

**BETHANY BOARD OF EDUCATION
Regular Meeting**

AGENDA

Wednesday, May 13, 2026 at 6:30 p.m.

Board of Education Office Meeting Room

[Zoom](#)

Meeting ID: 823 2464 1841, Passcode: M56925

MISSION STATEMENT

We inspire and empower children to thrive in the world of tomorrow.

1. Call to Order

- a. Pledge of Allegiance

2. PTO Report

3. Public Comment (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address. [Submit a public comment online](#) to be read at the next available opportunity.

4. Approval of Minutes (Bylaw 9326)

- a. April 8, 2026 Regular Meeting & March 23, 2026 Special Meeting Minutes.....Action Item

5. Committee Reports (Bylaw 9132)

- a. Curriculum
- b. Facilities
- c. Finance
 - i. Report of expenditures and adjustments to the 2025-2026 Operating Budget through April 30, 2026.....Action Item
- d. Transportation

6. Unfinished Business (Bylaw 9300)

- a. Strategic Plan Approval.....Action Item

7. New Business (Bylaw 9300)

a. Reviewed by the Policy Committee on April 14, 2026, the following Bylaws and Policies are recommended for action as follows:

i. No Changes Recommended

- 1. Bylaw 9010 – Limits of Authority.....Action Item
- 2. Bylaw 9020 – Public Statements.....Action Item
- 3. Bylaw 9030 - Communication with Staff and Students.....Action Item
- 4. Policy 5118 - Resident and Nonresident Attendance.....Action Item
- 5. Policy 5118.11 – Nonresident Attendance.....Action Item

ii. Revision Recommended

- 1. Policy 3542.22 – Food Service Code of Conduct.....Action Item

b. New Principal Appointment.....Action Item

c. Child Care Leave Request.....Action Item

8. Administrative Reports (Policy 2500)

- a. Superintendent Report
- b. Director Report
- c. Principal Report

9. Chairman Report (Bylaw 9121)

10. Correspondence (Bylaw 9300)

11. Public Comment (Policy 1120 & Bylaw 9325)

The Board of Education welcomes public comment. Individuals or groups may address the Board concerning any subject which is within the Board's jurisdiction. Three minutes will be allotted to each speaker and a maximum of fifteen minutes to each subject matter. The speaker is requested to state their name and address.

12. Meeting Adjourned

Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: May 13, 2026

Re: Meeting Minutes

It is recommended under APPROVAL OF MINUTES:

Recommended Motion:

- a. Move the Bethany Board of Education accept the April 8, 2026 Regular Meeting Minutes and the March 23, 2026 Special Meeting Minutes as presented.

BETHANY BOARD OF EDUCATION
Regular Meeting Minutes
BOE Meeting Room and via Zoom
April 8, 2026

Present

Angelo Amato, Chair
Joseph Cafasso
Matthew Erickson
Shannon Lane
Amy Lestinsky, Vice Chair
Allyson Wuerth (on Zoom)
Melissa Zaldo

Administration

Kai Byrd
Cheryl Kiesel
Tom Reed-Swale

Absent

Susan Bradford

Call to Order

Mr. Amato called the meeting to order at 6.30 p.m.

PTO Report

Jeanette Savo provided a PTO update.

Public Comment

Brooke Hemperly, 422 Downs Road, Bethany, presented the BOE members with thank you notes from her Girl Scout Troop expressing their thanks for the Board's hard work on the budget.

Minutes

Motion by Lestinsky, seconded by Zaldo to accept the March 11, 2026 Regular Meeting Minutes as presented. *The motion carries 8 yes (Amato, Cafasso, Erickson, Fernandez, Lane, Lestinsky, Wuerth, Zaldo), 1 absent (Bradford).*

Student Recognition

Mrs. Byrd recognized Mason Schuchmann and Alice Vanderberg as the 2025-2026 SCASA award recipients.

Committee Reports

Curriculum:

The committee met on April 1, 2026. Mr. Amato provided an update.

Policy:

The committee met on April 7, 2026 and Mr. Erickson provided an update.

Finance:

The committee met on April 7, 2026 and Mrs. Lestinsky provided an update.

