

APPROVED PUBLIC MEETING MINUTES

Note: When feasible, TRSB meetings are videotaped. These meeting minutes reflect only a basic summary of the meeting topics, discussion, and action. The Vimeo recording of this meeting can be viewed at: <https://vimeo.com/trsd>

Materials presented at the board meeting may be viewed at: [School Board Meeting Agenda Materials](#)

Timberlane Regional School Board Meeting Minutes

Regular Board Meeting
April 16, 2026
7:00 PM

Superintendent's Office
30 Greenough Road
Plaistow, NH

Call to Order

Board Members Present

Marianne Springer, Shawn O'Neil, Shauna Manthorn, Katie Knutsen, Don Woodworth, Jack Sapia

Excused Absence: Paul LeCain, Mark Sherwood, Alyssa Kowalczyk
Cameron Stack, Student Representative

Seated at the Board Table

Justin Krieger, Superintendent
Sandra Allaire, Assistant Superintendent
Dr. Chris Martin, Executive Director of Operations and Special Projects

Administrators Present:

Mark Pedersen, Director of Secondary Education
Lucy Canotas, Director of Elementary Education

Mrs. Knutsen called the meeting to order at 7:00 PM.

STUDENT, STAFF & FAMILY SHARE

Mrs. Yacek, Principal of Sandown North brought with her several 5th graders to talk about the D.A.R.E. Program (Drug Abuse Resistance Education). This is the 3rd year that Sandown North has adopted the program.

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APPROVAL OF MINUTES

**MOTION: Mrs. Manthorn motioned to approve the public meeting minutes of 4/2/26.
Seconded by Mrs. Springer Motion passed: 6-0-0**

**MOTION: Mr. Sapia motioned to approve the non-public meeting minutes of 4/2/26.
Seconded by Mrs. Manthorn. Motion passed: 6-0-0**

DELEGATES & INDIVIDUALS

**MOTION: Mrs. Manthorn motioned to move the 30 minutes to the end of the meeting.
Seconded by Mrs. Springer. Motion passed: 6-0-0**

STUDENT REPRESENTATIVE

Mr. Krieger shared the update with the Board. The performances of Hadestown drew 1,100 community members over the course of the four performances. The high school has Mental Health Week all next week. It is well advertised through the communities and he highlighted the evening portions of what will be happening next week.

CURRENT BUSINESS

A. Financial Differential of TRHS Enclosure Options

Dr. Martin presented this along with Chris from EEI and Brad from Banwell Architects. They are seeking direction from the Board on what the scope of the work will be. They were looking at the financial differential between removing the existing gypsum wall board and replacing it with a dense element system. This would be a financial differential of 25% or 30% more than the second option. The second option is to leave that gypsum board substrate in place and cover it with a self-adhered membrane.

After some destructive investigation of the wall system, they got to the sheathing that is attached to the studs and they discovered it was sheetrock without any labels on it. They stated usually sheetrock has printing on it identifying it as regular or exterior grade sheetrock. If they can't figure out that this is some sort of exterior grade sheetrock, they will recommend the replacement with something that is proven. There is a possibility they won't need to recommend the removal of the sheetrock but they won't know that yet. EEI is planning to do some more extensive investigations of that wall and digging deeper in some paperwork from the old architect.

Mr. Krieger stated once there is a cost number, it will come back to the Board. They are here looking for direction from the Board on which option to pursue.

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The architect explained they cannot price it out without a design first.

MOTION: Mrs. Manthorn motioned to approve the Facilities Committee's recommendations to proceed with Option 1 for the High School Envelope project and to use AL13 as the aluminum composite panel system. Seconded by Mr. Sapia. Motion passed: 6-0-0

B. TRHS Public Speaking Curriculum Changes (First Read)

Mr. Pedersen presented the first read of the TRHS Public Speaking curriculum changes. He explained in order to meet the new ED306 requirements for logic and rhetoric, beginning in the 2026-2027 school year, Public Speaking will become a required graduation credit for incoming 9th grade students. Students in the Class of 2030 will have the opportunity to fulfill this requirement at any point during their four years of high school at either the CCP or ACC level.

