Our fee for these services will be \$19,300. Our invoices for these fees will be rendered in four installments as follows:

|                                                                           |     |
|---------------------------------------------------------------------------|-----|
| Installment #1 Upon Completion of Interim Fieldwork                       | 35% |
| Installment #2 Upon Completion of Final Fieldwork                         | 35% |
| Installment #3 Upon Issuance of Final Audit Report                        | 20% |
| Installment #4 Upon Certification by California State Controller’s Office | 10% |

Invoices are payable on presentation.

In accordance with our firm policies, work may be suspended if your account becomes 30 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report(s). You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the engagement. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

## Reporting

We will issue written reports upon completion of our Single Audit. Our reports will be addressed to the governing board of the COE. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

We appreciate the opportunity to be of service to the COE and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,



Wilkinson Hadley King & Co. LLP

RESPONSE:

This letter correctly sets forth the understanding of Trinity County Office of Education.

Management signature: Cindy Blanchard  
Cindy Blanchard (Mar 26, 2026 09:00:33 PDT)

Title: Executive Director of Business Services

Date: 03/26/2026

Approved by Governance on: April 15, 2026