Motion by Lestinsky, seconded by Zaldo to accept the report of expenditures and adjustments to the 2025-2026 operating budget through March 31, 2026. *The motion carries 8 yes (Amato, Cafasso, Erickson, Fernandez, Lane, Lestinsky, Wuerth, Zaldo), 1 absent (Bradford).*

Unfinished Business

Motion by Lestinsky, seconded by Zaldo to approve the Recommended Revisions to Bylaw 9000 as indicated by the Board attorney. *The motion carries 8 yes (Amato, Cafasso, Erickson, Fernandez, Lane, Lestinsky, Wuerth, Zaldo), 1 absent (Bradford).*

New Business

Mrs. Byrd explained the Healthy Food Option and the Exemption for Food and Beverage Items to the Board.

Motion by Amato, seconded by Zaldo to approve the Connecticut State Department of Education's Healthy Food Option detailed above for the period of July 1, 2026 through June 30, 2027. *The motion carries 8 yes (Amato, Cafasso, Erickson, Fernandez, Lane, Lestinsky, Wuerth, Zaldo), 1 absent (Bradford).*

Motion by Lestinsky, seconded by Fernandez to approve the Connecticut State Department of Education's Exemption for Food and Beverage Items detailed above for the period of July 1, 2026 through June 30, 2027. *The motion carries 8 yes (Amato, Cafasso, Erickson, Fernandez, Lane, Lestinsky, Wuerth, Zaldo), 1 absent (Bradford).*

Mrs. Byrd introduced the Bethany Public Schools Strategic Plan Committee and thanked them for their time, care, and commitment involved in shaping the work that went into the plan.

Several Strategic Plan Committee members presented the plan to the Board.

Superintendent Report

Mrs. Byrd reported that as of March 31, 2026, PK-6 enrollment was 433 students.

Mrs. Byrd provided a personnel update.

Mrs. Byrd shared the process of the Principal Search Committee.

Director Report

This report was covered in the Curriculum Committee Report by Mr. Amato.

Principal Report

Mr. Reed-Swale reported on BCS's recent and upcoming events.

Chairman Report

None

Communications

None

Public Comment

None

Adjournment

The meeting adjourned at 7:25 pm

Visitors in Attendance

In Person: 18

On Zoom: 4

Donna Ricciardi
Recording Secretary

BETHANY BOARD OF EDUCATION

Special Meeting Minutes

Monday, March 23, 2026
5:00 p.m.

Present

Angelo Amato
Joseph Cafasso
Matthew Erickson
Johanna Fernandez
Shannon Lane
Amy Lestinsky
Allyson Wuerth
Melissa Zaldo

Administration

Kai Byrd

Absent

Susan Bradford

Call to Order

Mr. Amato called the meeting to order at 5:00 p.m.

2026-2027 Budget Discussion

Mr. Amato explained that the Town Board of Finance is requesting a reduced increase to the adopted 2026-2027 Board of Education budget increase of 7.49%.

Mr. Amato shared the proposed changes by Mrs. Byrd to reduce the 2026-2027 Board of Education budget increase to 4.70%.

Motion by Zaldo, seconded by Fernandez to accept the proposed BOE budget revisions for a total 4.70% increase for the 2026-2027 school year.

Mrs. Byrd answered several questions from BOE members regarding the proposed changes.

The motion carries 5 yes (Amato, Erickson, Fernandez, Lane, Wuerth), 3 no (Cafasso, Lestinsky, Zaldo), 1 absent (Bradford)

Adjournment

The meeting adjourned at 5:14 p.m.

Visitors in Attendance Virtually: 12

Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: May 13, 2026

Re: Finance Committee Report of Expenditures and Adjustments

It is recommended that under COMMITTEE REPORTS, (b) Finance:

The attached report presents the adopted 2025-2026 Operating Budget with encumbrances through April 30, 2026.

Recommended Motions:

- i. Move that the Board of Education accept the report of expenditures and adjustments to the 2025-2026 Operating Budget through April 30, 2026.

