

Cell Phone Communication Between Faculty and Students

Note: There is a Cell Phone Use policy for students in addition to this policy for faculty

The use of cell phones or other electronic devices to communicate between faculty and students shall be limited to:

- Changes in assignments when communication is time sensitive.
- Communicating absences and/or tardies in a timely manner.
- Simple reminders, such as “class begins at 0700 instead of 0645”
- Unexpected changes in theory or clinical assignments, locations or times
- Collection of survey data for program outcome purposes (REMIND Text messages)
- Emergency communication directly associated with PN program

Cell phone and electronic communication between Students and faculty should not be used for

- Casual communication
- Personal communication not related to the nursing program
- Posting or sharing photos, Instagram, etc.
- Posting or sharing via social media – Twitter, Facebook etc.
- Clarify assignments when there are other methods to obtain information
 - See CONTACTING NURSING INSTRUCTORS in Student Handbook
 - Policies regarding contacting instructors:
 - Contact the instructor if you are going to be late or absent. Please confirm with instructors if they accept text messages, if not you are required to speak directly to the instructor.
 - **IN EMERGENCY CASES—contact instructor at home or on cell phones ONLY in Emergencies. Ask yourself the following BEFORE calling:**
 - “Do I need to notify my instructor that I am ill or late to a clinical setting?”
 - **(If yes, contact instructor using home, cell or hospital number)**
 - “Is the answer to my question available on provided sources (syllabus, clinical information sheet, policy information)?”
 - “Can I contact a classmate for this information?”
 - “Can this question wait until I see an instructor?”

In general, instructors and students are encouraged to use electronic communication in a professional manner. Students and instructors are not “friends” or colleagues. Instructors hold a position of authority and must be communicated with using common sense and respect. Students are not the instructor’s children. They are to be respected and treated as serious students enrolled in a program of study that requires commitment and professionalism.

Student Name Print _____

Student signature and date _____

Parent Signature and date _____