



IMC Meeting Summary

SHS Library

May 7, 2026

4:00pm

1. Role of the Committee Members

*Board policy states that, "The IMC is the body that makes core instructional materials adoption **recommendations** to the School Board based on superintendent-established procedures." School Board procedure states that the "IMC is formed to establish and monitor such procedures as may be necessary for the evaluation and recommendation of core materials used by the district in conformance to stated criteria. The committee will act upon requests for core material approval and will evaluate upon citizens' requests for consideration of core materials."*

2. Presentation of AP Finance - Ben Hanks CTE Teacher

AP Finance is a brand-new class being offered at SHS for the 26-27 school year. They are seeking a textbook that is recommended by AP and fits the needs of Steilacoom students that will take the course.

3. Rubric of AP Finance

The IMC unanimously graded each of the 4 rubrics at a level 3 (See attached)

4. Questions

**Questions asked*

Ashley Waltrip – para educator access to online resource if working with 1 on 1 student

5. Recommendation

The IMC recommended unanimously that AP Finance curricula to be forwarded to the board for approval

6. Closing

Laurie shared next steps:

- *Bias Review of Curriculum completed by Diversity Committee*
- *Community Review at SHS*
- *School Board adopts*
- *If adopted Ben will send curriculum order to Laurie for approval/review*
- *There is no ordering of said curriculum until Laurie has given written permission*
- *CTE will make the purchase.*

Laurie thanked the IMC members for their time and excellent questions

Meeting was adjourned at 4:32pm

In Attendance –

Laurie Vallieres – Sue Cabigting – Stefani James –Sean Wood - Lauren Peterson - Ben Hanks -Ashley Waltrip