Bethany Board of Education								
Operating Budget 2025-2026 Summary - as of April 2026								
	Adopted Budget	Revised Budget	YTD July-June	Forecast	Var\$ March	Var% March	Var\$ April	Var% April
General Education								
Salaries								
Certified	\$2,600,343	\$2,485,174	\$1,789,722	\$2,525,244	\$ (40,070)	-1.61%	\$ (40,070)	-1.61%
Curriculum (Supplemental)	\$65,850	\$65,850	\$6,350	\$6,350	\$ 59,500	0.00%	\$ 59,500	0.00%
Non-Certified	\$292,034	\$295,809	\$267,524	\$359,746	\$ (41,777)	-14.12%	\$ (63,937)	-21.61%
Nurse	\$57,485	\$57,485	\$36,218	\$53,142	\$ 3,000	5.22%	\$ 4,343	7.56%
Total Salaries	\$3,015,712	\$2,904,318	\$2,099,813	\$2,944,482	\$ (19,347)	-0.67%	\$ (40,164)	-1.38%
Benefits								
	\$410,436	\$410,436	\$337,022	\$406,339	\$ (5,567)	-1.36%	\$ 4,096	1.00%
Services								
BCS	\$5,300	\$12,300	\$5,348	\$12,300	\$ -	0.00%	\$ -	0.00%
Curriculum	\$83,722	\$120,922	\$86,279	\$103,922	\$ 17,000	14.06%	\$ 17,000	14.06%
IT	\$111,650	\$94,070	\$84,289	\$95,417	\$ (4,481)	-4.76%	\$ (1,347)	-1.43%
Total Services	\$200,672	\$227,292	\$175,916	\$211,639	\$ 12,519	5.51%	\$ 15,653	6.89%
Supplies								
BCS	\$74,455	\$79,455	\$63,324	\$80,088	\$ -	0.00%	\$ (633)	-0.80%
Curriculum	\$5,100	\$5,100	\$3,894	\$5,100	\$ -	0.00%	\$ -	0.00%
IT	\$101,970	\$101,970	\$129,899	\$142,178	\$ (40,208)	-39.43%	\$ (40,208)	-39.43%
Total Supplies	\$181,525	\$186,525	\$197,116	\$227,366	\$ (40,208)	-21.56%	\$ (40,841)	-21.90%
Other								
BCS	\$1,550	\$1,550	\$2,028	\$2,274	\$ -	0.00%	\$ (724)	-46.71%
Curriculum	\$670	\$670	\$0	\$0	\$ 670	100.00%	\$ 670	100.00%
IT	\$91,830	\$31,830	\$26,821	\$36,341	\$ 2,000	6.28%	\$ (4,511)	-14.17%
Total Other	\$94,050	\$34,050	\$28,849	\$38,615	\$ 2,670	7.84%	\$ (4,565)	-13.41%
Subtotal	\$3,902,395	\$3,762,621	\$2,838,716	\$3,828,442	\$ (49,933)	-1.33%	\$ (65,821)	-1.75%
Special Education								
Salaries	\$1,593,562	\$1,626,455	\$1,209,679	\$1,634,756	\$ (23,631)	-1.45%	\$ (8,301)	-0.51%
Benefits	\$304,046	\$304,046	\$286,438	\$337,142	\$ (15,838)	-5.21%	\$ (33,096)	-10.89%
Services	\$131,282	\$182,367	\$106,457	\$194,106	\$ (11,739)	-6.44%	\$ (11,739)	-6.44%
Supplies	\$15,443	\$15,443	\$8,661	\$12,188	\$ 3,393	21.97%	\$ 3,255	21.08%
Other	\$1,610	\$1,610	\$605	\$805	\$ 805	50.00%	\$ 805	50.00%
Subtotal	\$2,045,943	\$2,129,921	\$1,611,840	\$2,178,997	\$ (47,010)	-2.21%	\$ (49,076)	-2.30%
Operations and Overhead								
Salaries	\$1,114,376	\$1,142,527	\$891,914	\$1,067,041	\$ 50,000	4.38%	\$ 75,486	6.61%
Benefits	\$255,543	\$255,543	\$185,147	\$222,343	\$ 16,946	6.63%	\$ 33,200	12.99%
Services	\$156,140	\$183,785	\$140,488	\$170,315	\$ 25,342	13.79%	\$ 13,469	7.33%
Supplies	\$43,000	\$43,000	\$32,544	\$36,178	\$ 7,000	16.28%	\$ 6,822	15.87%
Utilities (Electricity)	\$138,000	\$138,000	\$83,946	\$115,000	\$ 8,000	5.80%	\$ 23,000	16.67%
Facilities and Maintenance	\$212,500	\$212,500	\$190,796	\$232,846	\$ (1,434)	-0.67%	\$ (20,346)	-9.57%
Student Transportation	\$321,160	\$321,160	\$257,528	\$ 321,160.00	\$ -	0.00%	\$ -	0.00%
Other	\$18,545	\$18,545	\$18,506	\$ 19,882.71	\$ (1,338)	-7.21%	\$ (1,338)	-7.21%
Subtotal	\$2,259,264	\$2,315,059	\$1,800,868	\$ 2,184,766.05	\$ 104,516	4.51%	\$ 130,293	5.63%
Total	\$8,207,602	\$8,207,602	\$6,251,424	\$8,192,205	\$ 7,574	0.09%	\$ 15,397	0.19%
Prek Account								
as of 07/01/2025			Revenue	Expenditures	Balance			
Tuition Revenue for FY			\$21,440.81		\$57,050.68			
Total Expenditures for FY				\$23,673.29	\$54,818.20			
Estimated Balance at Month End					\$54,818.20			
10-248a								
as of 07/01/2025			Revenue	Expenditures	Balance			
Total Revenue for FY			\$64,141.37		\$411,820.54			
Total Expenditures for FY				\$327,604.33	\$475,961.91			
Estimated Balance at Month End					\$148,357.58			
excess cost =								
#1 rcv'd=								
#2 rcv'd =								
Total =								

Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: May 13, 2026

Re: Unfinished Business

It is recommended that under Unfinished Business:

Recommended Motions:

- a. Move that the Board of Education adopt the 2026-2031 Strategic Plan as presented.

Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: May 13, 2026

Re: New Business

It is recommended that under NEW BUSINESS:

Recommended Motions

- a. (i)1-5. Move the Board of Education accept the Recommendation of No Change to Bylaws 9010, 9020, 9030, and Policies 5118 and 5118.11. Action Item
- a. (ii)1. Move the Board of Education accept the Recommended Revision to Policy 3542.22. Action Item

Limits of Authority

The Bethany Board of Education's (Board) statutory authority is to be exercised collectively by Board members in public meetings of the Board and in committee meetings. Except for specific responsibilities of the Board officers as set forth in the bylaws, individual members of the Board have no individual authority in the Bethany Public School District (District) school, unless carrying out an assignment specifically authorized at a meeting of the Board but exercise governance as part of the entire Board or of a specifically authorized committee working under specific committee charges from the Board.

Elected Members of the Board of Education

Members of the Board are expected to represent and balance the educational interests of students in the school, District citizens, and the State of Connecticut through:

1. advocacy for appropriate educational opportunities for District students;
2. regular attendance at Board meetings;
3. participation in meeting discussions on issues before the Board;
4. suggesting agenda topics to the Board Chairperson or the Superintendent of Schools;
5. regular attendance and fulfilling responsibilities on committees to which they are appointed;
6. becoming knowledgeable about Board authority, constraints, and procedures;
7. becoming informed about the school and its educational programs and activities;
8. representing the community as part of a representative democratic governmental body;
9. understanding and following Board policy.

Bylaw adopted:	September 9, 1991
Bylaw reviewed:	February 11, 2004
Bylaw revised:	March 10, 2004
Bylaw revised:	February 10, 2016
Bylaw revised:	April 8, 2020
Bylaw revised:	December 14, 2022

Source: CABE

Public Statements

The Bethany Board of Education (Board) recognizes that communication is a continuous two-way process. The Board believes that it is important to keep the public informed about educational programs, and, in turn, that the community should have the opportunity to provide input.

Communication will be a concurrent responsibility of the Board and the Superintendent. The Superintendent will work with the members of the Board to conduct an active and comprehensive program throughout the Bethany Public School District and community for the prompt dissemination of information about decisions made at all Board meetings. Releases to the press and brief summaries of Board meeting actions prepared for distribution to staff members and parents/guardians are regarded as appropriate media of information for meeting the requirements of this Bylaw. Communications relative to Board action shall be released only by the Board Chairperson or a delegated agent of the Board.

Bylaw adopted:	September 9, 1991
Bylaw reviewed:	February 11, 2004
Bylaw revised:	March 10, 2003
Bylaw revised:	February 10, 2016
Bylaw revised:	April 8, 2020
Bylaw revised:	December 14, 2022

Source: CABE

Communication with Staff and Students**Board-Staff Communications**

The Bethany Board of Education (Board) recognizes the need to maintain open communication between itself and the staff. Essentially, communications with staff deal with three (3) general areas – administration, policy, and philosophy. While the Board recognizes the necessity for Board-Staff communications, it also recognizes that administrative matters must be communicated to and dealt with through the Superintendent.

