

**John F. Miller School
School Organizational Team Minutes
Wednesday, October 21, 2020
3:30pm**

The John F. Miller School Organizational Team meeting was called to order at 3:30 pm on 10/21/2020. The meeting was held virtually via Google Meets.

1.0 Welcome and Roll Call

Members present: Leah Abbs, Lori Hunton, Laranne Millonzi, Lisa Prall, and C. Jean Reynolds-Trudell

Members absent: Kristina Alder and Cecelia Hansen

2.0 Old Items

Team members accepted minutes from the September 22, 2020 meeting as written.

3.0 New Items

- 3.1 **SOT Member Election Update:** Laranne Millonzi has been elected as the second licensed staff member to serve on the SOT. Lisa Prall will continue as a licensed representative and Lori Hunton will continue as the Support Staff representative. The parent representatives will remain the same, with Leah Abbs, Kristina Alder, and Cecelia Hansen representing parents.
- 3.2 **Chairperson Election:** Lisa Prall was elected to serve as the SOT chairperson.
- 3.3 **SOT Operating Procedures:** The operating procedures for the SOT were discussed; including how decision making is conducted through a majority vote, and the process for community representatives to address the SOT. The operating procedures had been sent to SOT members prior to the meeting for their review.
- 3.4 **Budget:** Lori reported that we have not received our second budget allocation and is not sure that this will be provided to schools this year. Also, Lori and Jean discussed the purchase of additional PPE through grant monies to prepare for in-person instruction.
- 3.5 **Title I/Title III:** The Title I Parent and Family Engagement Policy was sent to members for their review prior to the meeting. Jean discussed the changes required to indicate how we will engage with parents during distance learning. There were no questions about this policy. Jean also discussed that the orders for assistive tech devices and for the parent library resources had been submitted to the Title 1 office.
- 3.6 **Community Partners:** No new information in this area.
- 3.7 **Miscellaneous:** Jean discussed that there is no date for in-person instruction to begin and that the Board of School Trustees would be voting on a plan for in-person instruction at their meeting on November 12, 2020.

3.8 Discussion and Request for Future Meeting Agenda

Future Agenda Items: The SOT members identified standing items, which will remain on each monthly agenda: Budget, Title I/Title III, Community Partners, and Miscellaneous.

4.0 Information

Next Meeting: November 18, at 3:30pm, held via Google Meets.

6.0 Public Comments

There were no community representatives in attendance at the meeting. There were no requests by community representatives to speak at the meeting.

The meeting was adjourned at 3:54 pm.