MOTION: Mr. Woodworth motioned to approve the first read of the TRHS Public Speaking curriculum changes. Seconded by Mrs. Manthorn. Motion passed: 6-0-0

C. Elementary Enrollment Update

Mrs. Canotas presented the monthly elementary enrollment update. She also provided initial information for the tuition-based programs. They have set an April 30th deadline for deposit and registration paperwork. She stated the numbers will change and the next time she comes before the Board; she hopes to have all the students finalized.

Mrs. Springer requested a presentation on the multi-age preschool program at a future board meeting. She would just like a brief overview.

D. Budget to Actual Report

Mr. Krieger reviewed the monthly Budget to Actual Report and the Cash Flow Report. He is communicating to everyone here that they are threading the needle to the budget through the end of the school year. They continue to track the number of students and the number of personnel they have serving those students across the district and outside of the district who attend other schools.

Mr. O'Neil inquired about where they stand with all the towns for revenue coming into the end of the year. Mr. Krieger stated they are now in great shape and had some really good responses to their outreach.

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E. Committee Assignments

Mrs. Knutsen reviewed the open committee assignments with the Board.

Budget Committee – Marianne Springer

CIP Committee – Jack Sapia, Shawn O’Neil

Curriculum & Assessment Committee – Jack Sapia, Marianne Springer, Don Woodworth

Facilities Committee – Paul LeCain, Jack Sapia, Mark Sherwood

Policy Committee – Alyssa Kowalczyk, Paul LeCain, Don Woodworth

Safety Committee – Katie Knutsen, Mark Sherwood

TTA Negotiations – Shauna Manthorn, Mark Sherwood, Marianne Springer

Wellness Committee – Shauna Manthorn, Katie Knutsen

TAU Negotiations – They are waiting on possible dates to meet and they don’t know yet if there will be a need.

Strategic Planning Committee – This will be talked about during their School Board Goals workshop.

MOTION: Mrs. Manthorn motioned to approve the 2026-2027 School Board Standing Committee assignments. Seconded by Mrs. Springer. Motion passed: 6-0-0

F. Policies

Mrs. Allaire presented the first read of Policies DAF: Administration of Federal Grant Funds and Policy KEC: Challenged Materials.

She explained Policy DAF is a significant one and it is dense. Policy DAF is actually a suite of sub-policies and she reviewed the revisions.

Mrs. Manthorn understands this is a First Read, but asked Mrs. Allaire if anything is going to change if it goes back to Policy Committee or will it just come back to the Board for a Second Read.

Mrs. Allaire stated they did not make any changes aside from what was recommended through legal changes or from what the DOE informed us of.

Mr. O’Neil questioned the procedure of whether they can adopt this as a First and Second Read in the same meeting. He seems to recall reading a Policy that prohibited that.

MOTION: Mrs. Manthorn motioned to approve Policy DAF: Administration of Federal Grant Funds as a First and Second Read. Seconded by Mrs. Springer Motion passed: 5-1-0 (O’Neil opposed)

Mrs. Knutsen said they can do some research and will come back at the next board meeting and if they did something out of procedure, they can change it.

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Mrs. Allaire presented Policy KEC-Challenged Materials for First Read. The revisions include renaming the policy, consolidating instructional and library materials that were previously separate policies, and removing procedural language to establish a standalone procedure.

Mrs. Springer mentioned they have a lot of policies and parents could easily come across the wrong policy. She would recommend including a statement “This is not for a parent looking for an alternate assignment for their student.”

Mr. Krieger also suggested that parents can be encouraged to call the SAU and we could respond and direct them to the folks who could help them.

MOTION: Mrs. Manthorn motioned to accept Policy KEC: Challenged Materials as a First Read. Seconded by Mrs. Springer Motion passed: 6-0-0

Mrs. Allaire also posted a Notice to Repeal on the agenda. The Policy they are seeking to repeal is Policy IJM-Challenged Materials. This policy duplicates the original language of KEC: Challenged Materials which is currently under full revision. A full Board is required for a vote to repeal. This is the Notice.

9. ADMINISTRATOR’S REPORT

Mr. Krieger invited Mr. Pedersen to present some information on student achievement and to highlight tonight the high school AP courses (Advanced Placement).