- A. Staff Communications to the Board
Staff members are also reminded that Board meetings are public meetings. As such, they provide an excellent opportunity to observe and publicly comment firsthand in the Board's deliberations on problems of staff concern.
- B. Board Communication to Staff
All official communications, policies, and directives of staff interest and concern will be communicated to staff members through the Superintendent.
- C. Social Interaction
Staff and Board members share an interest in the school and education in general, and it is to be expected that when they meet at social affairs and other functions, they will informally discuss such matters as educational trends, issues, innovations, and general school concerns. Individual Board members have no special authority except when they are convened at a legal meeting of the Board or are vested with special authority by Board action. Board members are expected to avoid discussion of:
 - 1. matters that are, or have the potential of becoming, the subject of an executive session;
 - 2. information and data contained in personnel records protected by the Privacy Act.
- D. Visits to School
Individual Board members interested in visiting the school or classrooms will make arrangements for visitations through the Superintendent. Such visits shall be regarded as informal expressions of interest in school affairs and not as "inspections" or visits for supervisory or administrative purposes. Official visits by Board members will be conducted only under Board authorization and with the full knowledge of staff, including the Superintendent and building administrators.

Board-Student Communications

Students, individually or as part of a group, are welcome to speak at Board meetings during Public Comment. Board communications to students are conducted through the Superintendent. Student representatives shall be able to attend and sit at all meetings of the Board and its permanent committees normally deemed open to the public. Student representatives, however, shall not have the power to speak as official representatives of the Board.

Legal Reference: Connecticut General Statutes § 10-220

Bylaw adopted: February 10, 2016
Bylaw revised: April 8, 2020
Bylaw revised: December 14, 2022

Source: CABE

Resident and Nonresident Attendance

The Bethany Board of Education allows any child of school age who is a resident of the town of Bethany, as defined by statute, to attend the Bethany Community School. By Connecticut statute, the town of Bethany is required to provide school accommodations to students who are permanent residents of Bethany. The Board will accept the military orders of a child of the armed forces as proof of residency.

Residency must be permanent, provided without pay, and not for the sole purpose of obtaining school accommodations. The burden of proof in determining student residency shall be on the party claiming residency.

The Superintendent will establish administrative regulations regarding attendance eligibility of resident and non-resident students.

Legal References: Connecticut General Statutes §§ 4-176e through 4-185
 Connecticut General Statutes § 10-186
 Connecticut General Statutes § 10-253
 McKinney-Vento Homeless Assistance Act, 42 U.S.C. 11431 et seq.
 Public Act 21-86

Policy adopted: September 9, 1991
Policy revised: November 4, 1996
Policy revised: November 17, 1998
Policy revised: June 9, 2010
Policy revised: May 11, 2011
Policy revised: May 13, 2015
Policy revised: October 5, 2016
Policy reviewed: December 9, 2020
Policy revised: December 8, 2021

Source: BPSD/CABE

Nonresident Attendance**Future Resident**

Children of parents or guardians who have homes under construction or a signed contract to purchase or lease a home and expect to establish residency not later than December 31 of the school year in which school admission is requested, may be admitted to the Bethany Public School District (District) upon approval by the Superintendent after review of documentation submitted by the applicant. A letter requesting admission must be sent to the Superintendent or designee, outlining in detail the circumstances and reason(s) for the request. Transportation by the District will not be provided until residency has been established and confirmed.

Proof of construction and/or other evidence of future residency will be required prior to admission and must include evidence of ownership of property approved as a building site and a signed construction contract which states that the home will be ready for occupancy prior to January 1, or a binding lease agreement to rent a home in Bethany with occupancy prior to January 1, or a binding agreement to purchase a home in Bethany which clearly states the "closing" to occur prior to January 1. In each case, such evidence shall be presented by a sworn or notarized affidavit.

Failure to establish residence by December 31 means the family will be charged full tuition costs from the date of entry in the school. Tuition must be paid in advance for the child to be eligible to continue in school until residency occurs, including the payment of any delinquent or liable tuition. Tuition rates will be determined annually by the Superintendent based upon the estimated per pupil cost for the current school year. The Superintendent may extend the December 31 deadline if presented with documented evidence of extenuating circumstances that would prevent establishing residence within that timeline.

Tuition students are required to be in good standing with respect to grades and behavior for the year prior to admission and must maintain such a record in Bethany. Tuition students are accepted in the order in which a completed letter of application and documentation of future residence are received by the Superintendent's office.

