

John F. Miller School
School Organizational Team Meeting Minutes
October 10, 2024
3:30 PM

School Organizational Team Members:

Stephanie Brundage, Parent Member - PRESENT
Elysia Byrd, Licensed Member - PRESENT
Darci Gibson, Licensed Member - PRESENT
Cecilia Hansen, Parent Member - PRESENT
Lori Hunton, Support Staff Member - PRESENT
Branden Murphy, Parent Member - PRESENT
Elizabeth Poglitsch, Principal - PRESENT
Ruby Randolph, Parent Member - PRESENT

GOOGLE MEET LINK: meet.google.com/rmw-kamm-ngj

This meeting agenda is posted publicly on the school website at:
<https://johnfmillerschool.org/>

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Meeting called to order at 3:31 PM.

1.0 Welcome, Roll Call, and Introductions

- Introductions of members completed

2.0 Review Minutes

- Minutes from 9/10/24 were reviewed and approved

3.0 SOT Information

- Election of chair and co-chair
 - Elysia was elected as chair
 - Branden was elected as co-chair
- [CCSD's Reorganization Website](#)
 - Information was distributed to members
 - Discussed changes in SOT voting members

- Discussed open meeting law
- Determination of meeting details
 - Date and time
 - Second Tuesdays at 3:30pm
 - Virtual or in-person
 - The team voted to meet virtually

4.0 Budget Updates

- Fund 100 - General Budget
 - We have no control over this fund because we are a special school
 - Pays for one music teacher; half of our site based tech, our School Health Assistant
- Fund 170 - Rebate Money
 - Never been touched and the district took it
 - General Supplies - \$2000
- Fund 206 - English Language Learners
 - Supports our ELL students
 - In the past has been used as a prep buyout and instructional materials to support ELL students instruction
 - Success Advocate can be paid through this
- Fund 208 - At-Risk Money - \$21,000
 - Given these funds because we have a low graduation rate and we are a low performing school; even though we are an Alternative Performance Framework school that uses IEP goals and not CRT data
 - We are being scored inappropriately and take this with a grain of salt
 - Can be spent on technology, after school tutoring, intervention programs that are not appropriate for our students
 - We can also fund incentives to our teachers through this fund
 - How we utilize this money in the future will be voted on in the future
- Fund 250 - Special Education Fund
 - Funds staff positions
 - General Supplies - we were given \$62,000 to purchase supplies for the entire school year
 - Every self-contained program is given \$1,098 per program to supplement the school budget; so we were really only given \$40,000 for gloves, wipes, instructional supplies, materials, pens, paper, everything to run the school
 - This is an issue that we continue to fight for because we are not funded as other schools are; we have still not gotten our carry-over funds from last year

- The good news is that the budget issues the district is having does not impact us or our budget
- Local Plan Grant - Federal Grant
 - Requests submitted every February
 - Allocated \$150,000
 - Pays for licenced staff and support professionals
 - Instructional materials, library refreshes, updates for mobility devices
 - This is the money we get to use to do bigger projects, like our sensory room
- Our funding is always aligned to our school performance plan and goals
- Checking Account
 - Donations
 - Student Generated Funds
 - Staff Generated Funds
 - We depend on donations since we do not ask our families to help fundraise
 - \$167,000 currently in checking account
 - How we can pay for student t-shirts, sweatshirts, gardening, hydroponics

5.0 Staffing Updates

- Licensed:
 - Three teacher openings
 - Started with one opening but we didn't rush to hire because we didn't have a classroom need at that time
 - One staff member retired at the end of September
 - One staff member had to take a medical leave; hoping the medical leave teacher will return
 - We opt out of the district surplus
 - Students in the two classrooms with vacancies have been moved into new classrooms with licensed teachers; no classroom is larger than six students; classrooms with six students have three SPTAs; no students are with long-term substitutes
- Support: Only 1 SPTA position open; 1 pending hire; once that person starts we will be 100% SPTA staffed.
- We are staffed at about a 2:1 ratio
- Volunteer positions
 - Applications are online

6.0 School Improvement Plan & More Rigorous Improvement Plan Updates

- School Performance Plan

- Goal 1: Ensuring students are accessing tier 1 instruction (ULS - Unique Learning Systems) and using evidence based practices for our unique student population
 - Four students out of 34 test proficient on the Nevada Alternate Assessment; 10-12 students are approaching
- Goal 2: Professional Development for teachers/staff
- Goal 3: Increasing family engagement and involvement
- MRI Plan - State involvement on how to get our Star Rating to improve

7.0 Upcoming Events

- Family Meeting - 10/10 - Covenant Kids
- Picture Day - 10/16
- Sensory Fair - 10/24
- Staff Development Day - 11/5
- Veterans Day - 11/11
- Family Meeting - 11/13 - 1 Care Kids
- Weekly adaptive games
- Opportunity Village visits once a month through our PE program
- Performances from NV Energy
- The Smith Center performances are returning
- Working on sending students on a CBI (Community Based Instruction) to the Exceptional Rodeo
- Nevada Wildlife events
- Miley Achievement Center students come once a week to support our students in activities and working on their Social Emotional Learning
- Hydroponics - Our goal is to have our own student farmer's market this year
- Social and Mobility Lunch Time

8.0 Discussion and Request for Future Meeting Agenda

- Nothing at this time

9.0 Public Comment Period (Two (2) minutes maximum allotted)

- No public comments

Meeting adjourned at 4:20 PM