Mr. Pederson explained AP courses are content-specific exams based upon a course that is taught at the collegiate level. The exams are scored on a one through five score. Scores of three, four or five are considered passing or qualifying. In 2025, Timberlane offered 16 different AP courses with 110 students taking 182 exams. New Hampshire ranked second nationally for percentage of AP exams taken that score three or higher. There are about 77% of NH students who earned a three, four or five on at least one exam. He added that our kids are doing well compared to the best of the best of the other schools.

Dr. Martin presented her report. She commented there were close to 300 kids who were out on the fields this afternoon. They were either on the softball, baseball, and tennis teams. She is excited to be participating in mental health week at the high school. She had the chance to meet with the Tech Department during their meeting. She attended the first CIP meeting on Monday night. Dr. Martin gave a shout out to the bus company for their quick response time to bring the students home early from Sandown North due to a portion of the school having no power. They have some expiring contracts they need to create RFP’s for.

Mrs. Allaire gave some highlights of what is being planned at Pollard School next Thursday for Mental Health Week. It is America’s 250th birthday coming up this year and a lot of the

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schools and classrooms are digging into some resources at the school level to celebrate this.

Mr. Krieger mentioned he met with Mrs. Springer, Mr. Sherwood, and Mr. O'Neil along with Mrs. Drechsel to review special education information and data. The next Board meeting will be held in the PAC on May 7th. There is an informal session planned at 6:30 pm to celebrate all the retirees this year. They have all be invited along with family members. The regular board meeting will start at 7:00 PM.

Mr. Krieger is going to work with Mrs. Knutsen and Mr. Sherwood on home sales across our district, frequency of rents changing over, and any information on the number of foreclosures that may or not have happened in our district. He will bring that data back to the Board.

Mr. Krieger will provide the draft deliberative survey to the Board members tomorrow and is looking for any feedback from them.

Mr. Krieger referred to the School Board Recap in 60 seconds that is posted after each Board meeting on the website. If any school board member wants to write the narrative, they could send it to him. He is looking to have more of a school board voice for it.

10. Personnel Report

MOTION: Mrs. Manthorn motioned to approve the professional nomination of Jenna Morrison, English Teacher, TRHS. Seconded by Mr. O'Neil Motion passed: 6-0-0

MOTION: Mrs. Manthorn approved the professional resignation of Molly Termorshuizen, Assistant Principal, Atkinson Academy. Seconded by Mr. Sapia Motion passed: 6-0-0

MOTION: Mrs. Manthorn motioned to approve the professional retirement of Elizabeth Ellis, Media Generalist, TRMS and thanked her for her commitment and dedication. Seconded by Mr. O'Neil Motion passed: 6-0-0

11. Committee Reports

Mrs. Springer had the opportunity to attend a performance of Hadestown and she thought it was awesome. She also attended the Danville Academic Fair and it was a great event. She heard from a community member regarding the Deliberative Session.

Mrs. Manthorn stated Wellness Committee met and there was a lot of discussion on closing up activities that are happening for this year and thinking forward for next year. They will be looking to try and champion a district-wide wellness day for pre-K through grade 12.

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Mrs. Manthorn stated the E-Sports competition was rescheduled to this Sunday. She thanked the facilities folks for making the campus look so good. They have done a great job. She was impressed with the amount of information that was correlated and given out to parents about the 8th Grade Washington, DC trip.

Mrs. Manthorn said she has been contacted by the middle school competitive cooking team. They had watched a recent school board meeting and they want to challenge the School Board to a cooking competition. Mr. Sapia, Mrs. Springer, Mr. O'Neil have accepted the challenge and will join the competition with Mrs. Manthorn. She will follow up with the date and time.

Mrs. Knutsen said the Safety Committee met and had they had some very good discussions.

Mr. Woodworth referred to all the parent volunteers there were the other afternoon to help with the track meet and teachers volunteering to help get it done. It was great to see so many people involved and enjoying it.

Mr. Sapia mentioned the CIP had their organizational meeting. They reviewed some of the changes to the Capital line.

There was no further School Board business.

The meeting was adjourned at 9:03 PM.

Respectfully submitted,

Linda Mahoney
Recording Secretary

Approved by the School Board on May 7, 2026