Failure to establish residence in Bethany by December 31 of the school year in which admission is granted will terminate eligibility to continue to attend school in Bethany prior to the establishment of residency notwithstanding the Superintendent's discretion to extend the deadline noted above. Parents or guardians must reapply for continued non-resident enrollment and fulfill all the requirements indicated for an initial request for admission to the school.

The Superintendent or Bethany Board of Education reserves the right to refuse admission or to terminate the tuition status of any student if such action appears in the best interest of the District.

Policy adopted:	September 9, 1991
Policy revised:	November 4, 1996
Policy revised:	November 17, 1998
Policy revised:	June 9, 2010
Policy revised:	June 8, 2011
Policy revised:	May 13, 2015
Policy reviewed:	April 10, 2018
Policy revised:	December 8, 2021

Source: BPSD

Revision Recommended**Food Service Code of Conduct**

The following conduct will be expected of all persons who are engaged in the award and administration of contracts supported by the Child Nutrition Program (CNP) funds which include the National School Lunch and Breakfast Programs.

No employee, officer, or agent of the Bethany Public School District (District) shall participate in the selection, award, or administration of a contract supported by program funds if a conflict of interest, real or apparent, would be involved.

To ensure objective contractor performance and eliminate unfair competitive advantage, a person that develops or drafts specifications, requirements, statements of work, invitations, for bids, requests for proposals, contract terms and conditions of other documents for use by the CNP in conducting procurement shall be excluded from competing for such procurements. Such persons are ineligible for such procurements regardless of the procurement method used.

Conflicts of interest arise when a District employee:

1. has a financial or other interest in the firm selected for the award;
2. is an employee, officer, or agent of the firm selected for the award;
3. has a member of the immediate family who is an employee, officer, or agent of the firm selected for the award;
4. is about to be employed by the firm selected for the award; or
5. has a member of the immediate family who is about to be employed by the firm selected for the award.

District employees, officers or agents shall neither solicit nor accept gratuities, favors, or anything of ~~material~~ monetary value from contractors, potential contractors, or parties to subcontracts.

District employees, officers, and agents shall be governed by the following rules:

1. The purchase during the school day of any food or service from a contractor for individual use is prohibited.
2. The removal of any food, supplies, equipment, or school property, such as official records, recipe books, and the like is prohibited unless express permission of the Food Service staff has been granted.
3. The outside sale of such items as used oil, empty cans, and the like will be sold by contract between the District and the outside agency.
4. Individual sales by any school personnel to an outside agency or other school person are prohibited.

Failure of any District employee to abide by this Code of Conduct could result in a fine, suspension, or dismissal.

Legal Reference	Connecticut General Statutes § 10-215
	Connecticut General Statutes § 10-215a
	Connecticut General Statutes § 10-215b
	Connecticut General Statutes § 10-216
	State Board of Education Regulation 10-215b-1
	State Board of Education Regulation 10-215b-11
	State Board of Education Regulation 10-215b-12
	Child Nutrition and WIC Reauthorization Act of 2004, 42. U.S.C. § 1751.
	School Lunch and Breakfast Programs 42 U.S.C. § 1751 <u>et seq.</u>
	National Food Service Programs, Title 7 Code of Federal Regulations, 7 CFR Part 210, Part 220, Part 215, Part 245.
	42 U.S.C. § 1758(h)/7 CFR § 210.13, 220.7
	Federal Register (74 Fed. Reg. 66213) amending federal regulations (7 CFR Part 210 and 220).
	Public Law 111-296 Healthy, Hunger-Free Kids Act of 2010 (HHFKA), 42 U.S.C. 1751.
	7 CFR Parts 210 and 220, Nutrition Standards in the National School Lunch and Breakfast Programs.
	Title 7 Chapter 11 of the Code of Federal Regulation Federal Management Circular A-102, Attachment 0 FNS Instruction 796-1 Revision 2.
	2 CFR 200.318 General Procurement Standards.

Policy adopted:	May 11, 2016
Policy revised:	March 13, 2019
Policy revised:	April 8, 2020
Policy revised:	December 8, 2021
Policy reviewed:	March 2026
Policy revised:	

Source: CABA/[CSDE](#)

Memorandum



To: Board of Education Members
From: Kai Byrd, Superintendent
Date: May 13, 2026
Re: Appointment of New Principal

It is recommended that under NEW BUSINESS:

Recommended Motions:

- b. Move that the Board of Education approve the appointment of (Name of Candidate) to the position of Principal at Bethany Community School effective July 1, 2026.

Memorandum



To: Board of Education Members
From: Kai Byrd, Superintendent
Date: May 13, 2026
Re: Child Care Leave Request

It is recommended under NEW BUSINESS:

Per the Professional Agreement between the Bethany Board of Education and the Bethany Education Association Article XII, Section D, the Board of Education, upon recommendation of the Superintendent, must approve a Child Care Leave of Absence. Attached is a letter from Megan Banker. After her maternity leave, she is requesting a Child Care Leave through the 2026 holiday break with a return in January 2027.

Recommended Motion:

1. Move the Bethany Board of Education grant a Child Care Leave of Absence to Megan Banker through the 2026 holiday break following her maternity leave, with a return in January 2027.

April 10, 2026

Dear Bethany Board of Education,

In accordance with the BEA Contract, I am requesting a Child Care Leave through Holiday Break next school year with a return in January 2027 following my maternity leave.

Sincerely,

Megan Banker

Memorandum



To: Board of Education Members

From: Kai Byrd, Superintendent

Date: May 13, 2026

Re: Superintendent Report

Under ADMINISTRATIVE REPORTS:

- District Updates

BETHANY COMMUNITY SCHOOL

2025-2026 ENROLLMENT SUMMARY

2025-2026 ENROLLMENT SUMMARY

Grade (Sections)	Aug 2025	Sep 2025	Oct 2025	Nov 2025	Dec 2025	Jan 2026	Feb 2026	Mar 2026	Apr 2026	May 2026
PK	17	18	18	19	22	24	24	25	25	
K (3)	47	49	49	49	49	49	49	49	49	
1 (3)	59	58	58	57	57	57	57	56	56	
2 (3)	60	60	61	61	62	62	62	62	62	
3 (3)	45	46	47	47	47	46	46	45	46	
4 (3)	62	63	63	62	62	62	62	62	62	
5 (3)	58	61	61	61	60	60	60	60	60	
6 (4)	76	76	76	76	76	74	74	74	75	
TOTAL (22)	424	431	433	432	435	434	434	433	435	

*Four Open Choice students included.

2024-2025 ENROLLMENT SUMMARY

Grade (Sections)	Aug 2024	Sep 2024	Oct 2024	Nov 2024	Dec 2024	Jan 2025	Feb 2025	Mar 2025	Apr 2025	May 2025
PK	17	18	18	20	20	21	21	21	22	22
K (4)	53	53	54	54	54	54	54	54	54	54
1 (3)	56	56	57	58	58	59	59	59	59	59
2 (3)	46	46	46	46	46	46	46	46	46	46
3 (3)	62	62	62	62	61	61	61	61	61	61
4 (3)	57	57	56	56	56	56	56	56	56	56
5 (4)	77	77	77	77	76	76	76	76	77	77
6 (3)	62	62	61	61	61	62	62	62	62	62
TOTAL (23)	430	431	431	434	432	435	435	435	437	437

*Four Open Choice students included.

2023-2024 ENROLLMENT SUMMARY

Grade (Sections)	Aug 2023	Sep 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024
PK	28	27	28	28	29	29	29	29	31	31
K (4)	54	55	55	56	56	56	56	56	56	56
1 (3)	44	44	44	44	44	43	43	43	43	43
2 (3)	60	60	60	60	60	60	60	60	60	60
3 (3)	53	53	53	53	53	53	53	53	53	53
4 (4)	76	76	76	77	77	78	78	78	78	78
5 (3)	64	64	64	64	64	64	64	63	63	63
6 (3)	66	66	66	67	67	67	67	66	66	66
TOTAL (23)	445	445	446	449	450	450	450	448	450	450

*Six Open Choice students included.

Memorandum



To: Board of Education Members

From: Cheryl Kiesel

Date: May 13, 2026

Re: Director of Special Services, Curriculum, and Instruction Report

Under ADMINISTRATIVE REPORTS:

- **Curriculum**
 - Professional Development
 - Grant Update

- **Special Education**
 - Department Updates

Memorandum



To: Board of Education Members

From: Tom Reed-Swale

Date: May 13, 2026

Re: Principal's Report

Under ADMINISTRATIVE REPORTS:

- BCS Happenings